



Agenda Item A.2
CONSENT CALENDAR
Meeting Date: September 10, 2025

TO: Chair and Members of the Parks and Recreation Commission

FROM: JoAnne Plummer, Neighborhood Services Director

CONTACT: Justin Wilkins, Parks and Recreation Manager

SUBJECT: Parks and Recreation Manager Report

RECOMMENDATION:

Receive the Parks and Recreation Manager Report on progress for current Parks and Recreation Capital Improvement Projects and associated programs.

DISCUSSION:

The Parks and Recreation division is responsible for a variety of park-related Capital Improvement Projects and specialty programs related to parks and recreation.

GOLETA COMMUNITY CENTER - CAPITAL IMPROVEMENT PROJECTS

CIP – 9127(a) – SKYLIGHT REPLACEMENT PROJECT

The project is well into the design phase, with the final design, frame color, and interior shade colors selected. The project will go before the Historic Preservation Commission on September 15, 2025, with an emphasis that this is a non-visible, like-for-like replacement wherein repair is not feasible. Currently, the project is slated to go to permitting in Fall 2025 and to City Council in November for approval to bid. The fabrication is expected to take 60-90 days; therefore, staff are planning for a Spring 2026 installation.

CIP – 9127 – ELECTRICAL SYSTEM REPLACEMENT PROJECT

The much-anticipated electrical replacement project took a step forward when City Council awarded the design contract to Beacon-West on August 22, 2025. This will initiate the first phase of the electrical rehabilitation of the aging GCC infrastructure. The design will incorporate capacity for many of the identified needs of planned and anticipated projects slated and identified within the GCC strategic plan, including the

electrical needs for skylight, new Wi-Fi and security camera system, and planned commercial kitchen upgrades. A 60% drawing is expected by the end of September, with a continued timeline to be determined thereafter.

CIP – 9121 – AMERICANS WITH DISABILITY ACT (ADA) IMPROVEMENTS AND LATERAL REPLACEMENT PROJECT

City Council approved a construction management award on August 19, 2025, and an initial walkthrough and kick off meeting was held early in September. The initial phase will be for the management firm to evaluate the current design plans and compare to current State and Federal ADA guidelines, evaluate scope, and to review tactical and mechanical execution. Staff have moved the California Resource Information Center (CRIC) organization into the former senior lounge on the exterior of the building, re-allocating the former CRIC room into a temporary office for the construction management staff in order to save City funds during the project.

CIP – 9126 – GOLETA COMMUNITY CENTER PICKLEBALL ENTRY PROJECT

The design contract for the Pickleball Entry Project was extended on January 3, 2025, to accommodate project delays. The project team have worked through several revisions to incorporate feedback from engineers and stakeholders with the Goleta Valley Community Center organization. Staff are preparing to bring forth plan sets to public works for consultation on permitting in the coming weeks.

GOLETA COMMUNITY CENTER – BUILDING INITITIVES

Banquet Chair & Table Replacement

As part of the strategic plan initiative to improve rental income opportunities by enhancing the quality of service and offerings, staff have been working on selecting a manufacturer, product design, and materials to replace approximately 250 banquet chairs that will service all events and classes. Additionally, a small number of round tables will be replaced, and new high-top tables will be purchased. It is anticipated that this purchase will exceed \$50,000, and as such will require staff to obtain City Council approval. This item will be taken to Council in November 2025, with procurement taking place by the end of 2025.

GCC Campus Safety, Evacuation & Emergency Management

In conjunction with the General Services Department, Human Resources and Risk Management and Emergency Services Divisions, staff have been evaluating and

improving the campus-wide emergency response and management procedures and response. Steps taken over the past few months include:

- Establishing a centralized phone list and point of contacts for all tenants
- Collecting and evaluating all tenants individual emergency evacuation plans
- Updating GCC emergency evacuation maps, routes, and meeting points
- Ordering, installation, and staff training of two new AED units at the GCC
- Updating the centralized City of Goleta Emergency Facilities Procedures for the GCC staff and visitors
- Initiated Hazardous Materials Management Plan with the General Services Department

Additionally, in the next 60-90 days, staff will coordinate and distribute one centralized emergency evacuation plan for the entire campus and will coordinate a campus-wide emergency evacuation plan, inclusive of all schools, staff, and users to simulate a campus-wide emergency.

PARKS & RECREATION PROGRAM UPDATES:

Connections 2026: California Parks & Recreation Society Conference & Expo

The California Parks and Recreation Society (CPRS) Conference and Expo will provide the latest information and services for the park, recreation and leisure services profession. Held on March 10-13th, 2026, in Long Beach, California at the Long Beach Convention Center, the CPRS conference offers three days of learning, networking and discovery.

Attendance is highly beneficial, and conference topics provide insight into new and emerging funding opportunities, industry trends and best practices, tools for community engagement, inclusion and equity principles, as well as the opportunity to meet vendors and experience first-hand the equipment and material choices for future park projects.

Included in the FY 2025-26 budget are travel funds to accommodate at least two Commissioners and staff to attend this year's conference. Interested Commissioners should notify the Parks and Recreation Manager via email no later than October 2nd, 2025, to ensure sufficient time for the agency to register prior to the close of early bird registration.

Special Event Applications & Block Party Pilot Program

In 2025 the number of Special and Temporary Event applications processed by staff increased markedly from years prior. To streamline the application process, staff will be evaluating the Special and Temporary Event application and process to bring before the Commission at a future date. This evaluation may also consider the possibility of the addition of a potential Block Party Permit application.

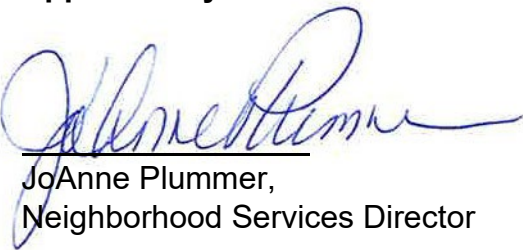
In August of 2025, Parks and Recreation Division staff were asked to develop a pilot Block Party Permit program that would outline a process that would allow for a private gathering of neighbors on a residential street. Currently, the program is in the conceptual phase and is pending additional feedback from internal department consultations. Should these be deemed feasible, this program would be brought to Commission for comment and feedback.

Contract Class and Camp Program

The contract class and camp program tentatively had two partners slotted for summer camps in 2025. Ultimately, it was decided to pause the launch of these programs in favor of Fall programming for two key reasons. First, the creation of comprehensive waivers, medical forms, and enrollment documents for each program required more development lead time than was available. Second, to ensure that both the contractors and the City were as successful as possible during the initial launch, all parties agreed to take the needed time to ensure all aspects, including marketing and enrollment, were optimized in favor of rushing programs to market on arbitrary deadlines.

Staff and contractors are excited to bring to fruition consistent long-term after-school Winter and Spring programs, special events, and camps. Planning for summer 2026 programming is already underway. Based on early learning, the process lead time is four months prior to a class or camp starting to have sufficient time for planning, development, and implementation.

Approved By:



JoAnne Plummer,
Neighborhood Services Director