



Agenda Item A.8
CONSENT CALENDAR
Meeting Date: September 21, 2021

TO: Mayor and Councilmembers

FROM: Charles W. Ebeling, Public Works Director

CONTACT: Paul Medel, Public Works Manager

SUBJECT: Award of Agreement for Annual Citywide Median Island Landscape Services to Oakridge Landscape Inc. for Fiscal Year 2022 through 2025

RECOMMENDATION:

Authorize the City Manager to execute an agreement for Annual Citywide Median Island Landscape Services with Oakridge Landscape, Inc. for an annual base contract amount of \$79,940.00, and for a total contract not-to-exceed amount of \$319,760.00 with a termination date of June 30, 2025.

BACKGROUND:

The City of Goleta Public Works Department takes pride in its median island landscape maintenance and management throughout the City. The City provides various median, parkway strip, right-of-way, and bulb-out landscape maintenance services by contracting with private companies to provide annual maintenance services. This reduces the City's ongoing personnel and equipment costs and allows the City to vary the level of services based on available funding and need.

The existing Annual Citywide Median Island Landscape Services Agreement with Oakridge Landscape Inc. expired on June 30, 2021. A new service agreement is required in order to continue citywide median island landscape maintenance services for the City of Goleta.

DISCUSSION:

The award of an Annual Citywide Median Island Landscape Services agreement provides maintenance of the City's landscaped areas without the use of pesticides or synthetic fertilizers. Maintenance specifications were developed for citywide median, parkway strip, right-of-way, and bulb-out landscape maintenance services. The contract was bid as a unit price line-item contract and the low bidder was determined based on the bids submitted for an annual base cost amount (12-month period).

The Public Works Department solicited competitive bids for the Annual Citywide Median Island Landscape Services contract in the Santa Barbara Independent on June 3, 2021 and June 24, 2021. Public Works staff also posted the maintenance contract bidding documents on the City’s website and the City’s PlanetBids portal. No addendums were issued for this project. The bids were opened virtually via PlanetBids on July 6, 2021. The City received a total of three (3) bids. A summary of bids received is shown in the following table.

	BIDDERS NAME	TOTAL ANNUAL BID
1	Oakridge Landscape, Inc.	\$ 79,940.00
2	LIMCO Landscape Services	\$ 84,660.00
3	American Heritage Landscape	\$ 92,000.00

The apparent low bidder based on the bids received is Oakridge Landscape, Inc. Public Works has reviewed the bid and all associated forms, investigated the contractor, and has determined Oakridge Landscape, Inc. to be responsive to the bid solicitation. The Public Works Department does not have reservations about the contractor’s ability to perform the advertised work. Therefore, Public Works recommends that City Council award and authorize the City Manager to execute an agreement for Annual Citywide Median Island Landscape Services with Oakridge Landscape, Inc. for an annual base contract amount of \$79,940.00, and for a total contract not-to-exceed amount of \$319,760.00 (48 months). A copy of the proposed agreement is included as Attachment 1.

FISCAL IMPACTS:

The agreement for citywide median island maintenance landscape services has a total not-to-exceed cost of \$319,760 with an amount not-to-exceed \$79,940 per fiscal year. The term of this agreement is for a 4-fiscal year period, ending June 30, 2025. The agreement will span across four fiscal years and budget will be programmed accordingly for this service. The agreement includes language that the agreement is subject to City budget approval each fiscal year within the contract term.

There is sufficient funding in the fiscal year 2021/22 budget for these annual citywide median island maintenance landscape services. The table below summarizes the fiscal year 2021/22 budget amounts, funding source account, and available budget:

Annual Citywide Median Island Maintenance Landscape Services				
Account	Fund Type	FY 2021-22 Adopted Budget	Encumbrances	Total Remaining
205-50-5800-51066	Measure A	\$ 110,000	\$ 0	\$ 110,000

ALTERNATIVES:

The City Council may elect not to award this agreement and direct staff to re-bid the project. Doing so would delay the citywide median island landscape maintenance services for the City of Goleta.

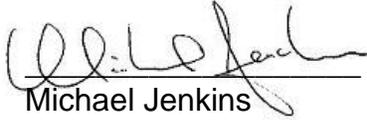
Reviewed By:

Legal Review By:

Approved By:



Kristine Schmidt
Assistant City Manager



Michael Jenkins
City Attorney



Michelle Greene
City Manager

ATTACHMENTS:

1. General Services Agreement between the City of Goleta and Oakridge Landscape, Inc.

ATTACHMENT 1

OAKRIDGE LANDSCAPE ANNUAL CITY-WIDE MEDIAN ISLAND LANDSCAPE
AGREEMENT
FY22 THROUGH FY25

**AN AGREEMENT FOR GENERAL SERVICES
BETWEEN THE CITY OF GOLETA
AND
OAKRIDGE LANDSCAPE, INC.**

THIS GENERAL SERVICES AGREEMENT ("Agreement"), made and entered into this 21st day of September, 2021, by and between the **CITY OF GOLETA**, a municipal corporation (hereinafter referred to as "City"), and **OAKRIDGE LANDSCAPE, INC.**, a California corporation (hereinafter referred to as "Service Provider").

WHEREAS, this Service Provider will be providing landscape maintenance services in conjunction with the Annual City-Wide Median Island Landscape Services; and

WHEREAS, Service Provider represents that it is sufficiently experienced and capable of providing the services agreed to herein and are sufficiently familiar with the needs of the City; and

WHEREAS, Service Provider was recommended for award of this Agreement in compliance with Goleta Municipal Code Section 3.05.080.

WHEREAS, the City Council, on this 21st day of September, 2021, approved this Agreement and authorized the City Manager to execute the Agreement.

