



**Agenda Item B.4**  
**CONSENT CALENDAR**  
**Meeting Date: August 20, 2019**

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**TO:** Mayor and Councilmembers

**FROM:** Kristine Schmidt, Deputy City Manager

**CONTACT:** Deborah S. Lopez, City Clerk

**SUBJECT:** Amendment to Title 2 of the Goleta Municipal Code Regarding City Council Meeting Start Times

**RECOMMENDATION:**

Conduct the second reading (by title only), and waive further reading of Ordinance No. 19-\_\_ entitled "An Ordinance of the City Council of the City of Goleta, California, Amending Section 2.01.010 of the Goleta Municipal Code Changing the Time of Regular Meetings from 1:30 and 6:00 P.M. to 4:00 P.M for Closed Session and 5:30 P.M. for Open Session.

**BACKGROUND:**

The City Council of the City of Goleta currently holds its regular meetings on the first and third Tuesday of every month at 1:30 pm and 6:00 p.m. As part of the 2017 Settlement Agreement with the Goleta District Elections Committee (DEC), the City Council agreed to consider six specific items, one of which was whether City Council meetings should be held in the evenings only, after 5 p.m. The rationale for later Council meetings is that evening meetings may allow for more public participation and may encourage more candidates to run for and serve on the City Council.

On February 5, 2019, the City Council received a report from staff on a recommendation from the Public Engagement Commission to modify City Council meeting times. At that meeting, the City Council provided direction to staff to return with a draft ordinance amending the Goleta Municipal Code to change the Council's regular meeting times to start closed session at 4:00 p.m. and the open meeting at 5:30 p.m. on the first and third Tuesday of the month.

On July 16, 2019, the City Council conducted the first reading of an ordinance that amends existing Section 2.01.010 of the Goleta Municipal Code Changing the Time of Regular Meetings from 1:30 and 6:00 P.M. to 4:00 P.M for Closed Session and 5:30 P.M. for Open Session with the effective date to be October 1, 2019.

At that meeting, the City Council also directed staff to begin the new meeting after the Ordinance effective date, on October 1, 2019.

**DISCUSSION:**

The introduced ordinance is required to have a second reading before its adoption by the City Council. Council has the opportunity to adopt this ordinance, which would then be effective on the thirty-first day after adoption.

**FISCAL IMPACTS:**

As detailed in the February 5, 2019 staff report, it is anticipated that meal arrangements for City Council and staff members working through the evening meal period will be \$150 per meeting, or \$3,600 per year. This funding was already included in the City Manager's Department budget for Fiscal Year 2019/20. If continued or special meetings are needed as a result of the change, the cost for video recording services would be approximately \$400 per meeting. While staff schedules can generally be managed to address anticipated agenda timing, there may be occasional staffing costs (overtime or compensatory time) if agenda items and/or meetings go later than anticipated.

**ALTERNATIVES:**

The City Council could decline to adopt the ordinance and either stay with the current meeting times or provide alternate direction to staff.

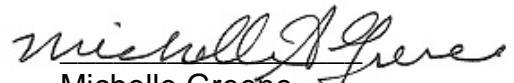
**Reviewed By:**

**Legal Review By:**

**Approved By:**

  
Kristine Schmidt  
Deputy City Manager

  
Michael Jenkins  
City Attorney

  
Michelle Greene  
City Manager

**ATTACHMENTS:**

1. An Ordinance of the City Council of the City of Goleta, California, Amending Section 2.01.010 of the Goleta Municipal Code Changing the Time of Regular Meetings from 1:30 and 6:00 P.M. to 4:00 P.M for Closed Session and 5:30 P.M. for Open Session.

**ATTACHMENT 1:**

An Ordinance of the City Council of the City of Goleta, California, Amending Section 2.01.010 of the Goleta Municipal Code Changing the Time of Regular Meetings from 1:30 and 6:00 P.M. to 4:00 P.M for Closed Session and 5:30 P.M. for Open Session.



**ORDINANCE NO. 19-\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GOLETA, CALIFORNIA, AMENDING SECTION 2.01.010 OF THE GOLETA MUNICIPAL CODE CHANGING THE TIME OF REGULAR MEETINGS FROM 1:30 AND 6:00 P.M. TO 4:00 P.M FOR CLOSED SESSION AND 5:30 FOR OPEN SESSION**

**WHEREAS**, Section 2.01.010 of the Goleta Municipal Code currently provides for Council meeting times to start at 1:30 p.m. and 6:00 p.m. on regular Council meeting days on the first and third Tuesday of each month;

**WHEREAS**, the City Council now desires to hold regular Council meetings at 5:30 p.m. and closed sessions that are agendized with the regular Council meeting from 4:00 p.m. to 5:30 p.m.;

**NOW, THEREFORE**, the City Council of the City of Goleta does hereby ordain as follows:

**SECTION 1.** Section 2.01.010 of the City of Goleta Municipal Code is hereby amended to read as follows:

**2.01.010 Council meetings**

Regular meetings of the Goleta City Council shall be held in the Council Chambers on the first and third Tuesdays of each month at the hour of 4:00 p.m., or if such day is a holiday, then the meeting scheduled on such day shall be held on the next succeeding day which is not a holiday.

Only closed sessions and workshops may be held between 4:00 p.m. and 5:30 p.m. unless a regular meeting is adjourned to or a special meeting called for that time. No closed session or workshop will be held during that hour and a half unless the posted agenda of that evening's regular meeting indicates that such session will take place; in the absence of such notification in the agenda, the regular meeting shall commence at the hour of 5:30 p.m.

**SECTION 2.** Certification of City Clerk.

The City Clerk shall certify to the adoption of this ordinance and, within 15 days after its adoption, shall cause it to be published in accord with California Law.

**SECTION 3.** Effective Date.

This ordinance shall take effect on the 31<sup>st</sup> day following adoption by the City Council.

**INTRODUCED ON** the 16<sup>th</sup> day of July, 2019.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
PAULA PEROTTE, MAYOR

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
DEBORAH S. LOPEZ  
CITY CLERK

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MICHAEL JENKINS  
CITY ATTORNEY

STATE OF CALIFORNIA )  
COUNTY OF SANTA BARBARA ) ss.  
CITY OF GOLETA )

I, DEBORAH S. LOPEZ, City Clerk of the City of Goleta, California, do hereby certify that the foregoing Ordinance No. 19-\_\_ was introduced on \_\_\_\_\_, and adopted at a regular meeting of the City Council of the City of Goleta, California, held on the \_\_\_\_\_, by the following roll-call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

(SEAL)

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DEBORAH S. LOPEZ  
CITY CLERK