



**PUBLIC TREE ADVISORY COMMISSION
MEETING
THURSDAY, MARCH 8, 2018**

5:30 P.M.
City Hall
130 Cremona Drive, Suite B
Goleta, California

***Members of the Public Tree Advisory
Commission***

Lynn Kirby, Vice Chair
Jessica Altstatt, Commissioner
Phebe Mansur, Commissioner
Karen Lovelace, Commissioner
Alfred Smith, Commissioner

Bob Morgenstern, Public Works Manager
Carmen Nichols, Deputy City Manager
Winnie Cai, Deputy City Attorney
Deborah Lopez, City Clerk

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Kirby called the meeting to order at 5:30 p.m., followed by the Pledge of Allegiance.

ROLL CALL OF PUBLIC TREE ADVISORY COMMISSION

PRESENT: Vice-Chair Kirby, Commissioners Altstatt, Mansur, Lovelace, and Smith
ABSENT: None

PUBLIC FORUM

None

A. PRESENTATION

A.1 Oath of Office - Alfred Smith and Karen Lovelace, Public Tree Advisory Commissioners

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Liana Campos, Deputy City Clerk, provided the Oath of Office to Alfred Smith and Karen Lovelace, Public Tree Advisory Commissioners.

B. CONSENT CALENDAR

B.1 Approval of the Public Tree Advisory Commission Meeting Minutes of November 29, 2017

Approve the Public Tree Advisory Commission Meeting Minutes of November 29, 2017

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MOTION: Commissioner Mansur/Vice-Chair Kirby to approve the Public Tree Advisory Commission Meeting Minutes of November 29, 2017.

VOTE: Motion approved by the following voice vote: Ayes: Vice-Chair Kirby, Commissioners Altstatt, and Mansur. Noes: None. Abstentions: Commissioners Lovelace and Smith.

C. PUBLIC TREE ADVISORY COMMISSION ORGANIZATION

C.1 Selection of the Chair and Vice Chair

Elect the Chair and Vice Chair from among the members of the Public Tree Advisory Commission.

Selection of the Chair and Vice Chair

MOTION: Commissioner Lovelace/Vice-Chair Kirby to elect Commissioner Mansur as the Chair of the Public Tree Advisory Commission.

VOTE: Motion approved by the following voice vote: Ayes: Vice-Chair Kirby, Commissioners Altstatt, Lovelace, Mansur, and Smith. Noes: None.

MOTION: Commissioners Mansur/Smith to elect Commissioner Lovelace as the Vice-Chair of the Public Tree Advisory Commission.

VOTE: Motion approved by the following voice vote: Ayes: Vice-Chair Kirby, Commissioners Altstatt, Lovelace, Mansur, and Smith.
Noes: None.

D. DISCUSSION/ACTION ITEM

D.1 Public Tree Advisory Commission - Work Plan

Provide feedback to staff on a proposed work plan for the Public Tree Advisory Commission.

Public Tree Advisory Commission - Work Plan

Staff Speakers:
Carmen Nichols, Deputy City Manager
Bob Morgenstern, Public Works Manager

MOTION: Vice-Chair Kirby/_____ to modify the Street Tree Planting List (Master List) with a begin project date of March 8, 2018 with a project completion by Commission target date of September 2019; modify the Tree Protection Ordinance (Public Trees) begin project date to June 2018 with a project completion by Commission (target) of May 2019 and have the Commission review the Street tree planting list and modify the word "recommended" to a more appropriate word.

MOTION WITHDRAWN: Vice-Chair Kirby/_____ to modify the Street Tree Planting List (Master List) with a begin project date of March 8, 2018 with a project completion by Commission target date of September 2018.

MOTION: Vice-Chair Kirby/Commissioner Smith to modify the Tree Protection Ordinance (Public Trees) with a begin project date of June 2018 and with a project completion by Commission (target) of May 2019.

VOTE: Motion approved by the following voice vote: Ayes: Vice-Chair Kirby, Commissioners Altstatt, Lovelace, Mansur, and Smith.
Noes: None.

MOTION FAILED: Commissioner Altstatt/_____ to approve the schedule for the current Projects and Programs written except for the Tree Protection Ordinance (Public Trees).

MOTION: Vice-Chair Kirby/Commissioner Lovelace to modify the Annual Street Tree Work Program and Comprehensive Tree Inventory Report begin project dates to merge together to December 2018 and have staff provide a report in December 2018.

AMENDED MOTION WITHDRAWN: Vice Chair Kirby/Commissioner Lovelace to modify the Annual Street Tree Work Program and Comprehensive Tree Inventory Reports are to be presented at the first meeting in 2019.

