



**DESIGN REVIEW BOARD**  
**Staff Report**  
**AGENDA ITEM A.2**  
**MEETING DATE: NOVEMBER 10, 2020**

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TO: Goleta Design Review Board

FROM: Mary Chang, Supervising Senior Planner; (805) 961-7567

SUBJECT: 2021 DRB Meeting Calendar

Staff has prepared the 2021 Design Review Board (DRB) meeting schedule meeting for consideration and asks the DRB to review it and adopt it after making any adjustments. DRB regular meetings are typically held on the second and fourth Tuesdays of the month. Staff is proposing the cancellation of the following meetings:

January 12 <sup>th</sup>	City closure preventing time for noticing projects
November 23 <sup>rd</sup>	Thanksgiving week
December 28 <sup>th</sup>	City closure for the holidays

Staff asks that the DRB review the below calendar and then decide if there are additional hearing dates that would be appropriate to cancel based on the conflicts/constraints identified. Should workloads increase or delays too great between meetings during the year, staff would work with the DRB Chair to schedule special meetings.

Typically, DRB also cancels the second meeting in March as many in the community are not in town because of the observation of spring/quarter break for the School Districts and UCSB. It is unknown what impact the current pandemic will have on community members travel plans. Staff asks that the DRB members consider whether to cancel the second meeting in March as well as those dates identified above.

Please see full calendar schedule as shown below with the proposed cancellations indicated.

**DRB 2021 Meeting Dates**

(2nd and 4th Tuesdays)

<b>January</b>	<b>Cancel</b>	<b>12</b>
<b>January</b>		<b>26</b>
<b>February</b>		<b>9</b>
<b>February</b>		<b>23</b>
<b>March</b>		<b>9</b>
<b>March</b>		<b>23</b>
<b>April</b>		<b>13</b>
<b>April</b>		<b>27</b>
<b>May</b>		<b>11</b>
<b>May</b>		<b>25</b>
<b>June</b>		<b>8</b>
<b>June</b>		<b>22</b>
<b>July</b>		<b>13</b>
<b>July</b>		<b>27</b>
<b>August</b>		<b>10</b>
<b>August</b>		<b>24</b>
<b>September</b>		<b>14</b>
<b>September</b>		<b>28</b>
<b>October</b>		<b>12</b>
<b>October</b>		<b>26</b>
<b>November</b>		<b>9</b>
<b>November</b>	<b>Cancel</b>	<b>23</b>
<b>December</b>		<b>14</b>
<b>December</b>	<b>Cancel</b>	<b>28</b>