



**Agenda Item B.1**  
**DISCUSSION ITEM**  
**Meeting Date: November 12, 2025**

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Justin Wilkins, Parks and Recreation Manager

**CONTACT:** Melissa Cure, Management Assistant

**SUBJECT:** 2026 Parks and Recreation Commission Meeting Calendar

**RECOMMENDATION:**

A. Receive a report on scheduling options for the Parks and Recreation Commission meeting dates for 2026, and,

B. Adopt the recommended meetings dates for 2026 and 6:00 pm start time.

**BACKGROUND:**

On May 16, 2023, the City Council amended the Goleta Municipal Code Chapter 2.12 Entitled Parks and Recreation Commission (Commission). The revised chapter includes, but is not limited to, provisions regarding the purpose and powers of the Commission, the number of members, the length and method of appointments, responsibilities, and authority. Moreover, Chapter 2.12.060 states, "The Parks and Recreation Commission shall meet six (6) times per year or as needed to fulfill its duties."

**DISCUSSION:**

Staff are recommending that the Commission maintain consistent dates and times to maximize the opportunity for public participation by holding the meetings on the second Wednesday of the odd months during the year. The recommended dates for 2026 are consistent with the 2025 calendar, except for the March and November meetings. The March 11, 2026 date conflicts with the California Parks and Recreation Society Connections Conference in Long Beach, California. In 2026 the Parks and Recreation Division will be sending a minimum of two Commissioners as well as the Parks and Recreation Manager and the Neighborhood Services Director. As such, the meeting will lack quorum as well as key staff representation. The Commission may choose to meet on either March 4<sup>th</sup> or March 18<sup>th</sup>, 2026.

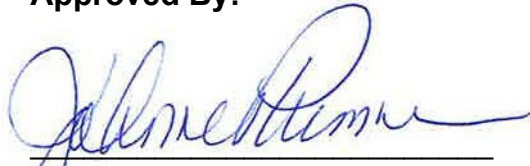
Additionally, the November 2026 meeting falls on Veteran's Day. As an alternative, the commission may choose to meet on either Wednesday, November 4<sup>th</sup> or Wednesday, November 18<sup>th</sup>.

| DAY OF THE WEEK | DATE                                         |
|-----------------|----------------------------------------------|
| Wednesday       | January 14 <sup>th</sup>                     |
| Wednesday       | March 4 <sup>th</sup> or 18 <sup>th</sup>    |
| Wednesday       | May 13 <sup>th</sup>                         |
| Wednesday       | July 8 <sup>th</sup>                         |
| Wednesday       | September 9 <sup>th</sup>                    |
| Wednesday       | November 4 <sup>th</sup> or 18 <sup>th</sup> |

Although meetings will be set through the end of the calendar year, an actual meeting will only take place if there are issues to be discussed and, at times, meeting dates may be adjusted with the approval of the Commission. Moreover, if a subject arises that needs Commission action before the next meeting, Chapter 2.12.060 provides the opportunity for the Chair of the Parks and Recreation Commission to call a special meeting of the Commission. That date/time would be determined based on the Commission's availability and urgency of the matter.

Staff also recommend the Commission maintain its 6:00 pm meeting start time. The Commission may choose to continue with this start time or propose an alternate time.

**Approved By:**

  
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JoAnne Plummer,  
Neighborhood Services Director