The City and Service Provider agree as follows:

1. RETENTION OF SERVICE PROVIDER

City hereby retains Service Provider, and Service Provider hereby accepts such engagement, to perform the Work as specifically defined in the Contract Documents for the aforesaid project, consisting of the Notice Inviting Bids, Instructions to Bidders, Bid Proposal, Standard Specifications, Special Provisions, Addendas, and all referenced specifications, details, plans, drawings, and appendices. This is generally described in the "Notice Inviting Bids" attached herein as **Exhibit "A"**. Service Provider warrants it has the qualifications, experience and facilities to properly and timely perform said services.

2. COMPENSATION AND PAYMENT

(a) Maximum and Rate. The total compensation earned by or payable to the Service Provider, by the City, for any and all services under this Agreement are estimated to be \$79,940 per year, and **SHALL NOT EXCEED** the sum of **\$319,760** over the life of the Agreement, and shall be earned on the following basis:

In accordance with bid prices and with reimbursement to the Service Provider for those expenses set forth in Service Provider's Bid Proposal marked **Exhibit "B,"** attached and incorporated herein.

(b) Payment. All payments shall be made within 30 days after the Service Provider has provided the City with written verification of the actual compensation earned, which written verification shall be in a form satisfactory to the City's Project Manager.

3. CITY PROJECT MANAGER AND SERVICES BY CITY

The services to be performed by the Service Provider shall be accomplished under the general direction of, and coordinate with, the City's "Project Manager", as that staff person is designated by the City from time to time, and who presently is J. Paul Medel, Public Works Manager.

4. AGREEMENT PERFORMANCE

Non-Exclusivity. This Agreement is non-exclusive. City reserves the right to retain, employ, Agreement with other qualified providers of services during the term of this Agreement on such occasions and in such circumstances as City shall determine are appropriate.

Ability to Perform. The Service Provider warrants that it possesses, or has arranged through subcontracts, all capital and other equipment, labor, materials, and licenses necessary to carry out and complete the work hereunder in compliance with any and all federal, state, county, city, and special district laws, ordinances, and regulations.

Laws to be Observed. The Service Provider shall keep itself fully informed of and shall observe and comply with all applicable state and federal laws and county and City of Goleta ordinances, regulations and adopted codes during its performance of the work.

Payment of Taxes. The Agreement prices shall include full compensation for all taxes which the Service Provider is required to pay.

Permits and Licenses. The Service Provider shall procure all permits and licenses, pay all charges and fees, and give all notices necessary.

Prevailing Wage. The Service Provider is obligated to pay prevailing wages under the California Labor Code. Service Provider agrees to indemnify, defend and hold City harmless from any claim that prevailing wages should have been paid, and shall be liable for the payment of the same and any penalties thereon. It is the responsibility of the Service Provider to be familiar with the California Labor Code, and failure or neglect of the Service Provider to understand the California Labor Code shall in no way relieve him from any obligations.

Safety Provisions. The Service Provider shall conform to the rules and regulations pertaining to safety established by OSHA and the California Division of Industrial Safety.

Preservation of City Property. The Service Provider shall provide and install suitable safeguards, approved by City, to protect City property from injury or damage. If City property is injured or damaged as a result of the Service Provider's operations, it shall be replaced or restored at the Service Provider's expense. The facilities shall be replaced or restored to a condition as good as when the Service Provider began work.

Immigration Act of 1986. The Service Provider warrants on behalf of itself and all subcontractor Providers engaged for the performance of this work that only persons authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986 and other applicable laws shall be employed in the performance of the work hereunder.

Service Provider Non-Discrimination. The Service Provider shall not discriminate based on race, color, gender, gender identity/expression, pregnancy, sexual orientation, disability, marital status, or any other characteristic protected under applicable federal or state law.

Work Delays. Should the Service Provider be obstructed or delayed in the work required to be done hereunder by changes in the work or by any default, act, or omission of City, or by strikes, fire, earthquake, or any other Act of God, or by the inability to obtain materials, equipment, or labor due to federal government restrictions arising out of defense or war programs, then the time of completion may, at City's sole option, be extended for such periods as may be agreed upon by City and the Service Provider. In the event that there is insufficient time to grant such extensions prior to the completion date of the Agreement, City may, at the time of acceptance of the work, waive liquidated damages which may have accrued for failure to complete on time, due to any of the above, after hearing evidence as to the reasons for such delay, and making a finding as to the causes of same.

Inspection. The Service Provider shall furnish City with every reasonable opportunity for City to ascertain that the services of the Service Provider are being performed in accordance with the requirements and intentions of this Agreement. All work done and all materials furnished, if any, shall be subject to City's inspection and approval. The inspection of such work shall not relieve Service Provider of any of its obligations to fulfill its Agreement requirements.

Audit. City shall have the option of inspecting and/or auditing all records and other written materials used by Service Provider in preparing its invoices to City as a condition precedent to any payment to Service Provider.

Interests of Service Provider. The Service Provider covenants that it presently has no interest, and shall not acquire any interest, direct or indirect or otherwise, which would conflict in any manner or degree with the performance of the work hereunder. The Service Provider further covenants that, in the performance of this work, no subcontractor or person having such an interest shall be employed. The Service Provider certifies that no one who has or will have any financial interest in performing this work is an officer or employee of City. It is hereby expressly agreed that, in the performance of the work hereunder, the Service Provider shall at all times be deemed an independent Service Provider and not an agent or employee of City.

5. TERM

This Agreement shall expire on June 30, 2025 and each fiscal year's amount will be subject to annual City budget approval on June 30th of each year over the term of the agreement. The City will provide written notice to proceed prior to June 30th of each year over the term of the agreement.

