



Agenda Item C.1
PUBLIC HEARING
Meeting Date: May 15, 2018

TO: Mayor and Councilmembers

FROM: Luke Rioux, Finance Director

SUBJECT: Report on Annual Adjustments for User Fees

RECOMMENDATION:

- A. Conduct a Public Hearing on the Proposed User Fees and Charges.
- B. Adopt Resolution No. 18-__ entitled "A Resolution of the City Council of the City of Goleta, California, Approving and Adopting the 2018 User Fees and Charges and rescinding Resolution No. 16-03."
- C. Annually Consider CPI adjustments to User Fees and Charges

BACKGROUND:

On November 18, 2008 the City Council adopted Resolution 08-62 adopting the 2008 User Fees and Charges, which took effect on December 1, 2008. That resolution subjects the adopted User Fees and Charges to annual modification, based on the prior year change in the Consumer Price Index (CPI) for All Urban Consumers for the Los Angeles-Riverside-Orange County area. On March 16, 2010 the City Council set a minimum threshold of 3% CPI change for consideration of adjustments to User Fees and Charges. The intent of the March 16, 2010 action by Council was to minimize small adjustments, thereby setting the "floor" for future adjustments only if the CPI is at or above 3%. User Fees were last adjusted 4.4% for CPI on April 21, 2015, effective July 1, 2015, which also included to eliminate fees associated with processing sign permits for businesses located in the Old Town Heritage District. The CPI increased 0.9% in 2015 and 1.9% in 2016, which when added together resulted in an overall increase of 2.8%. In this past year, 2017, the CPI increased 2.8%. When all three years CPI's are added together, this represents an overall increase of 5.6% over the three-year period (2015, 2016, and 2017).

The City last added additional fees to its User Fees and Charges on February 16, 2016 when Council approved Resolution No. 16- entitled "A Resolution of the City Council of the City of Goleta Establishing Fees for Marijuana Delivery Service Licenses and Marijuana Delivery Driver Licenses." This update included a Service License Fee of \$125 and Driver's License Fee of \$125. The makeup of these fees at the time included

pass-through costs of \$56 for Live Scan background check services (\$32 California Department of Justice criminal check; \$17 Federal Bureau of Investigation criminal check; and \$7 Santa Barbara County Sheriff's Office fingerprint rolling). These fees were to be reviewed along with other fees the City collects as part of the periodic update of the City's fee schedule.

On July 1, 2018, the City will assume management and operation of the Goleta Library. One of the key tasks in the transition process is to include and adopt the current library fees to the City of Goleta's User Fees and Charges Schedule to ensure a smooth transition and maintain continuity.

DISCUSSION:

User Fees Subject to CPI Adjustment:

User Fees are charges for services, such as planning related services, whereby those receiving the services from the City are required to pay the costs rather than burdening the residents. State law precludes charging more than the cost of providing the service. The current User Fees are based on a cost analysis performed by Willdan Finance Services and finalized in November 2008.

In 2017 the Annual CPI increased 2.8% and when added to the 2015 and 2016 increase of 2.8%, this represents an increase of 5.6% over the three-year period since the last fee adjustment in 2015, which resulted in a 4.4% increase. Table 1 below summarizes the annual CPI reported by the Bureau of Labor Statistics.

Table 1. Annual CPI for All Urban Consumers for the Los Angeles-Riverside-Orange County area (2012-2017)

Year	CPI
2012	2.0%
2013	1.1%
2014	1.3%
July 1, 2015 Fee Increase	4.4%
2015	0.9%
2016	1.9%
2017	2.8%
Proposed Fee Increase	5.6%

A CPI adjustment to fees is a recommended best practice to ensure cost recovery is kept up with inflation. Furthermore, each year that transpires without modification of the rates to reflect the cost of doing business reflects a loss of revenues that cannot be recovered in the future and are therefore borne by the City's General Fund. Staff has provided a modification of the existing User Fees and Charges to reflect the inflationary increase as presented in Exhibit A of the attached resolution. The schedule shows a

side by side comparison and the potential changes if Council chooses to adopt the 5.6% CPI increase.

It should be noted that the User Fees and Charges schedule also includes the updated state mandated fee of \$4 for business licenses or equivalent, which was originally established by SB 1186 for \$1 and recently updated by AB 1379 to raise the fee to \$4. The rate increase is effective January 1, 2018 through December 31, 2023. City Council was provided this update at the March 6, 2018 Council meeting.

Marijuana Delivery Service/Driver's License User Fees Adjustment:

Since the adoption of the Marijuana Delivery Service/Driver's License User Fees, the City has been collecting \$125 each for both the Marijuana Delivery Service and Driver License fee. This fee is an annual fee and is the same amount for both new license and renewal. Part of the \$125 fee contained a pass-through cost of \$56 for Live Scan services that was remitted to the County of Santa Barbara's Sheriff's Office when the City was invoiced. The City and Sheriff's Office will soon implement a process change, and the Live-Scan fee will no longer be collected by the City and the applicant will be directly charged for Live Scan services by the Sheriff's Office. This process change will require the City to adjust both fees of \$125, down to \$69. Adjusting this fee down will be reflective to the actual cost of providing the licensing service and not exceed the value of service provided. Staff recommends modification of the existing fees to reflect the adjustment as presented in Exhibit A of the attached resolution.

