



**PLANNING COMMISSION  
MEETING MINUTES  
Monday, June 14, 2021**

6:00 PM  
City Hall  
130 Cremona Drive, Suite B  
Goleta, California

***Members of the Planning Commission***

*Katie Maynard, Chair  
Jennifer Fullerton, Vice Chair  
Sam Ramirez, Commissioner  
Alfred Smith, Commissioner  
Jennifer Smith, Commissioner*

*Peter Imhof, Secretary  
Winnie Cai, Assistant City Attorney  
Linda Gregory, Recording Clerk*

This virtual meeting is held pursuant to Executive Order N-29-20  
issued by Governor Gavin Newsom on March 17, 2020

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by Chair Maynard at 6:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL OF PLANNING COMMISSION**

Present: Chair Maynard, Vice Chair Fullerton,  
Commissioner Alfred Smith, Commissioner Jennifer Smith  
Absent: Commissioner Ramirez

Staff Present: Peter Imhof, Director of Planning and Environmental Review; Anne Wells, Advance Planning Manager; Lisa Prasse, Current Planning Manager; Andy Newkirk, Senior Planner; J. Ritterbeck, Senior Planner; Winnie Cai, Assistant City Attorney; and Linda Gregory, Recording Clerk.

## **PUBLIC FORUM**

None.

## **AMENDMENTS OR ADJUSTMENTS TO AGENDA**

Peter Imhof, Director of Planning and Environmental Review, stated there are no amendments or adjustments on the agenda. Mr. Imhof reported that staff recommends when each public hearing is opened, the Planning Commission makes a motion to continue the item to the next Planning Commission meeting in the event that a public safety power shut-off by Southern California Edison occurs during the meeting.

### **A. ADMINISTRATIVE AGENDA**

#### **A.1 Planning Commission Meeting Minutes of Monday, May 24, 2021**

**Approve the Planning Commission Meeting Minutes of Monday, May 24, 2021**

[Planning Commission Meeting Minutes of Monday, May 24, 2021](#)

MOTION: Vice Chair Fullerton/Commissioner Jennifer Smith to approve the Planning Commission Meeting Minutes of Monday, May 24, 2021, as submitted.

VOTE: Motion approved by the following roll call vote: Ayes: Chair Maynard, Vice Chair Fullerton, Commissioner Alfred Smith, and Commissioner Jennifer Smith. Noes: None. Absent: Commissioner Ramirez.

### **B. PUBLIC HEARING**

#### **B.1 Consideration of a General Plan Amendment to policies VH 5.1 (Landmark Designations), VH 5.2 (Eligibility Criteria), VH 5.5 (Alterations), and VH 5.6 (Demolitions) in the Visual and Historic Resources Element; Case No. 20-0004-GPA**

- 1. Open the public hearing to take verbal and written testimony; and**
- 2. After considering the evidence presented during the public hearing, adopt Resolution No.21-\_\_\_\_, entitled "A Resolution of the Planning Commission of the City of Goleta, California, recommending that the City Council adopt the proposed General Plan Amendment to the Visual and Historic Resources Element of the General Plan/Coastal Land Use Plan; Case No. 20-0004-GPA" (Attachment 1).**

[Amendment to Visual and Historic Resources Element for GPA- CLUP,  
Case No. 20-004-GPA - Staff Report](#)

Staff Speaker:  
Lisa Prasse, Current Planning Manager

Chair Maynard opened the public hearing at 6:05 p.m.

MOTION: Commissioner Alfred Smith/Commissioner Jennifer Smith to continue the public hearing for Item B.1 to the next Planning Commission meeting on June 28, 2021, in the event that a public safety power shut-off by Southern California Edison occurs during the meeting.

VOTE: Motion approved by the following roll call vote: Ayes: Chair Maynard, Vice Chair Fullerton, Commissioner Alfred Smith, and Commissioner Jennifer Smith. Noes: None. Absent: Commissioner Ramirez.

The staff report was presented by Lisa Prasse, Current Planning Manager, including a PowerPoint presentation entitled, "Visual and Historic Resources GPA, Planning Commission, June 14, 2021". Ms. Prasse reported that no public comment has been received up to this point in time.

Staff responded to questions from the Planning Commissioners.

Chair Maynard opened the public hearing for public speakers during the staff report, for each policy, beginning at 6:35 p.m.

No public speakers for policies VH 5.1, VH 5.2, VH 5.5, and VH 5.6.

The Planning Commission considered the evidence presented at the public hearing and provided input that is recorded in the video of the meeting. Edits were recommended by the Planning Commission.

Chair Maynard closed the public hearing at 7:30 p.m.