6. OWNERSHIP OF DOCUMENTS

All drawings, designs, data, photographs, reports and other documentation (other than Service Provider's drafts, notes and internal memorandum), including duplication of same prepared by Service Provider in the performance of these services, shall become the property of the City upon termination of the consulting services pursuant to this Agreement and upon payment in full of all compensation then due Service Provider. If requested by the City, all, or the designated portions of such, shall be delivered to the City. The City agrees to hold the Service Provider harmless from

all damages, claims, expenses and losses arising out of any reuse of the plans and specifications for purposes other than those described in this Agreement, unless written authorization of the Service Provider is first obtained.

7. NO ASSIGNMENT/SUBSERVICE PROVIDER

Service Provider shall not subcontract this Agreement except for those identified in the Proposal without City's prior written consent. This Agreement is not assignable by Service Provider without City's prior consent in writing.

8. HOLD HARMLESS AND INDEMNITY

(a) Hold Harmless for Service Provider's Damages. The Service Provider holds the City, its elected officials, officers and employees, harmless from all of Service Provider's claims, demands, lawsuits, judgments, damages, losses, injuries or liability to the Service Provider, to the Service Provider's employees, to Service Provider's Service Providers or subcontractor, or to the owners of the Service Provider's firm, which damages, losses, injuries or liability occur during the work or services required under this Agreement, or occur while Service Provider is in a City building or on City property, or which are connected, directly or indirectly, with the Service Provider's performance of any activity or work required under this Agreement.

(b) Defense and Indemnity of Third Party Claims/Liability. Service Provider shall investigate, defend, and indemnify the City, its elected officials, officers and employees, from any claims, lawsuits, demands, judgments and all liability including, but not limited to, monetary or property damage, lost profit, personal injury, wrongful death, general liability, automobile, infringement of copyright/patent/trademark, professional errors and omissions arising out of, directly or indirectly, an error, a negligent act or negligent omission of the Service Provider or of Service Provider's subcontractor, or the willful misconduct of the Service Provider or Service Provider's Service Providers/subcontractor, in performing the services described in, or normally associated with, this type of contracted work. The duty to defend shall include any suits or actions in law or equity concerning any activity, product or work required under this Agreement, and also include the payment of all court costs, attorney fees, expert witness costs, investigation costs, claims adjusting costs and any other costs required for and related to such litigation.

(c) Nonwaiver. The City does not waive, nor shall be deemed to have waived, any indemnity, defense or hold harmless rights under this section because of the acceptance by the City, or the deposit with the City, of any insurance certificates or policies described in section 10.

9. INSURANCE

Service Provider shall, at Service Provider's sole cost and expense, provide insurance as described herein. All insurance is to be placed with insurers authorized to do business in the State of California with an A.M. Best and Company rating of A- or better, Class VII or better, or as otherwise approved by City.

Insurance shall include the following (or broader) coverage:

- a) Insurance Services Office Commercial Liability coverage “occurrence” form CG 00 01 or its exact equivalent with an edition date prior to 2004 and with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
- b) Insurance Services Office form number CA 00 01 or equivalent covering Automobile Liability, including hired and non-owned automobile liability with a minimum limit of \$1,000,000 per accident. If the Service Provider owns no vehicles, this requirement may be satisfied by a non-owned and hired auto endorsement to Service Provider’s commercial general liability policy.
- c) Workers’ Compensation insurance complying with California worker’s compensation laws, including statutory limits for workers’ compensation and an Employer’s Liability limit of \$1,000,000 per accident or disease.

Liability insurance policies required to be provided by Service Provider hereunder shall contain or be endorsed to contain the following provisions:

- a) City, its employees, officials, agents and member agencies shall be covered as additional insureds. Coverage shall apply to any and all liability arising out of the work performed or related to the Agreement. Additional insured status under the general liability requirement shall be provided on Insurance Services Office Form CG 20 10, with an edition date prior to 2004, or its equivalent. Additional insured status for completed operations shall be provided either in the additional insured form or through another endorsement such as CG 20 37, or its equivalent.
- b) General and automobile liability insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer’s liability. Coverage will not be limited to City’s vicarious liability.
- c) Liability coverage shall be primary and non-contributing with any insurance maintained by City.
- d) Evidence of coverage (including the workers’ compensation and employer’s liability policies) shall provide that coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except after 30 days’ prior written notice has been given to City. Such provision shall not include any limitation of liability of the insurer for failure to provide such notice.
- e) No liability insurance coverage provided to comply with this Agreement shall prohibit Service Provider, or Service Provider’s employees, or agents, from waiving the right of recovery prior to a loss. Service Provider waives its right of recovery against City.
- f) Service Provider agrees to deposit with City within fifteen days of Notice to Proceed of the Agreement certificates of insurance and required endorsements.
- g) There shall be no recourse against City for payment of premiums or other amounts with respect to the insurance required to be provided by Service Provider hereunder. Any failure, actual or alleged, on the part of City to monitor compliance with these requirements will not be deemed as a waiver of any rights on the part of City. City has

no additional obligations by virtue of requiring the insurance set forth herein. In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Service Provider or City will withhold amounts sufficient to pay premium from Service Provider payments.

- h) Service Provider agrees to provide immediate notice to City of any claim or loss against Service Provider arising out of the work performed under this Agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.

10. RELATION OF THE PARTIES

The relationship of the parties to this Agreement shall be that of independent contractor and that in no event shall Service Provider be considered an officer, agent, servant or employee of City. The Service Provider shall be solely responsible for any workers compensation insurance, withholding taxes, unemployment insurance, and any other employer obligations associated with the described work.

