



**Agenda Item A.1**  
**CONSENT CALENDAR**  
**Meeting Date: December 4, 2024**

---

**TO:** Chair and Members of the Public Tree Advisory Commission  
**FROM:** Luz "Nina" Buelna, Director of Public Works  
**CONTACT:** Paul Medel, Public Works Manager  
**SUBJECT:** Street Maintenance Division Report

**RECOMMENDATION:**

Receive and file a report regarding recent activities and work efforts in the Street Maintenance Division.

**BACKGROUND:**

The City of Goleta has three tree-trimming zones and three City-owned facilities, including the Library and Goleta Community Center, that require tree maintenance. These zones and locations consist of parkway trees and facility trees maintained by our contractor, West Coast Arborist. The Streets Maintenance Division assists with tree trimming needs. The Streets Division Maintenance focused on over 2,000 trees in Zone 2, which is West of Gleen Annie Road to western City Limits and Calle Real to the Northern city limits, and other impacted street parkways, as well as facility trees, as needed during the first quarter of the fiscal year. Staff addressed trees in immediate need of trimming, lifting/clearing, or broken limb removals with the City's boom trailer. Most requests are received through our City Assist online system, emails, and phone calls. Having the necessary equipment allows City staff to respond promptly to resident requests.

The Streets Maintenance Division is preparing for the upcoming winter months that can produce heavy winter rain and windstorms. By establishing emergency on-call service agreements with tree contractors and vendors, the City is prepared to respond promptly to fallen trees and debris at a moment's notice. The department will also utilize West Coast Arborist and the city work crews during these wind and rain events to provide safety to the public and its streets.

As of the last Public Tree Advisory Commission meeting held on August 7, 2024, the Streets Maintenance Division has responded to 67 tree-related issues service requests.

In addition to handling service requests, staff will also receive phone calls and emails related to other tree issues. Requests can range from a downed limb, cracked limb, tree trim request, diseased tree, dying tree, etc. City staff actively responds to residents' requests and works to address their concerns.