



TO: Mayor and Councilmembers

SUBMITTED BY: Matthew R. Fore, General Services Director

SUBJECT: Agreement with the Goleta Valley Historical Society for Temporary Use of the City Hall Parking Lot

RECOMMENDATION:

Authorize the City Manager to execute an agreement with the Goleta Valley Historical Society for temporary use of the City Hall parking lot with insurance, indemnification, and other standard terms deemed necessary by the City Attorney and on a form approved by the City Attorney.

BACKGROUND:

On September 20, 2004, the City executed a lease agreement with the Goleta Valley Historical Society (Agreement No. 2004-045) to occupy and operate a portion of the Lake Los Carneros Natural and Historic Preserve, which includes the Stow House, its grounds, and associated buildings and facilities. The lease expires on September 20, 2040.

DISCUSSION:

For many years, the Goleta Valley Historical Society (Historical Society) has hosted a number of events on its leased property, including Fiesta Ranchera, Fourth of July, Music at the Ranch concerts, Fiddlers Festival, Holiday at the Ranch, along with private events such as weddings and corporate functions. For the past ten years, Anthem Church and Christ Lutheran Church have allowed the Historical Society to use church property for overflow parking. However, construction projects scheduled on church property will make this overflow property unavailable for the next few years.

The Historical Society is evaluating City Hall as a potential source of overflow parking capacity for large events and has asked to pilot a one-time "Park and Ride" model on August 13, 2024. Under this model, concert patrons would park at City Hall in the late afternoon and would be taken by shuttles, contracted by the Historical Society, to the Stow House for the concert. After the concert, shuttles would deliver patrons back to City Hall. The Historical Society anticipates using City Hall Parking Lot between approximately 5:00 pm and 8:00 pm on August 13, 2024.

Staff recommends that Council authorize the City Manager to execute an agreement, in a form approved by the City Attorney and with insurance, indemnification and other standard terms, with the Historical Society for temporary use of the City Hall Parking Lot on August 13, 2024. Among other terms, the agreement would require the contracted shuttle company to meet the City's insurance requirements and to name the City as additional insured.

The agreement would only apply to the August 13, 2024 event. After the event, the Historical Society will evaluate whether the temporary use of the City Hall parking lot was successful and may consider the use of City Hall parking lot for future events. The next event that could be considered would not take place until Summer of 2025. Any further use of City property would occur under a separate agreement and would be dependent on parking lot availability and Council approval.

FISCAL IMPACTS:

There is no financial transaction associated with the proposed agreement. Therefore, there are no fiscal implications to this recommendation.

ALTERNATIVES:

Council could choose not to approve the agreement for use of the City Hall parking lot by the Historical Society for its August 13, 2024 event.

LEGAL REVIEW BY: Megan Garibaldi, City Attorney

APPROVED BY: Robert Nisbet, City Manager