11. TERMINATION BY CITY

The City, by notifying Service Provider in writing, may upon five (5) calendar days notice, terminate any portion or all of the services agreed to be performed under this Agreement. In the event of such termination, Service Provider shall have the right and obligation to immediately assemble work in progress for the purpose of closing out the job. All compensation for actual work performed and charges outstanding at the time of termination shall be payable by City to Service Provider within 30 days following submission of a final statement by Service Provider.

12. CORRECTIONS

The Service Provider shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Service Provider's work. Should Service Provider fail to make such correction in a reasonably timely manner, such correction shall be made by the City, and the cost thereof shall be charged to Service Provider.

13. ACCEPTANCE OF FINAL PAYMENT CONSTITUTES RELEASE

The acceptance by Service Provider of the final payment made under this Agreement shall operate as and be a release of the City from all claims and liabilities for compensation to Service Provider for anything done, furnished or relating to Service Provider's work or services. Acceptance of payment shall be any negotiation of City's check or the failure to make a written extra compensation claim within five (5) calendar days of the receipt of that check, which ever occurs first. However, any approval or payment by the City shall not constitute, nor be deemed, a release of the responsibility and liability of Service Provider, its employees, subcontractors, agents and Service Providers for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the City for any defect or error in the work prepared by Service Provider, its employees, subcontractor, agents and Service Providers.

14. WAIVER; REMEDIES CUMULATIVE

Failure by a party to insist upon the strict performance of any of the provisions of this Agreement by the other party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such party's right to demand strict compliance by such other party in the future. No waiver by a party of a default or breach of the other party shall be effective or binding upon such party unless made in writing by such party, and no such waiver shall be implied from any omissions by a party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified.

15. CONFLICT OF INTEREST

Service Provider is unaware of any City employee or official that has a financial interest in Service Provider's business. During the term of this Agreement and/or as a result of being awarded this Agreement, the Service Provider shall not offer, encourage or accept any financial interest in Service Provider's business by any City employee or official. If a portion of Service Provider's services called for under this Agreement shall ultimately be paid for by reimbursement from and through an Agreement with a developer of any land within the City or with a City franchisee, the Service Provider warrants that it has not performed any work for such developer/franchisee within the last 12 months, and shall not negotiate, offer or accept any Agreement or request to perform services for that identified developer/franchisee during the term of this Agreement.

16. GOVERNING LAW

This Agreement, and the rights and obligations of the parties, shall be governed and interpreted in accordance with the laws of the State of California and, should litigation occur, venue shall be in the Superior Court of Santa Barbara.

17. CAPTIONS

The captions or headings in this Agreement are for convenience only and in no other way define, limit or describe the scope or intent of any provision or section of the Agreement.

18. ENTIRE AGREEMENT BETWEEN PARTIES

Except for Service Provider's proposals and submitted representations for obtaining this Agreement, this Agreement supersedes any other agreements, either oral or in writing, between the parties hereto with respect to the rendering of services, and contains all of the covenants and agreements between the parties with respect to said services.

19. NOTICES

Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail, postage prepaid, and addressed as follows:

TO CITY: Michelle Greene, City Manager
City of Goleta
130 Cremona Drive, Suite B
Goleta, CA 93117

TO SERVICE PROVIDER Jeff Myers, President
Oakridge Landscape, Inc.
28064 Avenue Stanford, Unit K
Valencia, CA 91355

20. COUNTERPARTS AND ELECTRONIC/FACSIMILE SIGNATURES

This Agreement may be executed in several counterparts, which may be facsimile or electronic copies. Each counterpart is fully effective as an original, and together constitutes one and the same instrument.

In concurrence and witness whereof, this Agreement has been executed by the parties effective on the date and year first above written.

CITY OF GOLETA

SERVICE PROVIDER

Michelle Greene, City Manager

Jeff Myers, President

ATTEST:

Deborah Lopez, City Clerk

APPROVED AS TO FORM:

MICHAEL JENKINS, CITY ATTORNEY

DocuSigned by:

Winnie Cai

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Winnie Cai, Assistant City Attorney

EXHIBIT A

SCOPE OF WORK

ANNUAL CITYWIDE MEDIAN ISLAND LANDSCAPE SERVICES

The work provided herein shall be performed in accordance with the “Standard Specifications for Public Works Construction”, latest edition, of the Southern California Chapter American Public Works Association, also known as the “Greenbook”, and is incorporated herein by reference. In case of conflict between the Standard Specifications and these Special Provisions, the Special Provisions shall take precedence.

E1 – RESPONSIBILITIES OF THE CONTRACTS

Bid Item Specifications

1. **Scope of Work** - This specification establishes the standards for the green maintenance of the median island landscaped areas within the City of Goleta. This shall include but not be limited to weed control, tree maintenance, irrigation management, irrigation system maintenance, irrigation system repair, shrubs and ground cover maintenance. The intent of this specification is to provide on-going landscape maintenance services to ensure the long-term health, visual attractiveness of the City’s landscaped facilities.

The quality of landscape maintenance will continue to be evaluated for satisfactory progress. The Contractor's prime responsibility will be to integrate innovative and progressive elements of high landscape maintenance standards in a pesticide free environment and the objectives as set forth in this specification.

The Contractor shall furnish all labor, equipment, materials, tools, services and special skills required to perform the landscape maintenance as set forth in this specification and in keeping with the highest standards of quality and performance.

Maintenance of the landscaping shall include, but not be limited to: trimming, pruning, Irrigation repair/monitoring, fertilization, weed control, cultivation, rodent control, watering, plant replacements, cleanup of drainage facilities using green landscape maintenance procedures. Contractor will be responsible for the removal of trash and accumulated debris from site and appurtenant maintenance services specified hereunder within the City. It is the intent to schedule maintenance to keep the site in a state of healthy vigorous growth.

