



TO: Mayor and Councilmembers

SUBMITTED BY: Matthew R. Fore, General Services Director

SUBJECT: Authorization to Directly Negotiate Purchase of Replacement Parking Enforcement Vehicle

RECOMMENDATION:

Authorize the City Manager, or designee, to directly negotiate and award a purchase agreement with standard industry terms and approved as to form by the City Attorney, and to execute any and all required documents with the selected vendor to purchase a replacement parking enforcement vehicle and related equipment in an amount not to exceed \$35,000.

BACKGROUND:

On October 18, 2016, City Council approved Amendment No. 1 to Agreement No. 2012-079 with the County of Santa Barbara to add one full time equivalent Parking Enforcement Officer (PEO). On September 5, 2017, the City purchased a GO-4 Electric Vehicle for use by the PEO.

DISCUSSION:

The GO-4 has reached its end of life and must be replaced. General Services has collaborated with staff from the Sheriff's Office to evaluate potential replacements. Based upon discussions with both the City of Santa Barbara and UCSB Parking Enforcement staff, the Sheriff's Office has requested that the City purchase a Chevrolet Bolt Electric Utility Vehicle (EUV).

Unfortunately, 2025 Chevrolet Bolt EUVs are no longer available for purchase, and the 2026 models will not arrive at dealers for many months due to manufacturing lead times and high market demand. Given these anticipated delays, General Services staff have been searching for slightly used pre-owned models, specifically models that are: 1) two years old or newer; 2) have less than 20,000 miles; and 3) offer an extended warranty.

Section 3.05.080(B) allows the City Manager to approve purchases up to \$45,000 based upon solicitation of three informal bids. However, since mileage, age, warranty terms, and other specifications are inconsistent among used vehicles, it is not possible to obtain

uniform informal bids across multiple vendors for available used vehicles. For this reason, Staff is requesting Council approval to directly negotiate with vendors for a used Chevrolet Bolt EUV as described above. Upon successful negotiation, staff will route the purchase agreement to the City Manager for approval.

GOLETA STRATEGIC PLAN:

City-Wide Initiative: 5. Strengthen Infrastructure

Strategic Goal: 5.4 Protect and maintain our City-owned facilities and critical operational assets.

FISCAL IMPACTS:

There are sufficient funds in the Fiscal Year 2025-26 Fleet Operating Budget (Program 1830) to cover the purchase of the proposed Chevrolet Bolt EUV in an amount up to \$35,000. Therefore, no additional appropriations are requested as part of this Council action.

As part of the Fiscal Year 2025-26 Budget adoption, City Council authorized funding for an additional Parking Enforcement Officer position. Recruitment for this position is currently underway and is anticipated to be filled in Winter 2026. Once the position is filled, staff anticipates returning to Council with a separate recommendation to purchase an additional parking enforcement vehicle of the same or similar make and model to maintain consistency in fleet operations and maintenance.

The Chevrolet Bolt EUV will be capitalized as a fixed asset and depreciated on a straight-line basis over a five-year useful life, once placed into service, in accordance with the City's Capitalization Policy. The associated annual depreciation expense will then be set aside in the Capital Equipment Reserves to help fund future vehicle replacement. Upon receipt of the procured vehicle, the existing GO-4 Electric Vehicle will be declared surplus and disposed of in accordance with the City's Disposition of Surplus Property Policy.

ALTERNATIVES:

Council may choose not to allow staff to negotiate with vendors for the purchase of the replacement parking enforcement vehicle. Doing so would require staff to wait months for 2026 models to arrive and would limit parking enforcement activities accordingly.

LEGAL REVIEW BY: Isaac Rosen, City Attorney

APPROVED BY: Robert Nisbet, City Manager