MOTION: Commissioner Jennifer Smith/Vice Chair Fullerton to adopt Resolution No. 21-05 entitled, "A Resolution of the Planning Commission of the City of Goleta, California, recommending that the City Council adopt, as edited, the proposed General Plan Amendment to the Visual and Historic Resources Element of the General Plan/Coastal Land Use Plan; Case No. 20-0004-GPA", (Attachment 1).

VOTE: Motion approved by the following roll call vote: Ayes: Chair Maynard, Vice Chair Fullerton, and Commissioner Jennifer Smith. Noes: Commissioner Alfred Smith. Absent: Commissioner Ramirez.

**RECESS HELD: 7:33 p.m. to 7:40 p.m.**

**B.2 Title 17 (Zoning) Amendments Ordinance (Case No. 21-0001-ORD)**

**Adopt Planning Commission Resolution No. 21-\_\_\_, entitled "A Resolution of the Planning Commission of the City of Goleta, California, recommending to the City Council Adoption of an Ordinance to Amend Various Sections of Title 17 of the Goleta Municipal Code."**

[Title 17 \(Zoning\) Amendments Ordinance \(Case No. 21-0001-ORD\) - Staff Report](#)

Staff Speakers:

Anne Wells, Advance Planning Manager

Andy Newkirk, Senior Planner

J. Ritterbeck, Senior Planner

Chair Maynard opened the public hearing at 7:38 p.m.

MOTION: Commissioner Jennifer Smith/Commissioner Alfred Smith to continue the public hearing for Item B.2 to the next Planning Commission meeting on June 28, 2021, in the event that a public safety power shut-off by Southern California Edison occurs during the meeting.

VOTE: Motion approved by the following roll call vote: Ayes: Chair Maynard, Vice Chair Fullerton, Commissioner Alfred Smith, and Commissioner Jennifer Smith. Noes: None. Absent: Commissioner Ramirez.

The staff report was presented by Anne Wells, Advance Planning Manager; Andy Newkirk, Senior Planner; and J. Ritterbeck, Senior Planner; including a PowerPoint presentation. Ms. Wells reported that one comment letter was received.

Staff responded to questions from the Planning Commissioners.

Chair Maynard opened the public hearing for comments at 8:40 p.m.

No public speakers.

The Planning Commission considered the information presented at the public hearing and provided input that is recorded in the video of the meeting.

Chair Maynard closed the public hearing at 8:45 p.m.

**MOTION:** Chair Maynard/Commissioner Alfred Smith to adopt Resolution No. 21-06, entitled "A Resolution of the Planning Commission of the City of Goleta, California, recommending to the City Council Adoption of an Ordinance to Amend Various Sections of Title 17 of the Goleta Municipal Code", with the addition of canopies to the policy regarding Permitting of Carports, Gazebos, and Pergolas Associated with Solar Energy Systems.

**VOTE:** Motion approved by the following roll call vote: Ayes: Chair Maynard, Vice Chair Fullerton, and Commissioner Alfred Smith, and Commissioner Jennifer Smith. Noes: None. Absent: Commissioner Ramirez.

#### **C. DIRECTOR'S REPORT**

Peter Imhof, Director of Planning and Environmental Review, reported on updates and future agenda items. He announced the following meetings: 1) Rescheduled Environmental Hearing Officer meeting on the Revised Draft EIR for the Heritage Ridge Residential Rental Unit Project, on June 16, 2021; 2) State Lands Commission hearing on the Notice of Preparation for the 421 Well Decommissioning Project near Haskell's Beach, on June 24, 2021; and 3) Public workshops on Districting on June 26, and August 2, 2021. The first draft of the Cultural Components of the Historic Resources Ordinance is projected for the next Planning Commission meeting on June 28, 2021.

#### **D. PLANNING COMMISSION COMMENTS**

Commissioner Jennifer Smith requested an update on plans to resume in-person services for the public.

Peter Imhof, Director of Planning and Environmental Review, reported that the Planning Department functions are available remotely and the public is encouraged to continue to apply for permits and submit plans electronically and digitally. Staff will look at what the public needs with respect to counter service when beginning to transition back in July. The Zoning and Building counters are now open in person Monday and Wednesday mornings.

Commissioner Alfred Smith requested an update regarding in-person meetings.

Peter Imhof, Director of Planning and Environmental Review reported that he understands staff will be working out technical issues while preparing for transitioning to in-person meetings.

Chair Maynard commented that she appreciates that the new electronic format for transmitting documents has been easy to work with and she hopes it will continue.

Winnie Cai, Assistant City Attorney, noted that today Governor Newsom extended Executive Order N-29-20 through September 30, 2021.

#### **E. ADJOURNMENT**

Adjournment at 8:28 p.m.

**Note: The video of the meeting is available on the City's website at**  
<http://www.cityofgoleta.org/i-want-to/news-and-updates/government-meeting-agendas-and-videos>