The Contractor shall submit a schedule to the Landscape Inspector in advance of scheduling the following activities: Sidewalk Closures, Lane Closures, irrigation/valve replacement, and application of all fertilization of shrubs, ground cover and turf. An additional schedule outlining the weekends, holidays and special events coverage shall be submitted.

Weekends, Holidays and special events will generally not require service as the facility will be closed during these times. A list of said Holidays is listed below and these shall include but are not limited to.

Memorial Day
Weekend July 4th
Weekend
Labor Day
Weekend
Christmas
Day
New Year's Day

2. General Maintenance and Care Procedures

- 2.1. **Licensing** - Contractor shall obtain and maintain all necessary licensing, permits and/or approvals necessary to perform these duties. A City of Goleta business license is required (Attachment D).
- 2.2. **Monthly Maintenance** - The Contractor shall perform a maintenance inspection during daylight hours of all facilities within the contract. Such inspection shall be both visual and operational. The operational inspection shall include operation of all sprinkler and other mechanical systems to check for proper operational condition and reliability.
- 2.3. **Materials** - All landscape and irrigation materials used shall conform to Section 212 of the Standard Specifications for Public Works Construction (SSPWC), and subsequent change orders, or as approved in writing by the City. The original project specifications are available at City Hall.

All materials shall be provided by the Contractor and shall be the best quality available. Commercial fertilizers shall bear the manufacturer's label and guaranteed analysis.

- 2.4. **Plant Material Replacement** - Following acceptance of project areas, it shall be the Contractor's responsibility to maintain all plant materials in a satisfactory manner. The Contractor, upon the City's authorization, shall remove and replace any tree, shrub, turf or ground cover which is damaged or lost due to Contractor or their employees' negligence through improper use over watering, failure to control rodents, or improper use of equipment.

Plant materials which must be replaced due to vandalism and shall be replaced at the expense of the City. Contractor must notify the City in writing within four days of the loss of plant material due to any cause. Contractor shall replace damaged plant materials only upon receiving prior authorization from the City and bill the City on the subsequent monthly billing statement. All dead plant material shall be left in place until new plants (replacement) are on site for immediate replacement.

2.5. **Drainage** - All surface drainage devices such as concrete gutters, "V" ditches, bench drains, swales, etc., shall be routinely inspected and kept free of all debris, vegetation, soil, etc., which would preclude proper, intended functioning.

All eroded areas shall be repaired by the replacement of topsoil to bring them back to original grade as required.

2.6. Weed Control

2.6.1. **Requirements** - The City is committed to a pesticide free weed management program. Weeds will not be controlled with pre-emergent herbicides, post-emergent herbicides and/or Pesticides. Weeds are to be addressed with a string trimmer, hand pulling or a mower if necessary.

The Contractor shall be responsible for providing a continuous weeding program for all project areas. Weeding shall be done as needed to maintain overall appearance and shall include "any undesirable or misplaced plant". Weeds are to be controlled before they reach a height of 18". In addition, all walls, fences and other structures that do not have cultivated beds adjacent thereto shall be addressed for weed control. If required, mowing shall be used.

2.6.2. **Shrubs** - Weeds shall be removed from beds regularly by manual means. Bermuda grass and other noxious weeds shall not be allowed to become established.

2.6.3. **Ground Cover** - Weeds shall be removed completely, on a regular basis manually within no less than once a week.

2.6.4. **Open Parkways & City Owned Right-of-Way** - All unimproved parkways, areas where there are not existing landscape improvements, shall be maintained for weeds. If weeds do begin to grow, a string trimmer or hand pulling shall be used immediately to eradicate the weeds.

2.7. Safety and Traffic Control

2.7.1. **Requirement** - Contractor shall be responsible at all times during work in City streets for the safety of work crews and the traveling public.

2.7.2. **Traffic Control/Lane Closures** - Contractor shall submit the following detailed plans for approval by the Public Works Manager prior to starting work:

2.7.2.1. Work schedule per these Contract Documents; and

2.7.2.2. Proposed lane/safety closures including placement of cones, signs, barricades, and other traffic control devices in accordance with the California Manual of Uniform Traffic Control Devices (MUTCD) and the Work Area Traffic Control Handbook (WATCH) latest versions.

2.8. Rodent Control

- 2.8.1. **General** - When rodent infestation becomes evident, the Contractor shall at once proceed to exterminate the rodents by poisoning, gassing, trapping or other City Approved methods. Rodent control shall be done under the direct supervision of a State Licensed Pest Control Operator who shall follow guidelines governing his/her license. All dead rodents shall be properly disposed of off-site.
- 2.8.2. **Poisoning** - To poison rodents, use a grain treated with an anti-coagulant substance placed in bait stations. Bait must be checked weekly and made available at all times. Six or seven consecutive feedings are usually necessary.
- 2.8.3. **Trapping** - Trapping may be done in any season by the use of an approved rodent trap.
- 2.8.4. **Fumigation** - There are several types of toxic gasses available of which may require a special permit from the County Agricultural Commissioner. Fumigation is most effective in the spring when soil moisture is high. Fumigation is not effective during periods of hibernation or aestivation since the burrows are plugged with soil.
- 2.8.5. **Area Repair** - Following rodent extermination, damaged areas shall be filled and restored to a level surface and replanted as before.

2.9. Insect, Disease and Pest Control

- 2.9.1. **Inspection and Control Measures** - The Contractor shall regularly inspect all landscaped areas for the presence of disease, insect or rodent infestation. The Contractor shall advise the City within four days if disease, insect or rodent infestation is found; and shall identify the disease, insect or rodent and specify control measures to be taken using legally approved materials and methods. Upon written approval of the City Public Works Director, the Contractor shall implement the approved control measures. The use of all potential methods for insect and disease control shall be performed by a Licensed Pest Control Operator who shall follow all guidelines governing his/her license and must be approved by the Public Works Director in writing.