Goleta Library User Fees and Fines:

Staff has also included additional fines and fees for Goleta Library beginning on July 1, 2018. The Goleta Library fee schedule is also required for the Black Gold Cooperative Library System. The recommended Goleta Library fines and fees are set in accordance with the City of Santa Barbara Resolution No. 17-058 and that were effective July 1, 2017 and updated to reflect fees that only apply to the Goleta Library. Staff recommends modification of the existing User Fees and Charges to include the Library fees as presented in Exhibit A of the attached resolution.

Overall User Fees and Charges:

Please note that the recommended rates are rounded to the nearest whole dollar, with the exception of rates that are currently in cents. Also, for ease in comparing the change in rates and new fees, Exhibit A displays a column with the current rates. This column will not be a part of the permanent Exhibit to the adopting resolution, or a part of the User Fees and Charges schedule. Should the proposed rates be approved, they will be effective July 1, 2018 to coincide with the City's fiscal year.

The fees for business licenses (General Business License, Firearm, Massage, Taxicab, Tobacco Retail) and Short-Term Vacation Rental Permit Fee have not been increased

by the 4.4% or 5.6% CPI adjustment as these fees have been set by ordinance and/or resolution specific to that license.

On January 16, 2018 Council awarded a contract for a Comprehensive User Fee Study and Full Cost Allocation Plan, which is currently underway and projected to carry on into Fiscal Year 2018/19. It has been nine years since the last study was conducted. An updated fee study will provide the City the opportunity to reevaluate all user fees, including the Library, as they relate to Council policy, staff time and the related cost to provide the service. Once the study is complete, Council will have the opportunity to adopt the fees at full cost recovery or less than full cost recovery for some or all fees. The results of the fee study is estimated to be implemented for Fiscal Year 2019/20.

FINANCE COMMITTEE REVIEW:

The Finance Committee met to review the adjustments to the User Fee and Charges schedule and support the recommended additions and adjustments. The Finance Committee also recommends to annually discuss and consider CPI adjustments to User Fees and Charges.

FISCAL IMPACTS:

If the City Council adopts the 5.6% increase to User Fees, approximately \$50,000 in additional revenues to the General Fund will be generated annually starting FY 18/19.

Adopting the changes to the Marijuana Delivery Service/Driver Licenses fee from \$125 to \$69 will have no fiscal impact to the City revenues, as the reduction of \$56 is a pass-through cost to the County of Santa Barbara for live scan fees. This fee adjustment will be necessary to reflect the value of service provided.

Adopting the Goleta Library fees will be necessary for operations and management of the Library and for Black Gold Cooperative Library System. Collected Library fees are anticipated to total approximately \$55,300 in FY 18/19.

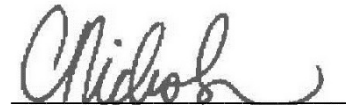
ALTERNATIVES:

- A. Take no action, thereby maintaining the current User Fees and Charges.
- B. Adopt only the Goleta Library Fees and adjustments to the Marijuana Delivery Service/Driver License.
- C. Adopt only the Goleta Library Fees and adjustments to the Marijuana Delivery Service/Driver License and direct staff to modify User Fees and Charges by a percentage other than the linked CPI change.

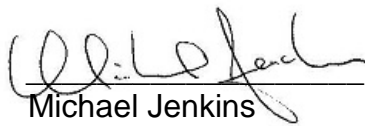
Reviewed By:

Legal Review By:

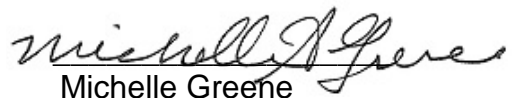
Approved By:



Carmen Nichols
Deputy City Manager



Michael Jenkins
City Attorney



Michelle Greene
City Manager

Attachments:

- 1. Consumer Price Index Sheet
- 2. Resolution No. 18-__ A Resolution of the City Council of the City of Goleta, California Approving and Adopting the 2018 User Fees and Charges and rescinding Resolution No. 16-03"

Attachment 1

Consumer Price Index Sheet

Home

Subjects

Data Tools

Publications

Economic Releases

Students

Beta

Databases, Tables & Calculators by Subject

SHARE ON:   **Change Output Options:**From: To: ☐ include graphs ☒ include annual averages[More Formatting Options](#) 

Data extracted on: April 4, 2018 (6:58:39 PM)

CPI-All Urban Consumers (Current Series)**Series Id:** CUURS49ASA0

Not Seasonally Adjusted

Series Title: All items in Los Angeles-Long Beach-Anaheim, CA, all urban consumers, not seasonally adjusted**Area:** Los Angeles-Long Beach-Anaheim, CA**Item:** All items**Base Period:** 1982-84=100**Download:**  [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2008	220.918	221.431	223.606	224.625	226.651	229.033	229.886	228.484	227.449	226.159	222.229	219.620	225.008	224.377	225.638
2009	220.719	221.439	221.376	221.693	222.522	223.906	224.010	224.507	225.226	225.264	224.317	223.643	223.219	221.943	224.495
2010	224.610	224.620	225.483	225.916	226.438	225.877	225.991	226.373	226.048	226.794	225.941	226.639	225.894	225.491	226.298
2011	228.652	229.729	232.241	233.319	233.367	232.328	231.303	231.833	233.022	233.049	232.731	231.567	231.928	231.606	232.251
2012	233.441	234.537	236.941	236.866	237.032	236.025	235.776	237.222	238.104	240.111	237.675	236.042	236.648	235.807	237.488
2013	238.015	239.753	239.995	239.043	239.346	239.223	238.920	239.219	239.611	239.940	238.677	238.742	239.207	239.229	239.185
2014	239.857	241.059	242.491	242.437	243.362	243.528	243.727	243.556	243.623	243.341	241.753	240.475	242.434	242.122	242.746
2015	239.724	241.297	243.738	243.569	246.093	245.459	247.066	246.328	245.431	245.812	245.711	245.357	244.632	243.313	245.951
2016	247.155	247.113	247.873	248.368	249.554	249.789	249.784	249.700	250.145	251.098	250.185	250.189	249.246	248.309	250.184
2017	252.373	253.815	254.525	254.971	255.674	255.275	256.023	256.739	257.890	258.883	259.135	259.220	256.210	254.439	257.982
2018	261.235	263.012													

