



Agenda Item X.X
DISCUSSION/ACTION ITEM
Meeting Date: October 15, 2019

TO: Mayor and Councilmembers

FROM: Vyto Adomaitis, Neighborhood Services and Public Safety Director

CONTACT: Michael Baris, Emergency Services Coordinator

SUBJECT: 2019 Update to the City of Goleta's Emergency Operations Plan

RECOMMENDATION:

Adopt Resolution No. 19-__, entitled "A Resolution of the City Council of the City of Goleta, California Adopting the October 2019 Goleta Emergency Operations Plan."

BACKGROUND:

All jurisdictions are required to adopt an Emergency Operations Plan (EOP) that governs emergency operations during a disaster. The City's EOP was initially adopted in October of 2006 and updated in October of 2014. In 2017, the California Office of Emergency Services (CalOES) directed that an EOP should be updated every two years or after each activation of the plan.

Revision of the EOP began in February of 2019. The Public Safety Committee reviewed the 2019 EOP (Attachment 1) and the EOP PowerPoint presentation (Attachment 2) at a meeting on September 23rd, 2019 and recommends council adoption via resolution (Attachment 3). Once Council approves the 2019 EOP, it will be distributed to other jurisdictions within the Santa Barbara County Operational Area and CalOES.

DISCUSSION:

Periodic updates to the City's EOP are required to ensure that the City remains in compliance with state and federal requirements. Falling out of compliance can damage the City's ability to attain state and federal funding or disaster cost reimbursement. The 2019 City of Goleta Emergency Operations Plan has been revised to comply with the National Incident Management System (NIMS), the Standardized Emergency Management System (SEMS), and the Santa Barbara County Operational Area EOP.

The main goals of the 2019 EOP revision were to:

1. Create a user-friendly document that assists staff during emergency operations

2. Remove redundant sections and emergency management jargon.
3. Create Job Action Sheets (JASs) that provide guidance to staff members in how to fulfill their role within the Goleta Emergency Operations Center (EOC).

The Federal Emergency Management Agency (FEMA) Whole Community Approach was used during the development of the EOP update. Staff received feedback from City Departments, partners and special districts such as Goleta Valley Cottage Hospital and the Goleta Union School District, outside agencies within the Santa Barbara County Operational Area like the Santa Barbara County Office of Emergency Management, and City residents. Three public outreach sessions were held, one during the day and two in the evening; one evening session was for Spanish speaking community members. Comments and feedback from the City's community partners were placed within the final draft of the updated plan.

Using the three goals of the revision and the community's feedback, a major rewrite of the plan was completed. The following list is a summary of the large changes made to the plan:

1. Revised for easy-to-read language and formatting
2. Removed redundant sections
3. Increased clarity of emergency roles for staff
4. Created JASs for EOC roles
5. Updated threat analysis pages
6. Created "how-to" pages for declaring an emergency with important timelines

The updated plan was presented to the Public Safety Committee on September 23rd, 2019, and the Committee recommends **adoption of the updated EOP**.

If the City Council adopts the resolution, a change to the Goleta Municipal Code is necessary to conform to the new EOP. Two changes are expected:

1. Revise membership of the Disaster Council to update changes in staff titles and clarify the role of the Mayor during emergency operations
2. Reference the State for guidance on when and how to update the EOP

Staff and the Public Safety Committee also recommend **that the City Council authorize the City Manager to amend the EOP so that best emergency management practices and state and federal guidance can be immediately inserted into the plan**. Going forward, the Council will be updated on the previous year's EOP changes at the annual Winter Storm Readiness presentation.

FISCAL IMPACTS:

Adoption of this plan will help assure that the City can recover costs incurred during and after a significant emergency.

ALTERNATIVES:

There are no alternatives for complying with NIMS/SEMS standards. The City Council could opt not to adopt the updated 2019 EOP which would leave the existing 2014 EOP in place. Given that the 2014 EOP is outdated and not well tailored to the City of Goleta or current NIMS/SEMS standards, this could jeopardize the City's ability to receive state or federal funds during or following a disaster event.

Reviewed By:

Legal Review By:

Approved By:

Kristine Schmidt
Deputy City Manager

Michael Jenkins
City Attorney

Michelle Greene
City Manager

ATTACHMENTS:

1. Goleta Emergency Operations Plan, October 2019
2. EOP PowerPoint Presentation
3. Resolution No. 19-___, entitled "A Resolution of the City Council of the City of Goleta, California Adopting the October 2019 Goleta Emergency Operations Plan."