The Contractor shall provide complete and continuous control of all plant pests or diseases; and shall select and supply proper materials and personnel to comply with all City, County, State or Federal Regulations or laws.

Approved control measures shall be continued until the disease, insect or rodent is controlled to the satisfaction of the City. The Contractor shall utilize all safeguards necessary during disease, insect or rodent control operations to ensure safety of the public and the employees of the Contractor.

2.9.2. **Responsibilities** - Pests will be controlled by mechanical means only (no pesticides or herbicides will be used – Organic or other). Contractor will obtain written approval from the City Public Works Director prior to any attempt to spraying of any insecticides or fungicides (removal of plants or shrubs may be an option).

Contractor shall also file all required reports with the appropriate state and county agencies after receiving written approval from director. A copy of each submitted report shall accompany each monthly progress payment request.

2.10. Irrigation Systems Repair

2.10.1. **General** - The Contractor shall receive all irrigation systems in a sound working order at the beginning of the contract. If any system is found to be otherwise, at the start of work, the City shall be notified in writing immediately and necessary repairs shall be made at no cost to the Contractor. At the close of the contract period, all irrigation systems shall be checked by the City and shall be returned to the City in a satisfactory condition. Any faulty portion shall be repaired or replaced by the Contractor at no cost to the City.

2.10.2. **Irrigation Repair and Operation** - The Contractor shall be responsible for all repairs to the irrigation system. Vandalism, accidental breakage by others, or acts of God, are conditions under which the Contractor is not directly responsible, and repairs shall be paid for by the City. The Contractor shall notify the City in writing the same day of discovery of damage to irrigation system components caused by vandalism, acts of God, vehicular damage, theft or mysterious damages that do not result from the performance of the work by the Contractor, and upon receipt of the City's written authorization, the Contractor shall repair said damage as soon as possible after authorization, billing City for the cost of such repair on the subsequent monthly billing statement. Failure to report promptly any damages shall require Contractor to make repairs at his/her own expense. All replacement of irrigation system components shall be original equipment types where known. All substitutions for replacement equipment shall be approved in writing by the City prior to performing the work.

Irrigation shall be performed by the use of automatic irrigation systems, where available and operable; however, failure of existing irrigation systems to provide full and proper coverage shall not relieve the Contractor of the responsibility to provide adequate irrigation with full and proper coverage to all areas in the work site.

Contractor shall be responsible at all times for hand watering and bleeding of valves in emergency situations as required to sustain and prevent loss of turf, trees, plants and ground covers when automatic or other systems are not functioning.

All damages to public or private property resulting from excessive irrigation water or irrigation water run off shall be deducted from the monthly contract payment

unless immediate reparation is made by the Contractor to the satisfaction of the City.

The Contractor shall keep controller and valve boxes clear of solids and debris and shall maintain the irrigation system including the replacement, repair, adjustment, raising or lowering, straightening, and any other operation required for the continued proper operation of the system from the water meter throughout the work site. Repair or replacement includes, but is not limited to: system laterals (piping), mains (pressure lines), control valves, controllers, head caps, head risers, valves covers, boxes and lids, including electrical pull boxes and lids, valve sleeves, quick coupler valves, hose bibs and batteries.

- 2.10.3. **Systems Monitoring** - The Contractor shall inspect all irrigation systems for broken and clogged heads, malfunctioning or leaking valves, or any other conditions which hamper the correct operation of the system. All landscaped areas shall be irrigated by an operable irrigation method until all authorized repairs have been completed to the City's satisfaction. When notified by City Representative or noticed by the Contractor all necessary adjustments to heads which throw onto roadways, walks, vehicles, or out of intended area of coverage shall be corrected. The Contractor shall clean and adjust irrigation heads as needed for proper coverage.

The Contractor shall turn off irrigation systems during periods of rainfall and at times when suspension of irrigation is desirable to conserve water while remaining within guidelines of horticultural acceptable maintenance practices.

- 2.10.4. **Coverage/Application** - The Contractor shall operate systems and irrigation heads as seasonal conditions require. During extremely hot weather, over-extended holiday periods and during or following breakdown of systems, the Contractor shall provide adequate personnel and materials as required to adequately water all landscaped areas. When breakdowns or malfunctions exist, the Contractor shall water manually by whatever means necessary to maintain all plant material in a healthy condition. Dry conditions shall not be permitted to develop.

All landscaped medians are to be irrigated at a minimum of once a week (excluding rain event months). The majority of the medians contain a drip irrigation system with a manual valve. Each manual valve needs to be opened for one to two (1 - 2) hours per week (or as advised by Public Works Manager). Other medians do not contain a water source. A water truck and/or trailer shall need to be used to irrigate these medians by hand.

- 2.10.5. **Utilities** - Except where the existing water meters are presently located, water and electricity shall be provided by the Contractor (hand watering.) However, Contractor shall pay for all excessive utility usage due to failure to repair malfunctions on a timely basis or unauthorized increases in the frequency of irrigation. Costs shall be determined from comparisons of usage with historical usage for the same time period. Costs to be deducted from payments shall be presented to the Contractor by the City.

