



TO: Planning Commission Chair and Members

FROM: Peter T. Imhof, Planning and Environmental Review Director

CONTACT: Lisa Prasse, Current Planning Manager

SUBJECT: Planning Commission Meeting Schedule for 2026

RECOMMENDATION:

Confirm the 2026 Planning Commission Meeting Schedule, including no meetings on four regular hearing dates with identified conflicts, namely, March 23, 2026, May 25, 2026, November 23, 2026, and December 28, 2026.

DISCUSSION

The Planning Commission’s regularly scheduled meeting dates are the second and fourth Mondays of each month. The Planning Commission typically does not hold meetings on dates that the City organization observes as holidays or closures. In calendar year 2026, these will be May 25, 2026 (Memorial Day) and December 28, 2026 (winter holiday closure).

The table below lists the regularly scheduled meeting dates for the calendar year 2026, along with City-observed holidays (marked with an asterisk) and potential holiday conflicts for the Commission’s consideration (marked with double asterisk).

TABLE 1

Regularly Scheduled Planning Commission Meeting Dates in 2026	
Jan. 12, 2026	Jan. 26, 2026
Feb. 9, 2026	Feb. 23, 2026
March 9, 2026	March 23, 2026 **
April 13, 2026	April 27, 2026
May 11, 2026	May 25, 2026 *
June 8, 2026	June 22, 2026
July 13, 2026	July 27, 2026
Aug. 10, 2026	Aug. 24, 2026
Sept. 14, 2026	Sept. 28, 2026
Oct. 12, 2026**	Oct. 26, 2026
Nov. 9, 2026	Nov. 23, 2026**
Dec. 14, 2026	Dec. 28, 2026 *

* Holiday Conflict and **Potential Holiday Conflict

As noted above, there are two dates that the Planning Commission will not meet because of recognized City holidays/closures. In addition, there are three other potential dates that may create a quorum issue, including:

March 23, 2026	Spring Break for UCSB, GUSD, and SBUSD
October 12, 2026	Columbus Day/Indigenous Peoples Day
November 23, 2026	Monday of Thanksgiving week

The first date conflicts with spring break/end of academic quarter break observed by the local school districts and the University of California. The second conflict is with Columbus Day/Indigenous People Day, which is not a holiday observed by the City of Goleta or local school districts. The third potential conflict occurs on November 23, 2026, the Monday of Thanksgiving week. Community members and commissioners might be traveling (the local school districts will not be holding classes Thanksgiving week) and/or might not be prepared to engage in hearing matters during this holiday week.

Regarding the summer months, it is up to the Planning Commission whether the Commission wants to limit meetings to one per month. The City Council and DRB tend to only hold one meeting per month during July and August. The decision regarding which dates will be necessary during the summer of 2026 can be made closer to the summer months. The Planning Commission may decide whether there are any additional hearing dates that it would be appropriate to cancel.

Based on the conflicts noted above, staff recommends cancelling March 23, 2026, and November 23, 2026, for the reasons stated above, in addition to the holiday closures of May 25 and December 28, 2026 (City Hall holiday closures).

LEGAL REVIEW BY: Winnie Cai, Assistant City Attorney

APPROVED BY: Peter T. Imhof, Planning and Environmental Review Director