12-Month Percent Change**Series Id:** CUURS49ASA0

Not Seasonally Adjusted

Series Title: All items in Los Angeles-Long Beach-Anaheim, CA, all urban consumers, not seasonally adjusted**Area:** Los Angeles-Long Beach-Anaheim, CA**Item:** All items**Base Period:** 1982-84=100**Download:**  [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2008	3.9	3.1	3.3	3.1	3.7	5.4	5.7	5.1	4.5	3.4	1.0	0.1	3.5	3.8	3.3
2009	-0.1	0.0	-1.0	-1.3	-1.8	-2.2	-2.6	-1.7	-1.0	-0.4	0.9	1.8	-0.8	-1.1	-0.5
2010	1.8	1.4	1.9	1.9	1.8	0.9	0.9	0.8	0.4	0.7	0.7	1.3	1.2	1.6	0.8
2011	1.8	2.3	3.0	3.3	3.1	2.9	2.4	2.4	3.1	2.8	3.0	2.2	2.7	2.7	2.6
2012	2.1	2.1	2.0	1.5	1.6	1.6	1.9	2.3	2.2	3.0	2.1	1.9	2.0	1.8	2.3
2013	2.0	2.2	1.3	0.9	1.0	1.4	1.3	0.8	0.6	-0.1	0.4	1.1	1.1	1.5	0.7
2014	0.8	0.5	1.0	1.4	1.7	1.8	2.0	1.8	1.7	1.4	1.3	0.7	1.3	1.2	1.5
2015	-0.1	0.1	0.5	0.5	1.1	0.8	1.4	1.1	0.7	1.0	1.6	2.0	0.9	0.5	1.3
2016	3.1	2.4	1.7	2.0	1.4	1.8	1.1	1.4	1.9	2.2	1.8	2.0	1.9	2.1	1.7
2017	2.1	2.7	2.7	2.7	2.5	2.2	2.5	2.8	3.1	3.1	3.6	3.6	2.8	2.5	3.1
2018	3.5	3.6													

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Attachment 2

Resolution No. 18-__ A Resolution of the City Council of the City of Goleta, California Approving and Adopting the 2018 User Fees and Charges.

RESOLUTION NO 18_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLETA, CALIFORNIA APPROVING AND ADOPTING THE 2018 USER FEES AND CHARGES, AND RESCINDING RESOLUTION NO. 16-03

WHEREAS, California Government Code Sections 66000 et seq authorize the imposition of various user fees for providing City services and reviewing entitlement applications; and

WHEREAS, the City Council on May 15, 2018 conducted a Public Hearing on the proposed User Fees, wherein the Council considered the Consumer Price Index data supporting the modification of the fees, the addition of Library fees and adjustment to the Marijuana Delivery and Driver License fees and

WHEREAS, the User Fees and Charges attached as Exhibit A are justified and appropriate, not exceeding the value of the services provided therefore.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF GOLETA FINDS AND DETERMINES AS FOLLOWS:

SECTION 1. Findings.

Council finds recitals to be true and accurate and incorporates them by this reference.

SECTION 2. Adoption of User Fees.

User Fees and Charges, attached hereto as Exhibit A and incorporated herein by reference, are hereby adopted and are effective on July 1, 2018.

SECTION 3. Master Fee Resolution.

This resolution shall be known as the Master Fee Resolution.

SECTION 4. Rescind Resolution No. 16-03.

Resolution No. 16-03, established original fees for Marijuana Delivery Services Licenses and Marijuana Driver Licenses, that included them into the City's Fees Schedule, and is hereby rescinded.

SECTION 5.

The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 15th day of May, 2018.

PAULA PEROTTE, MAYOR

ATTEST:

APPROVED AS TO FORM:

DEBORAH S. LOPEZ
CITY CLERK

MICHAEL JENKINS
CITY ATTORNEY

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA) ss.
CITY OF GOLETA)

I, DEBORAH S. LOPEZ, City Clerk of the City of Goleta, California, DO HEREBY CERTIFY that the foregoing City Council Resolution No. 18-__ was duly adopted by the City Council of the City of Goleta at a regular meeting held on the 15th day of May, 2018, by the following vote of the Council:

AYES:

NOES:

ABSENT:

(SEAL)

DEBORAH S. LOPEZ
CITY CLERK

5:09 PM 5/7/2018

User Fees & Charges Schedule (DRAFT)

