



**Agenda Item B.1**  
**DISCUSSION/ACTION ITEM**  
**Meeting Date: March 15, 2023**

---

**TO:** Chair and Members of the Public Tree Advisory Commission

**FROM:** Deborah S. Lopez, City Clerk

**SUBJECT:** Selection of the Chair and Vice-Chair

**RECOMMENDATION:**

Select a Chair and Vice-Chair from among the members of the Public Tree Advisory Commission.

**BACKGROUND:**

On November 6, 2012, the City Council adopted Resolution No. 12-78 organizing the Public Tree Advisory Commission. The Resolution provides that the Chair and Vice-Chair shall be elected each year, at its first regular televised meeting of the calendar year (Attachment 1).

The Chair is responsible for leading commission meetings and ensuring agenda items are kept on topic, productive and professional and in accordance with city policies and the Ralph M. Brown Act. The Vice-Chair serves in the absence of the Chair.

**DISCUSSION:**

The March 15, 2023, meeting is the first meeting of the calendar year. It is suggested that the Public Tree Advisory Commission Members select a Chair and Vice-Chair to serve in their respective positions for a term of one year.

**ALTERNATIVES:**

None.

**Approved By:**

---

Charles W. Ebeling, P.E., T.E., Director of Public Works