



Agenda Item B.1
DISCUSSION/ACTION ITEM
Meeting Date: October 15, 2025

TO: Public Tree Advisory Commissioners

FROM: Luz “Nina” Buelna, Director of Public Works

CONTACT: Deborah Lopez, City Clerk

SUBJECT: Selection of the Chair and Vice Chair

RECOMMENDATION:

Select the Chair and Vice Chair from among the members of the Public Tree Advisory Commission.

BACKGROUND:

Commission reorganization, including rotation of the roles of the Chair and Vice Chair, typically occurs annually, pursuant to Resolution No. 23-23.

The Chair is responsible for leading commission meetings and ensuring agenda items are kept on topic, productive, and professional, and in accordance with City policies and the Ralph M. Brown Act. The Vice-Chair serves in the absence of the Chair

DISCUSSION:

Given that this is the first meeting of the year for the Commission, and considering the changes in membership, it is recommended that the Public Tree Advisory Commission Members select a Chair and Vice-Chair to serve in their respective positions for a term of one year.

Approved By:

Luz “Nina” Buelna
Public Works Director