2.11. Ground Cover Care

- 2.11.1. **General** - Ground cover beds shall be maintained in an attractive condition at all times. Ground cover shrubs should be trimmed back of curb edges and kept at a height of no more than 30 inches for aesthetic purposes. The Contractor shall supply the necessary services as follows:
- 2.11.2. **Edging** - "Weed Eaters" shall not be used to edge ground cover. All ground covers shall be pruned, sheared or thinned neatly away from shrubs, trees, walks, curbs, header boards, etc. Ground covers shall not be trimmed vertically unless approved by City and shall be thinned out as needed to avoid matting and to achieve a uniform appearance. Ground cover shall be trimmed back from all controller units, valve boxes, quick couplers or other appurtenances or fixtures.
- Ground cover shall be removed from all above ground structures unless the City directs the allowance of ground cover growth over wall tops, curbs, etc., for aesthetic reasons.
- 2.11.3. **Watering** - Water shall be applied in accordance with section D-5, Irrigation System Care. During prolonged rainy periods the irrigation sequence shall be discontinued.
- 2.11.4. **Fertilization** - Vigorous growth and good color shall be maintained at all times. All ground cover beds shall be fertilized a total of two times per year, during the months of March and September, using a nitrogen fertilizer at the rate of one pound of nitrogen per 1,000 square feet. A "complete fertilizer" (no Synthetic Fertilizers allowed) with an analysis of 16-6-8, at the rate of six pounds per 1,000 square feet shall be used during the month of March.
- 2.11.5. **Weed Control** - Weeds shall not be allowed to remain growing for longer than one week without complete removal. Bermuda grass or other noxious weeds shall not be allowed to become established in any ground cover area. Cultivating of ground cover areas shall be held to a minimum and only as necessary to remove weeds.

2.12. Tree Care

- 2.12.1. **General** - Deep-feeding and insect-disease treatment are to be included in the cost bid for median maintenance. All tree pruning over 12 feet above ground level shall be done by others.
- 2.12.2. **Staking and Guying** - Tree stakes, ties and guys shall be checked by Contractor and corrected as needed. Ties shall be adjusted to prevent girdling. When trees attain a trunk caliper of approximately 4-inches, removal of stakes and guys should be considered. The tree must retain its upright position and this position must be held regardless of moisture content of the soil. Before any stakes are removed, tree ties shall be removed. The trees shall remain supported for a period of time to

observe structural stability of the tree. Tree stakes shall be removed only when tree has been proven to be structurally stable. All re-staking shall be done with originally specified materials. Guying shall, over time, stretch or loosen. Contractor shall adjust, as needed, to retain taut position, until such time when guying is removed. Any tree that is damaged due to improper staking or tying shall be replaced at the Contractor's expense. Broken stakes and damaged guys shall be replaced as required. (Labor only; materials shall be paid for by the City as "Extra Work" materials.)

- 2.12.3. **Fertilization** - Trees do not require additional fertilization and shall be included in the fertilization of surrounding shrubs and ground cover.

2.13. Shrub and Vine Care

- 2.13.1. **General** - All shrubs and vines shall be checked for breakage or damage, special watering needs, etc., and treated as necessary.
- 2.13.2. **Pruning** - Pruning shall be performed as an on-going operation. All pruning shall be done to achieve a naturalistic shape, not hedged into geometric forms. No shrub shall be allowed to grow higher than 30" as measured from top of curb. Shrubs should not be allowed to hang over curbs, walkways, or street areas to provide public and pedestrian safety.

Where trees and shrubs occur in close proximity to walks or parked cars, pruning shall be done to allow movement without interference from branches and foliage.

- 2.13.3. **Insect, Disease and Pest Control** - The City is committed to an Integrated Pest Management Program (IPM) and if there are no suitable mechanical or cultural methods available, then the possibility of plant or shrub removal may be necessary and will be based on direction from City Public Works Director after the Contractor's notification of infected plant material in landscaped area.
- 2.13.4. **Fertilization** - Shrubs located in ground cover areas shall not require additional fertilizing. Shrubs and vines not located in ground cover areas shall be fertilized as per ground cover as per Section D-6.
- 2.13.5. **Watering** - Water shall be applied in accordance with section D-5, Irrigation System Care. During prolonged rainy periods the irrigation sequence shall be discontinued. Contractor shall maintain a watering basin around all shrubs and vines on slope areas to insure adequate water penetration.

2.14. Mulching

- 2.14.1. **General** - Contract shall provide mulching of all landscaped and open areas two (2) times per year.

2.15. Integrated Pest Management Practice

2.15.1. **General** - In addition to those services the Contractor shall NOT incorporate Integrated Pest Management Practices with respect to the use of herbicide, pesticides and fungicides, etc. the Contractor shall: (No Pesticides or herbicides, Organic or otherwise are to be used during the duration of this contract without written authorization from City Public Works Director).

2.15.1.1. Contractor will only use Manual methods (removal of plants or shrubs affected) to control any form of infestation within the scope of services in this contract.

2.15.1.2. The contractor shall request in writing the potential use of any herbicide, pesticide, fungicides, etc. (Organic or other) and shall only proceed with the use with written authorization from the City Public Works Director.

2.15.1.3. The Contractor shall notice adjacent properties 48 hours prior to the use of any of the above potential materials using City approved forms and posting materials with written approval from the Public Works Director.

2.16. Accident Investigation

Any duty-related incident which results in any bodily injury shall be reported to the City's designated representative within one (1) hour by the Contractor. The Contractor shall cooperate fully with the City in the investigation of any incident, injury or death occurring on City property including a complete written report submitted by the Contractor to the City's designated representative, or assignee, within twenty-four (24) hours following the occurrence.

Should any structure or property be damaged during a permitted or contracted operation, the Contractor shall immediately notify the property owners and the City's designated representative within one (1) hour. The Contractor shall make all arrangements for repairs to damaged property within forty-eight (48) hours, except utility lines, which shall be repaired on the same working day. The Contractor shall be solely responsible for contacting all utilities, neighboring property owners, and contractors required to complete such repairs. Contractor must ascertain whether repairs on private property require permits to be issued by the City and obtain those permits before repairs are made. Any damage caused by the Contractor shall be repaired or restored by the Contractor at the Contractor's expense to a condition similar or equal to that existing before such damage or injury, or the Contractor shall repair such damage in a manner acceptable to the City.

