



Agenda Item B.3
DISCUSSION/ACTION ITEM
Meeting Date: September 10, 2018

TO: Public Tree Advisory Commissioners

FROM: Carmen Nichols, Deputy City Manager

CONTACT: Robert Morgenstern, Public Works Manager

SUBJECT: Formation of Ad Hoc Committee

RECOMMENDATION:

- A. Establish an ad hoc committee to advise City staff regarding a proposed Draft Tree Protection Ordinance for Public Trees in Goleta.
- B. Appoint two commissioners and one Community Member to serve on the committee.

BACKGROUND:

A tree protection ordinance is necessary to protect the City's trees now and into the future and will serve to ensure trees in Goleta are protected from willful or unnecessary harm, unauthorized removal, and preserve the existence and benefits derived from a healthy urban forest.

In 2014, the PTAC approved a resolution forming an ad hoc committee to advise staff in the preparation of a draft outline for a Tree Protection Ordinance. The ad hoc committee's work was not done, and the Draft Ordinance has not been fully developed.

At the August 22, 2018 meeting, Commissioner Kirby, who served on that Committee, requested the item be presented at a future meeting.

DISCUSSION:

The Tree Protection Ordinance is an item scheduled on the workplan. Staff has not had the opportunity to fully investigate the advancement of the work by the prior ad hoc, but recommends the formation of the committee to continue the work.

Should the Commission move forward with staff's recommendation to create an ad hoc committee, the scope of the Ad Hoc Committee would be limited to advising staff in the create of a draft outline for the proposed ordinance. Once completed the draft outline would be brought to the PTAC for review and recommendation. Staff would then prepare a draft ordinance based on the PTAC recommendation for submission to the

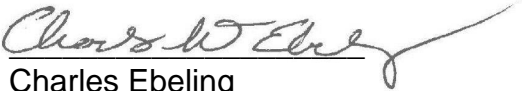
City Council Ordinance Subcommittee. The Ordinance Subcommittee would then review the ordinance with staff for recommendation to the City Council.

An ad hoc committee is appropriate in this circumstance because the issue of preparing a draft outline for a Tree Protection Ordinance is a single-topic matter of limited time, duration and focus. In addition, there would be no regularly scheduled meetings of the Committee, as it would meet only on an as needed basis. Based on staff's availability, the first meeting should be scheduled beginning in October. Once the Ad Hoc has concluded its work, and has made its final recommendations to the PTAC, it would be dissolved and will have no further meetings.

ALTERNATIVES:

The Commission is under no obligation to establish an ad hoc committee for this purpose and could either continue to rely on staff to follow the matter or discuss among the Commission as a whole.

Reviewed By:



Charles Ebeling
Public Works Director

Approved By:



Carmen Nichols
Deputy City Manager