



**TO:** Mayor and Councilmembers

**SUBMITTED BY:** Matthew R. Fore, General Services Director

**SUBJECT:** Award of Purchase Orders to California Electric Supply for Electrical Switchgear Associated with the Goleta Valley Library Safety, ADA, and Building Improvements Project

**RECOMMENDATION:**

Authorize the City Manager to issue purchase orders to, and to execute all required documents with, California Electric Supply in an amount not to exceed \$75,000 for the purchase and expedited production and delivery of electrical switchgear for the Goleta Valley Library ADA, Safety, and Building Improvements Project (CIP No. 9130).

**BACKGROUND:**

In October of 2023, the City received a \$4.2M Building Forward Library Facilities Improvement Program grant (Grant) from the California State Library to make several infrastructure improvements to the Goleta Valley Library (Library). On December 19, 2023, Council adopted Resolution No. 23-75, authorizing the City Manager to accept the grant funds and execute the grant agreement. On August 19, 2025, Council authorized staff to advertise a notice inviting construction bids for the project.

**DISCUSSION:**

The Goleta Valley Library ADA, Safety, and Building Improvement Project (Project) includes replacement of much of the electrical system and electrical switchgear. Switchgear is a combination of electrical devices, including switches, fuses, and circuit breakers, used to control, protect, and isolate electrical power systems. Switchgear acts as the control center for an electrical system, directing power and automatically interrupting it during faults to protect equipment and prevent damage.

The City could rely on the general contractor to procure the switchgear. However, there are two compelling reasons for the City to directly purchase the equipment. First, switchgear is subject to very long lead times and timely delivery is essential to meet the Building Forward Grant completion deadline of June 30, 2027. The construction bid deadline for the Project was November 18, 2025. It will then take several weeks to execute the construction contract and even more time for general contractor to place the

order. Second, ordering the switchgear directly removes the general contractor's overhead and profit cost components, thus preserving Project budget. For these reasons, Staff recommends that the City directly purchase the switchgear from California Electric Supply.

### Procurement Process

Staff solicited three (3) informal quotes for the switchgear based upon the same written specifications. The lowest responsive and responsible bidder was California Electric Supply. It should be noted, however, that the final design of switchgear is custom, based upon the unique characteristics of the electrical system to be served. The design approval process is iterative based upon input from the electrical engineer who designs the system, the vendor who builds the equipment, and finally, Southern California Edison (SCE), which provides power to the system. Final elements of the design are still outstanding pending approval by the electrical engineer and SCE. Therefore, the final cost of the switchgear will be known upon approval of the final design.

The most recent estimate from this iterative process is \$51,545. Staff is recommending authority to issue purchase orders up to \$75,000 to cover production and delivery, including expedited service, of the switchgear.

### **GOLETA STRATEGIC PLAN:**

**City-Wide Initiative:** 5. Strengthen Infrastructure

**Strategic Goal:** 5.4 Protect and maintain our City-owned facilities and critical operational assets.

### **FISCAL IMPACTS:**

No appropriations are requested. The cost of the switchgear is included in the existing project budget. Table 1 below shows the current status of the Project budget.

**Table 1: Status of Project Budget**

<b>Fund Type</b>	<b>Account</b>	<b>Budget</b>	<b>YTD Actuals</b>	<b>Encumbrances</b>	<b>Available Budget</b>
General Fund	101-9130-57070	\$ 311,343	\$ 15,096	\$ 58,900	\$ 237,347
General Fund	101-9130-57071	\$ 2,179,409	\$ -	\$ 95,293	\$ 2,084,116
County Per Capita	208-9130-57071	\$ 180,000	\$ -	\$ -	\$ 180,000
Library Facilities Dif	223-9130-57040	\$ 50,000	\$ -	\$ 14,832	\$ 35,168
Building Forward Grant	325-9130-57070	\$ 209,044	\$ 60,384	\$ 235,601	\$ (86,941)
Building Forward Grant	325-9130-57071	\$ 3,676,330	\$ -	\$ 381,172	\$ 3,295,158
Library Special Tax	501-9130-57071	\$ 180,000	\$ -	\$ -	\$ 180,000
	<b>Total</b>	<b>\$ 6,786,126</b>	<b>\$ 75,480</b>	<b>\$ 785,798</b>	<b>\$ 5,924,848</b>

**ALTERNATIVES:**

Council may choose not to directly purchase the switchgear and instead direct Staff to place the responsibility to procure the equipment on the general contractor. However, doing so would substantially delay production and delivery of the equipment, thus extending the construction timeline.

**LEGAL REVIEW BY:** Isaac Rosen, City Attorney

**APPROVED BY:** Robert Nisbet, City Manager

**ATTACHMENT:**

1. California Electric Supply Quote for Electric Switchgear

## **ATTACHMENT 1**

California Electric Supply Quote for Electric Switchgear

## Customer Quote For: 7700 COD

CES - SANTA BARBARA

Quote: Q5029433

Revision #: 005



233 SOUTH MILPAS STREET  
SANTA BARBARA CA 93103  
Tel: (805)962-9114 Fax: (805)962-5761

Contact Name: DUSTIN SCHNABEL

Email: dustin@cessb.com

Quote Date: 08/27/25

Updated On: 08/27/25

Expires On: 09/26/25

Job Name: GOLETA VALLEY LIBRARY

Attn:

Ship To: CASSIDY 805-690-5126  
GOLETA VALLEY LIBRARY  
500 N. FAIRVIEW AVE  
GOLETA, CA 93117-0000

Customer PO #:

Customer PO Date:

FOB: SHIPPING POINT

Freight: PREPAID

LN	Product	Lead Time	Qty	Price	Per *	Ext Price
01	EATON MAIN SWITCHBOARD 1000A 208/120V 65KAIC Type/Desig MSB		1	\$50,253.07	E	\$50,253.07
02	CES DISCOUNT FOR EDUCATIONAL FACILITY		-1	(\$2,855.29)	E	(\$2,855.29)
Merchandise:						\$47,397.78
Tax:						\$4,147.31
Total:						\$51,545.09

MAIN SWITCHBOARD QUOTED AT 65 KAIC TO MATCH EATON PROVIDED BILL OF MATERIALS- PLEASE CONFIRM

SWITCHBOARD MSB ESTIMATED LEAD TIME OF 35 WEEKS

QUOTING THIS BOM ONLY  
SUBJECT TO SUBMITTAL REVIEW AND APPROVAL  
VERIFY PRIOR TO ORDERING  
CHANGES REQUIRE REQUOTE  
PRICING GOOD IF ORDERED COMPLETE  
FREIGHT PREPAID IF ORDERED COMPLETE  
DROP SHIP  
NO CONTROLS INCLUDED  
LEAD TIMES (IF SHOWN) ARE SUBJECT TO CHANGE AND ARE NOT GUARANTEED

PLEASE REVIEW BOM FOR ACCURACY. CES IS NOT RESPONSIBLE FOR MISSING SPECIFICATIONS OR ITEMS NOT LISTED IN THIS QUOTATION.

\*\*\*DUE TO POSSIBLE TARIFFS, PRICING SUBJECT TO CHANGE WITHOUT NOTICE. ALL PRICING ON QUOTES WILL BE REASSESSED AT ORDER ENTRY\*\*\*

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