	Current Fees for Compative Use Only Amended 2/16/2016		Proposed Effective 7/1/2018		
Service/Application	Fee/Deposit Amount	Notes	Fee/Deposit Amount	Notes	
FINANCE AND ADMINISTRATION FEES					
Process Returned Checks	\$27 1st / \$38 subsequent		\$29 1st / \$40 subsequent		1
Duplication of Public Records					
DVD	\$ 7.00	Per DVD	\$ 7.00	Per DVD	2
General Business License	100.00 Annual/ 25.00 Qtrly		100.00 Annual/ 25.00 Qtrly		3
SB 1186 (State Mandate Fee - Business License and Equivalent)	\$ 1.00		\$ 4.00	State Mandated	4
Fire Arms Dealer Business License	\$ 100.00	Annual	\$ 100.00	Annual	5
Massage Establishment Business License	\$ 270.00	Annual	\$ 270.00	Annual	6
Massage Establishment Business License (State Certified)	\$ 5.00	Annual	\$ 5.00	Annual	7
Massage Technician Business License	\$ 230.00	Annual	\$ 230.00	Annual	8
Massage Technician Business License (State Certified)	\$ 5.00	Annual	\$ 5.00	Annual	9
Taxicab Operator License	\$ 100.00	Annual	\$ 100.00	Annual	10
Tobacco Retailing License	\$ 543.00		\$ 543.00		11
Tobacco Retailing License Renewal	\$ 534.00	Annual	\$ 534.00	Annual	12
Tobacco Retailing License Address Change	\$ 2.00		\$ 2.00		13
Short-Term Vacation Rental	\$ 75.00		\$ 75.00		14
Additional Business License-Same Owner & Location	\$ 5.00	Annual	\$ 5.00	Annual	15
Business License Renewal	\$ 16.00	Annual/Qtrly	\$ 16.00	Annual/Qtrly	16
Business License Setup	\$ 25.00		\$ 26.00		17
Business License Late Fee	50% of License Fee		50% of License Fee		18
Marijuana Delivery Service License	\$ 125.00	Annual	\$ 69.00	Annual	19
Renewal of Marijuana Delivery Service License	\$ 125.00	Annual	\$ 69.00	Annual	20
Marijuana Delivery Driver License	\$ 125.00	Annual	\$ 69.00	Annual	21
Renewal of Marijuana Delivery Driver License	\$ 125.00	Annual	\$ 69.00	Annual	22
Duplicate Copy of Business License Certificate	\$ 1.00		\$ 1.00		23
Business Property Address Change	\$ 2.00		\$ 2.00		24
Charitable Event - Business License Fee	\$ 5.00		\$ 5.00		25
Transfer to Add New Partners on Business License	\$ 2.00		\$ 2.00		26
Taxicab Sticker	\$ 5.00	Annual	\$ 5.00	Annual	27
Photocopy - Black and White	\$ 0.21	Per page	\$ 0.22	Per page	28
Photocopy - Color	\$ 0.26	Per page	\$ 0.28	Per page	29
Public Records Request	Actual Costs/no Employee Cost		Actual Costs/no Employee Cost		30
LEGAL FEES					
City Attorney - Hourly Billable Rate	\$ 191.00		\$ 202.00		31
Assistant City Attorney - Hourly Billable Rate	\$ 121.00		\$ 128.00		32
LIBRARY FEES					
MICROPRINTS AND PHOTOCOPIES					
Photocopy - Black and White			\$ 0.15	Per page	33
Photocopy - Color			\$ 0.25	Per page	34
UNRETURNED OR LOST MATERIALS*					
*OR PRICE LISTED ON ITEM RECORD, WHICHEVER IS GREATER					
Unreturned or Lost Materials - Juvenile Books			\$ 20.00		35
Unreturned or Lost Materials - Adult Fiction			\$ 30.00		36
Unreturned or Lost Materials - Adult non-fiction			\$ 30.00		37
Unreturned or Lost Materials - Reference			\$ 60.00		38
Unreturned or Lost Materials - Periodicals			\$ 8.00		39
Unreturned or Lost Materials - Music CDs			\$ 20.00		40
Unreturned or Lost Materials - Books on CD			\$ 50.00		41
Unreturned or Lost Materials - Blu-ray			\$ 20.00		42
Unreturned or Lost Materials - DVDs			\$ 20.00		43
Unreturned or Lost Materials - Blu-ray/DVD Set (3+ disc surfaces)			\$ 30.00		44
Unreturned or Lost Materials - Laptop Computers			\$ 600.00		45
Hotspot Unit			\$100/unit		46
Hotspot Cord			\$10		47
Hotspot Charger			\$10		48
Hotspot Case			\$10		49
Hotspot SIM Card			\$10		50
Museum Pass			\$500		51
Library of Things			Actual Cost		52
Patron replaced damaged or lost item with exact replica			\$5	TBD by Library Director. \$5 processing fee if accepted	53
Collection Agency Referral			\$ 10.00	Accounts with fees over \$40.00 due for 30 days or more	54
Damaged Materials			TBD per case by Library Director		55
Replacement of Library Card			\$ 2.00	Per card	56
Interlibrary Loan Materials			A minimum of \$15	Per item, for any materials or photocopies of Goleta Valley Library items	57
General Research			\$ 25.00	Per 30 minutes	58
Headphones			\$ 3.00	Per unit	59
USB Flash Drives			\$ 8.00	Per unit	60
CHARGES FOR MEETING ROOM SPACE (NON-COMMERCIAL)					
Goleta ValleyLibrary Multipurpose Room (Non-Commercial)			\$ 50.00	\$50.00 per 3 hours. \$25.00 each additional hour	61

User Fees & Charges Schedule (DRAFT)

