



**Agenda Item A.3**  
**ADMINISTRATIVE AGENDA**  
**Meeting Date: December 9, 2025**

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**TO:** Goleta Design Review Board

**SUBMITTED BY:** Mary Chang, Design Review Board Secretary

**SUBJECT:** Design Review Board Meeting Schedule for 2026

**RECOMMENDATION:**

Confirm the 2026 Design Review Board Meeting Schedule provided as Attachment A, including no meetings on three regular hearing dates: March 24, 2026 (School Districts Spring break); November 24, 2026 (Thanksgiving week); and December 22, 2026 (City holiday closure).

**DISCUSSION**

The DRB's regularly scheduled meeting date is the second and fourth Tuesday of each month. The DRB typically does not hold meetings on dates that the City organization observes as holidays or closures, which in 2026 will be December 22nd (holiday closure).

The table provided as Attachment A lists the regularly scheduled meeting dates for the calendar year 2026, with three proposed cancelled dates.

As noted above, there is one date that the Design Review Board will not meet because of recognized City holidays/closures (December 22<sup>nd</sup>) and two other potential conflicts with regularly scheduled Design Review Board meetings in 2026 as follows:

March 24, 2026	Spring Break for UCSB, GUSD, and SBUSD
November 24, 2026	Tuesday of Thanksgiving week
December 22, 2026	City Closure

The first date conflicts with spring break/end of academic quarter break observed by the local public-school districts and the University of California. The second occurs on November 24<sup>th</sup>, the Tuesday of Thanksgiving week. Community members and board members may be traveling, and local school districts will not be holding classes on Thanksgiving week, and/or might not be prepared to engage in hearing matters during this holiday week.

In regard to the summer months, it is up to the Design Review Board whether the Board

wants to limit meetings to one per month. The City Council and DRB tend to only hold one meeting per month during July and August. The decision regarding which meeting dates will be necessary during the summer of 2026 can be made closer to the summer months. The Design Review Board may decide whether there are any additional hearing dates that it would be appropriate to cancel.

Based on the conflicts noted above, staff recommends cancelling March 24, 2026 (School Districts Spring break); November 24, 2025 (Thanksgiving week); and December 22, 2025 (City holiday closure).

**Attachment A:** DRB 2026 Meeting Dates

**ATTACHMENT A**

**DRB 2026 Calendar**

# ATTACHMENT 1

<b>DRB 2026 Meeting Dates</b> (2nd and 4th Tuesdays)	
<b>January</b>	<b>13</b>
<b>January</b>	<b>27</b>
<b>February</b>	<b>10</b>
<b>February</b>	<b>24</b>
<b>March</b>	<b>10</b>
<b>March</b>	<b>*24 cancelled</b>
<b>April</b>	<b>14</b>
<b>April</b>	<b>28</b>
<b>May</b>	<b>12</b>
<b>May</b>	<b>26</b>
<b>June</b>	<b>9</b>
<b>June</b>	<b>23</b>
<b>July</b>	<b>14</b>
<b>July</b>	<b>28</b>
<b>August</b>	<b>11</b>
<b>August</b>	<b>25</b>
<b>September</b>	<b>8</b>
<b>September</b>	<b>22</b>
<b>October</b>	<b>13</b>
<b>October</b>	<b>27</b>
<b>November</b>	<b>10</b>
<b>November</b>	<b>*24 Cancelled</b>
<b>December</b>	<b>8</b>
<b>December</b>	<b>*22 Cancelled</b>

\*Cancel due to Holiday conflict or City closure