MOTION: Commissioner Altstatt/Vice Chair Kirby to approve the work program as presented with the previous modifications to the Tree Protection Ordinance (Public Trees) dates.
Revise UFMP Section 4.12 – Tree Risk Management Revisions
Begin Project: March 8, 2018
Project Completion by Commission (Target): June 21, 2018
Educate & Assist Staff in Providing Public Outreach to Promote UFMP
Begin Project: March 8, 2018
Project Completion by Commission (Target): June 21, 2018 then Ongoing
Street Tree Planting List (Master List)
Begin Project: June 21, 2018
Project Completion by Commission (Target): March 2019
Annual Street Tree Work Program
Begin Project: June 21, 2018
Project Completion by Commission (Target): December 6, 2018
UFMP Annual Report
Begin Project: September 10, 2018
Project Completion by Commission (Target): June 2019, then Annually
Park Tree Planting List
Begin Project: March 2019
Project Completion by Commission (Target): December 2019
Comprehensive Street Tree Inventory
Begin Project: June 2019
Project Completion by Commission (Target): December 2019
Tree Protection Ordinance (Public Trees)
Begin Project: June 2018
Project Completion by Commission (Target): May 2019.

VOTE: Motion approved by the following voice vote: Ayes: Vice-Chair Kirby, Commissioners Altstatt, Lovelace, Mansur, and Smith. Noes: None.

MOTION: Commissioners Smith/Altstatt to have staff review Commissioner Smith's submitted email and have staff provide answers to the questions he raised and, share them with the commissioners and place it as an agenda item to deal with at the next meeting.

VOTE: Motion approved by the following voice vote: Ayes: Vice-Chair Kirby, Commissioners Altstatt, Lovelace, Mansur, and Smith. Noes: None.

E. DIRECTOR'S REPORT

Carmen Nichols, Deputy City Manager requested that Andrea Moreno, Administrative Assistant, provide an update on Arbor Week and Mr. Morgenstern will provide an update on La Patera Project and the Palm Trees at the Hilton.

Andrea Moreno, Administrative Assistant, noted Arbor Week is March 7- 14, 2018, and to commemorate the occasion a Proclamation was previously presented by the City Council. Ms. Moreno also reported that the Annual Tree Planting Ceremony will take place at Stow Grove Park on Monday, March 12, 2018, at 9:30 A.M. and the public is invited to attend.

Bob Morgenstern, Public Works Manager, responded to Commissioner's Lovelace question about the parks in Santa Barbara County. He reported that Santa Barbara County's Tree List for Goleta may be outdated. Mr. Morgenstern responded to Commissioner Kirby's question related to the Palm Trees located on the Hilton property. Mr. Morgenstern noted that the trees are private trees, the City of Goleta has no control over those trees. If the Commission feels they are a hazard, staff could contact the Hilton and request that they be trimmed. Mr. Morgenstern provided an update on the Rancho La Patera tree trimming near the Train Depot and reported that after a number of risk assessment on the trees had been completed, the City Council previously voted to have three of the dangerous trees trimmed back.

Carmen Nichols, Deputy City Manager, reported on February 20, 2018, staff provided an update to the City Council on the Ellwood situation. At that meeting, staff presented: 1). Butterfly population count and trends that are occurring; 2). the Coastal Commission Tree Removal Trail Closure Emergency Permit Implementation, 3). New Tree Surveys and Risk Assessment issues and recommendations, 4). the Habitat Management Plan and 2018 Tree Action Plan and 5). Quality Environment Review of the Habitat Management Plan. Updates were provided at that meeting and the item was continued with the exception of the budget appropriation items which were approved. The Public Tree Advisory Commission was encouraged to attend that meeting when the item is presented at a future City Council meeting.

F. FUTURE AGENDA ITEMS

MOTION WITHDRAWN: Commissioners Smith/Altstatt to have Commissioner Smith in consultation with City staff and up to one other Public Tree Advisory Commissioner to develop a consolidated list of Urban Forest Management Plan questions for City Staff to answer and provide recommendation actions for the Public Tree Advisory Commission to consider at the next meeting.

MOTION: Commissioners Smith/Altstatt to have Commissioner Smith work with City staff to bring to the commission the questions and answers Commissioner Smith had in the Urban Forest Management Plan and form an Ad Hoc Committee if necessary to resolve anything.

VOTE: Motion approved by the following voice vote: Ayes: Commissioners Altstatt, Mansur and Smith. Noes: Vice-Chair Lynn. Abstain: Commissioner Lovelace.

G. ADJOURNMENT AT 7:39 P.M.