	Current Fees for Comparative Use Only Amended 2/16/2016		Proposed Effective 7/1/2018		
Service/Application	Fee/Deposit Amount	Notes	Fee/Deposit Amount	Notes	
Goleta Valley Library Conference Room (Non-Commercial)			\$ 20.00	\$20.00 per 3 hours. \$15.00 each additional hour	70
CHARGES FOR MEETING ROOM SPACE (COMMERCIAL)					71
Goleta Valley Library Multipurpose Room (Commercial)			\$ 125.00	\$125.00 per 3 hours. \$60.00 each additional hour	72
Goleta Valley Library Conference Room (Commercial)			\$ 50.00	\$50.00 per 3 hours. \$25.00 each additional hour	73
Goleta Valley Library Multipurpose Room (Month)			\$ 250.00	Per month	74
ADDITIONAL CHARGES FOR USE OF LIBRARY MEETING ROOMS					75
Refreshments in Meeting Rooms (If cleanup required)			\$ 30.00	Per event	76
OVERDUE AND EXTENDED USE FEES					77
Adult Books			\$0.25/\$8.00 (Daily/Maximum)		78
Audio and Books on CD			\$0.25/\$8.00 (Daily/Maximum)		79
Blu-Ray & Blu-Ray Set			\$0.25/\$8.00 (Daily/Maximum)		80
DVD/DVD Set			\$0.25/\$8.00 (Daily/Maximum)		81
Book Club Kits			\$0.25/\$8.00 (Daily/Maximum)		82
ILL (Interlibrary Loan) - Black Gold System			\$2.00/24.00 (Daily/Maximum)	or charges billed by lending institution, whichever is greater	83
Hotspot			\$0.25/\$8.00 (Daily/Maximum)		84
Juvenile Materials			\$0.25/\$8.00 (Daily/Maximum)		85
Laptops			\$1.00/\$16.00 (Daily/Maximum)		86
Periodicals			\$0.25/\$8.00 (Daily/Maximum)		87
Reference/Special Loans			\$0.25/\$8.00 (Daily/Maximum)		88
Video Games			\$1.00/\$8.00 (Daily/Maximum)		89
Museum Pass			\$10.00/\$500.00 (Daily/Maximum)		90
Library of Things			\$0.25/\$8.00 (Daily/Maximum)		91
Fine Limits on Service			\$ 25.00		92
BLACK GOLD FEES AND CHARGES FOR GOLETA VALLEY LIBRARY PATRON SERVICES					93
Microfilm Requests			N/A		94
Replacing Cards			\$ 2.00		95
Requests - Out of System			\$ 15.00		96
PLANNING FEES					97
BUILDING AND SAFETY					98
Appeal Hearing	\$ 323.00		\$ 341.00		99
Annexation Request	Actual Cost Deposit		Actual Cost Deposit		100
DMV License Sign Off (Wholesale, Retail)	Actual Cost Deposit		Actual Cost Deposit		101
Recurring Compliance Inspections (as per conditions of approval)	Actual Cost Per Hr.		Actual Cost Per Hr.		102
Recurring Maintenance Inspections (required by law; tanks, compressors)	Actual Cost Per Hr.		Actual Cost Per Hr.		103
Specific Plan Amendment	Actual Cost Deposit		Actual Cost Deposit		104
LAND USE PERMIT - RESIDENTIAL					105
New Residence	\$ 1,604.00		\$ 1,694.00		106
Accessory Structures	\$ 600.00		\$ 634.00		107
Addition to Buildings	\$ 1,604.00		\$ 1,694.00		108
Guest Houses/ Pool Houses/ Artist studios	\$ 1,203.00		\$ 1,270.00		109
Home Occupation Permit	\$ 167.00		\$ 176.00		110
Minor Alteration - e.g. fireplace, deck, balcony	\$ 334.00		\$ 353.00		111
Fences and Walls (Over Permitted Height)	\$ 401.00		\$ 423.00		112
Pools and Spas	\$ 533.00		\$ 563.00		113
Patio Cover	\$ 467.00		\$ 493.00		114
LAND USE PERMIT - COMMERCIAL					115
Minor Alterations	\$ 1,178.00		\$ 1,244.00		116
New or Addition to Existing Structure	\$ 1,619.00		\$ 1,710.00		117
LAND USE PERMIT - OTHER					118
Change of Use	\$ 442.00		\$ 467.00		119
Community Care Facility	\$ 2,208.00		\$ 2,332.00		120
Demolition	\$ 533.00		\$ 563.00		121
Grading	\$ 1,279.00		\$ 1,351.00		122
Stockpile Permit	\$ 1,279.00		\$ 1,351.00		123
Temporary Use Permit	\$ 600.00		\$ 634.00		124
Trailers	\$ 935.00		\$ 987.00		125
Tree Bush Removal / ESHA / Coastal Zone	\$ 1,022.00		\$ 1,079.00		126
Land Use Permit Extension	\$ 426.00		\$ 450.00		127
Land Use Permit Revision	\$ 426.00		\$ 450.00		128
COASTAL DEVELOPMENT PERMIT (Local)	Same set fee as the Land Use Permit		Same set fee as the Land Use Permit		129
SUBSTANTIAL CONFORMITY DETERMINATION					130
Residential	\$ 668.00		\$ 705.00		131
Commercial/ Industrial	\$ 2,046.00		\$ 2,161.00		132
SIGNAGE					133
Sign Certificate of Conformance (sign permit)	\$ 600.00		\$ 634.00		134
Monument Sign Structure	\$ 467.00		\$ 493.00		135
Sign Plan - overall for shopping center or large developments	\$ 1,636.00		\$ 1,728.00		136
DESIGN REVIEW BOARD					137
New Projects	\$ 807.00		\$ 852.00		138
Revised Final Review	\$ 596.00		\$ 629.00		139

User Fees & Charges Schedule (DRAFT)

