



Agenda Item C.2
DISCUSSION/ACTION ITEM
Meeting Date: March 11, 2026

TO: Chair and Members of the Public Engagement Commission

FROM: Deborah S. Lopez, City Clerk

SUBJECT: Selection of the Chair and Vice Chair

RECOMMENDATION:

Select a Chair and Vice-Chair from among the members of the Public Engagement Commission.

BACKGROUND:

Commission reorganization, including rotation of the roles of the Chair and Vice Chair, are to occur annually at the meeting as close as possible to February 1st of each year, pursuant to Resolution No. 23-23, setting forth certain guidelines and procedures for all city boards and commissions (Attachment 1). This process was designed to allow any newly appointed members time to acclimate and make an informed selection.

The Chair is responsible for leading commission meetings and ensuring agenda items are kept on topic, productive and professional and in accordance with city policies and the Ralph M. Brown Act. Members select a Chair and Vice-Chair to serve in their respective positions for a term of one year.

DISCUSSION:

The March 11, 2026, meeting is the first meeting of the calendar year. It is suggested that the Public Engagement Commission Members select a Chair and Vice Chair to serve in their respective positions for a term of one year.

ALTERNATIVES:

None.

Reviewed By: Kelly Hoover

ATTACHMENT:

1. Resolution 23-23- Setting Forth Certain Guidelines and Procedures for all City Boards and Commissions and Rescinding Resolutions Nos 07-15, 9-04, 12-77, 12-78, 18-44, And 19-03