	Current Fees for Compative Use Only Amended 2/16/2016		Proposed Effective 7/1/2018		
Service/Application	Fee/Deposit Amount	Notes	Fee/Deposit Amount	Notes	
APPEALS					140
Appeals - Minor	\$ 470.00		\$ 496.00		141
Appeals - Major	\$ 783.00		\$ 827.00		142
PLANNER CONSULTATION					143
Planner Consult - Minor (2 hrs.)	\$ 269.00		\$ 284.00		144
Planner Consult - Major (see Deposit Fees)					145
OTHER					146
Emergency Permit - Major	\$ 1,291.00		\$ 1,363.00		147
Emergency Permit - Minor	\$ 269.00		\$ 284.00		148
					149
Road Naming - New Road	\$ 1,875.00		\$ 1,980.00		150
Road Naming - Naming or Renaming Existing Road	\$ 2,558.00		\$ 2,701.00		151
					152
Zoning Conformity Determination	\$ 467.00		\$ 493.00		153
					154
Exemption Fee (if research required)	\$ 127.00		\$ 134.00		155
Alcoholic Beverage Control Affidavit	\$ 110.00				156
					157
TIME EXTENSION (Ministerial Permits)	50% of original set fee		50% of original set fee		158
	2 times the regular fee due to investigation and research		2 times the regular fee due to investigation and research		159
WORK WITHOUT PERMIT					160
DEPOSIT-BASED APPLICATIONS	City Hourly Rate: \$147		City Hourly Rate: \$155		161
DISCRETIONARY ENTITLEMENTS					162
Coastal Development Permit (Local) with Hearing	\$ 646.00	Actual Cost Deposit	\$ 682.00		163
					164
Conditional Use Permit					165
Major	\$ 3,251.00	Actual Cost Deposit	\$ 3,433.00		166
Minor	\$ 1,636.00	Actual Cost Deposit	\$ 1,728.00		167
Amendment - Director Review	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00		168
Compliance Review	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00		169
					170
Development Plan					171
New	\$ 5,404.00	Actual Cost Deposit	\$ 5,707.00		172
Revised	\$ 4,327.00	Actual Cost Deposit	\$ 4,569.00		173
Amendment	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00		174
As Built	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00		175
Director	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00		176
					177
Modification	\$ 2,175.00	Actual Cost Deposit	\$ 2,297.00		178
					179
Fish and Game Filing Fees	Current fees, if any, as required by State and County.		Current fees, if any, as required by State and County.		180
					181
SUBDIVISIONS AND MAPS					182
Tentative Parcel Map	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00	Actual Cost Deposit	183
Tentative Tract Map	\$ 4,327.00	Actual Cost Deposit	\$ 4,569.00	Actual Cost Deposit	184
					185
Lot Line Adjustment	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00	Actual Cost Deposit	186
Lot Line Adjustment Clearance	\$ 1,636.00	Actual Cost Deposit	\$ 1,728.00	Actual Cost Deposit	187
					188
Map Clearance w/conditions (TPM)	\$ 1,636.00	Actual Cost Deposit	\$ 1,728.00	Actual Cost Deposit	189
Map Clearance w/conditions - (TM)	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00	Actual Cost Deposit	190
Map Clearance w/no conditions	\$ 275.00	Actual Cost Deposit	\$ 290.00	Actual Cost Deposit	191
					192
Certificate of Compliance	\$ 1,076.00	Actual Cost Deposit	\$ 1,136.00	Actual Cost Deposit	193
Conditional Certificate of Compliance	\$ 3,789.00	Actual Cost Deposit	\$ 4,001.00	Actual Cost Deposit	194
					195
Tentative Map Modification (prior to recordation)	\$ 1,636.00	Actual Cost Deposit	\$ 1,728.00	Actual Cost Deposit	196
Lot Line Adjustment Modification (Prior to recordation)	\$ 1,098.00	Actual Cost Deposit	\$ 1,159.00	Actual Cost Deposit	197

User Fees & Charges Schedule (DRAFT)

	Current Fees for Comparative Use Only Amended 2/16/2016		Proposed Effective 7/1/2018		
Service/Application	Fee/Deposit Amount	Notes	Fee/Deposit Amount	Notes	
Recorded Map Modification	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00	Actual Cost Deposit	198
					199
Parcel Map Waiver	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00	Actual Cost Deposit	200
LEGISLATIVE ACTIONS					201
General Plan Amendment	\$ 10,764.00	Actual Cost Deposit	\$ 11,367.00	Actual Cost Deposit	202
Ordinance Text Amendment / Rezone	\$ 10,764.00	Actual Cost Deposit	\$ 11,367.00	Actual Cost Deposit	203
Zoning Ordinance Amendment	Actual Cost Deposit	Actual Cost Deposit	Actual Cost Deposit	Actual Cost Deposit	204
Specific Plan	\$ 5,404.00	Actual Cost Deposit	\$ 5,707.00	Actual Cost Deposit	205
Variance	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00	Actual Cost Deposit	206
Govt. Code Consistency Determination (65402)	\$ 2,712.00	Actual Cost Deposit	\$ 2,864.00	Actual Cost Deposit	207
Annexation Request	Actual Cost		Actual Cost		208
OTHER					209
Planner Consultation - Major	\$ 1,076.00	Actual Cost Deposit	\$ 1,136.00	Actual Cost Deposit	210
Permit Compliance	\$ 2,153.00	Actual Cost Deposit	\$ 2,274.00	Actual Cost Deposit	211
Land Use Permit Clearance (following major discretionary permit)	\$ 1,636.00	Actual Cost Deposit	\$ 1,728.00	Actual Cost Deposit	212
					213
Determination of Similar Use	\$ 2,175.00	Actual Cost Deposit	\$ 2,297.00	Actual Cost Deposit	214
DMV License Sign Off (Wholesale, Retail)	Actual Cost Deposit		Actual Cost Deposit		215
					216
Oil and Gas Production/ Exploration Plans	\$ 2,691.00	Actual Cost Deposit	\$ 2,842.00	Actual Cost Deposit	217
Time Extension (discretionary permit)	50% of original permit Actual Cost Deposit		50% of original permit Actual Cost Deposit		218
Time Extension (ministerial permits)	50% of original permit set fee		50% of original permit set fee		219
					220
Projects for which there is no appropriate category	Actual Costs Deposit TBD by Planning and Environmental Services		Actual Costs Deposit TBD by Planning and Environmental Services		221
					222
					223
OTHER CHARGES					224
HEARING-RELATED/DECISION-MAKER CHARGES					225
Director Decision	\$ 215.00		\$ 227.00		226
Zoning Administrator	\$ 323.00	per hearing	\$ 341.00	per hearing	227
Permit Compliance / Revocation Hearing - Zoning Administrator	\$ 323.00	per hearing	\$ 341.00	per hearing	228
					229
Planning Commission - Consent	\$ 242.00	per hearing	\$ 256.00	per hearing	230
Planning Commission - Hearing	\$ 1,076.00	per hearing	\$ 1,136.00	per hearing	231
Permit Compliance/Revocation Hearing - Planning Commission	\$ 1,076.00	per hearing	\$ 1,136.00	per hearing	232
Special Planning Commission Hearing	\$ 1,076.00	per hearing	\$ 1,136.00	per hearing	233
					234
City Council - Consent	\$ 242.00	per hearing	\$ 256.00	per hearing	235
City Council - Hearing	\$ 1,076.00	per hearing	\$ 1,136.00	per hearing	236
Special City Council Hearing	\$ 1,076.00	per hearing	\$ 1,136.00	per hearing	237
					238
Continuance (Applicant Requested)	\$ 162.00	per hearing	\$ 171.00	per hearing	239
					240
Environmental Hearing	\$ 484.00	per hearing	\$ 511.00	per hearing	241
					242
Hearing Secretary	Actual Cost		Actual Cost		243
					244
NOTICING					245
Environmental Notice w/o Hearing (e.g., Draft MND; Addendum)	\$ 215.00		\$ 227.00		246
Display Ad in Newspaper	Actual Cost		Actual Cost		247
Legal Notices	Actual Cost		Actual Cost		248
Mailed Notice-Postage	Actual Cost		Actual Cost		249
Mailed Notice - Paper	Actual Cost		Actual Cost		250
CONTRACTOR SURCHARGE	15% on all Contractor Invoices		15% on all Contractor Invoices		251
MISCELLANEOUS					252
Photocopies - Black and White	\$ 0.21	per page	\$ 0.22	per page	253
Photocopies - Color	\$ 0.26	per page	\$ 0.28	per page	254
Public Records Request	Actual Cost		Actual Cost		255
APN Page	\$ 8.00		\$ 8.00		256
Microfiche Copies	Actual Cost		Actual Cost		257
Hearing Tapes	Actual Cost		Actual Cost		258
Maps	Actual Cost		Actual Cost		259
					260

User Fees & Charges Schedule (DRAFT)

	Current Fees for Comparative Use Only Amended 2/16/2016		Proposed Effective 7/1/2018		
Service/Application	Fee/Deposit Amount	Notes	Fee/Deposit Amount	Notes	
PUBLIC WORKS DEPARTMENT FEES					261
BUILDING PERMIT OR LAND USE PERMIT					262
Building Plan Review					263
No Public Works permit issued	\$ 45.00		\$ 48.00		264
Minor Projects (1-4 lots or units)	\$ 125.00		\$ 132.00		265
Major Projects (4 or more lots or units)	\$ 231.00		\$ 244.00		266
DRC Review	\$ 337.00		\$ 356.00		267
DEPOSIT CASES - Hourly Rate	\$ 128.00		\$ 135.00		268
MINIMUM PERMIT FEES*					269
Residential Driveway	\$ 168.00		\$ 177.00		270
Commercial Driveway	\$ 189.00		\$ 200.00		271
Sidewalk (+ \$.50/ft. over 50 ft.)	\$ 189.00		\$ 200.00		272
Landscape Work	\$ 282.00		\$ 298.00		273
On Street Trash Bins/Rolloffs - 1st month	\$ 118.00	1st Month	\$ 125.00	1st Month	274
On Street Trash Bins/Rolloffs - subsequent months	\$ 60.00	Subsequent months	\$ 63.00	Subsequent months	275
Tree Removals/Plantings	\$ 441.00		\$ 466.00		276
Miscellaneous Minor Construction and or use of City Road right of way	\$ 168.00		\$ 177.00		277
*Permits requiring engineering review, materials testing, or extensive coordinating with other agencies will require an additional fee to equal the costs to the City for the service rendered (\$75 minimum for engineering review)					278
WORK WITHOUT A PERMIT	2 times original permit fees due to additional investigation work and research		2 times original permit fees due to additional investigation work and research		279
MINIMUM TRENCH FEE*					280
1. Within Paved Roadway - Cubic Yards of Excavation					281
0-10	\$ 190.00		\$ 201.00		282
10-50	\$ 212.00		\$ 224.00		283
50-250	\$ 247.00		\$ 261.00		284
250-500	\$ 290.00		\$ 306.00		285
500-750	\$ 326.00		\$ 344.00		286
Over 750	\$ 448.00		\$ 473.00		287
2. Outside the Paved Roadway - Cubic Yards of Excavation					288
0-15	\$ 168.00		\$ 177.00		289
15-50	\$ 189.00		\$ 200.00		290
50-250	\$ 233.00		\$ 246.00		291
250-500	\$ 233.00		\$ 246.00		292
500-750	\$ 311.00		\$ 328.00		293
Over 750	\$ 389.00		\$ 411.00		294
*Permits requiring engineering review, (e.g., drainage facilities, special soil considerations, structural analysis), material testing or extensive coordination with other agencies, will require an additional fee to equal the costs to the City for service					295
FEES FOR PUBLIC/PRIVATE ROAD IMPROVEMENT PLAN REVIEW AND CONSTRUCTION INSPECTION*					296
Based on a Percentage of the cost of construction					297
Minimum Fee	\$ 377.00		\$ 398.00		298
First \$20,000	8.00%		8.00%		299
Next \$30,000	7.00%		7.00%		300
Next \$50,000	5.00%		5.00%		301
Balance Over \$100,000	3.75%		3.75%		302
*Permits requiring extensive engineering revisions during the plan review and construction process will require an additional fee to equal the costs to the City for services rendered. Additional fees (according to the adopted Material Testing Fee Schedule					303
PAVEMENT CUT RESTORATION FEE					304
This fee shall be charged in addition to the fees required above. This fee shall be deposited into a separate fund for restoring pavement cuts.					305
Pavement Cut Restoration Fee - Per Linear Foot, with a \$75 Minimum	\$ 0.80		\$ 0.85		306
Utility Companies and Special Districts are required to continually maintain in good condition the utility trenches constructed for their utilities, and therefore, shall be exempt from the Pavement Cut Restoration Fee.					307
STRIPING FEE SCHEDULE*					308
This fee shall be charged when striping by City forces is necessary as a result of work performed under a Road Excavation Permit. The Fee Schedule is based on actual City costs. This fee shall be deposited into a separate fund for Striping (\$50 minimum)					309
Dashed Stripe - Per Linear Foot	\$ 0.16		\$ 0.17		310
Solid Stripe - Per Linear Foot	\$ 0.16		\$ 0.17		311
Legend - Per Square Foot	\$ 5.92		\$ 6.25		312
*Replacement of these and other traffic control devices by the permitted may be required before City acceptance of the work performed under the permit.					313
TRAFFIC CONTROL PLAN REVIEW					314
Haul Routes	\$ 247.00		\$ 261.00		315

User Fees & Charges Schedule (DRAFT)

	Current Fees for Comparative Use Only Amended 2/16/2016		Proposed Effective 7/1/2018		
Service/Application	Fee/Deposit Amount	Notes	Fee/Deposit Amount	Notes	
Major (Requires Traffic Engineer's review)	\$ 436.00		\$ 460.00		316
Minor (over the counter permit)	\$ 89.00		\$ 94.00		317
ROAD CLOSURE PERMIT FEE*					318
Road Closure are permitted only after all alternatives have been carefully reviewed					319
Road Closure Permit Fee	\$ 502.00		\$ 530.00		320
*Permits for closures that are particularly lengthy or complicated will require an additional fee to equal the costs to the City for services rendered.					321
MONITORING WELLS					322
Annual Monitoring	\$ 410.00		\$ 433.00		323
Installation/Abandonment	\$ 212.00		\$ 224.00		324
ANNUAL UTILITY PERMITS	\$ 251.00		\$ 265.00		325
ILLEGAL DISCHARGE MITIGATION	\$ 288.00		\$ 304.00		326
PRIVATE IMPROVEMENT ENCROACHMENTS					327
Existing improvements post 2/2/2008	\$ 5,382.00	Actual Cost Deposit	\$ 5,683.00	Actual Cost Deposit	328
Existing improvements pre 2/2/2008	\$ 1,076.00	Actual Cost Deposit	\$ 1,136.00	Actual Cost Deposit	329
Minor Encroachments	\$ 730.00		\$ 771.00		330
FILMING					331
Filming/Photography on City owned lands	\$215 - \$430		\$227-\$454		332
Monitoring	Actual Cost		Actual Cost		333
Street use fee for filming and associated parking	\$ 220.00		\$ 232.00		334
TV Filming / Photography - Application & Processing - Motion	\$ 404.00		\$ 427.00		335
TV Filming / Photography - Application & Processing - Still	\$ 133.00		\$ 140.00		336
SPECIAL EVENT PERMITS*					337
Each Permit - General use	\$ 341.00		\$ 360.00		338
Each Permit - Non Profit & School use	\$ 108.00	Non Profit & School Use	\$ 114.00	Non Profit & School Use	339
*Check to be submitted with permit, except when special arrangement have been made.					340
OTHER PUBLIC WORKS ASSISTANCE	Actual Cost Per Hr.				341
PARK RESERVATION					342
Areas 1,2,& 3 - High Demand	\$ 146.00	plus cleaning deposit of \$150	\$ 154.00	plus cleaning deposit of \$150	343
Areas 1,2,&3 - Low Demand	\$ 86.00	plus cleaning deposit of \$150	\$ 91.00	plus cleaning deposit of \$150	344
Bouncer (area 2 and 3 only)	\$ 22.00	utilities and maintenance	\$ 23.00	utilities and maintenance	345

Per City of Goleta Resolution No 15-18, fees associated with processing sign permits for business located in the Heritage District are eliminated.