Special attention shall be made to existing irrigation systems, plant material, landscape features, lights and utility boxes in City parkways, parks and public landscape areas in order to avoid damage. Any damage that occurs must be repaired on the same day that the damage occurs. The Contractor may self- perform such work on irrigation systems upon approval and acceptance of such work by the City's designated representative.

The Contractor's responsibility shall be continuous and not be limited to working hours or days.

2.17. Inspections

The City's designated representative shall be furnished with every reasonable means for ascertaining full knowledge of the daily maintenance operations involving the workmanship, character of materials and equipment used and employed in the work. Each day, the Contractor shall be required to provide the City's designated representative, with a written schedule of all daily maintenance operations including but not limited to trimming, planting, weeding (hand or mechanical), mulching, and watering.

Inspection of the work shall not relieve the Contractor of any obligations to complete the work as outlined in this RFB. Defective work shall be made good even if the defective work was not pointed out during the initial inspection and the work was accepted for payment.

Any work found to be unacceptable by the City shall be noted in writing to the Contractor. Upon receipt of notice of any deficiencies, the Contractor shall make a reasonable effort to correct the deficiencies within five (5) working days. If unacceptable conditions are not corrected within this time period the City shall have the right to deduct payment or have services performed by others at the Contractor's expense.

2.18. Withholding Payment - The City may withhold payment to such extent as may be necessary to protect the City from loss due to one or more of the following reasons:

- 2.18.1. Defective, unsatisfactory or inadequate work not corrected.
- 2.18.2. Claims filed or reasonable evidence indicating probable filing of claims.
- 2.18.3. Failure of the Contractor to make proper payments to subcontractors or for materials or labor.
- 2.18.4. A reasonable doubt that the awarded contract can be completed for the balance unpaid.
- 2.18.5. Property damage that resulted from an incident.

2.19. Minor Modifications and/or Additional Work - The City may modify this scope of work with the joint approval of the Contractor and the City's designated representative or assignee. All modifications shall be in writing.

- 2.19.1. In the event that the City should require additional work beyond the requirements of this scope of work, the Contractor shall perform all work based on the unit prices provided in the bid price sheet in this RFB.

- 2.19.2. Additional work may be added to the scope of work as the need arises. The Contractor shall perform all specified and approved additional work at the unit prices submitted in the bid price sheet in this RFB.
- 2.19.3. The Contractor shall be required to demonstrate the ability to properly execute the expanded workload with the necessary increase in labor, materials and equipment needed to complete the additional work in a timely manner.

3. Bid Schedule Work Descriptions

3.1. Work Descriptions

- 3.1.1. **Landscaped Medians** - The unit price paid includes all costs associated with the monthly routine maintenance of improved landscaped medians. Costs shall include all labor, materials, traffic control, tools, services and special skills required to perform: trimming, pruning, fertilization, irrigation repairs, weed control, cultivation, plant replacements, renovation and cleanup of drainage facilities. Contractor shall be responsible for the removal of trash and accumulated debris from site. All tree pruning over 12 feet above ground level shall be done by others.
- 3.1.2. **Unimproved Medians** - The unit price paid includes all costs associated with the monthly routine maintenance of unimproved medians. Costs shall include all labor, materials, traffic control, tools, services and special skills required to perform: weed control, trimming and pruning. Contractor shall mulch all unimproved medians twice a year. Contractor shall be responsible for the removal of trash and accumulated debris from site.
- 3.1.3. **Concrete Medians** - The unit price paid includes all costs associated with the monthly routine maintenance of concrete medians. Costs shall include all labor, materials, traffic control, tools, services and special skills required to perform: weed control. Contractor shall be responsible for the removal of trash and accumulated debris from site.
- 3.1.4. **Parkway Strips** - The unit price paid includes all costs associated with the quarterly routine maintenance of Parkway Strip areas. Costs shall include all labor, materials, traffic control, tools, services and special skills required to perform: weed control, trimming and pruning. Contractor shall be responsible for the removal of trash and accumulated debris from site. All trees shall be pruned by others under a separate contract.
- 3.1.5. **Right of Ways** - The unit price paid includes all costs associated with the quarterly routine maintenance of Right of Way areas. Costs shall include all labor, materials, traffic control, tools, services and special skills required to perform: weed control, trimming and pruning. Contractor shall be responsible for the removal of trash and

accumulated debris from site. All trees shall be pruned by others under a separate contract.

3.1.6. **Bulb Outs** - The unit price paid includes all costs associated with the quarterly routine maintenance of Bulb Out areas. Costs shall include all labor, materials, traffic control, tools, services and special skills required to perform: weed control, trimming and pruning. Contractor shall be responsible for the removal of trash and accumulated debris from site. All trees shall be pruned by others under a separate contract.

3.1.7. Costs shall include all labor, materials, traffic control, tools, services and special skills required to trim shrubs as directed by the City. Contractor shall be responsible for the removal of trash trimmings and accumulated debris from site.

3.2. EXTRA WORK

3.2.1. **1. Extra Work** - The unit prices for extra work shall include the labor costs, including overhead costs to provide services that are not a part of the routine landscape maintenance services. All extra work must have prior written approval from the City before work can begin.

EXHIBIT B SCHEDULE OF FEES

ANNUAL CITYWIDE MEDIAN ISLAND LANDSCAPE SERVICES

For all services described below, unless excluded by the City in description of services below, the City shall consider unit prices below to include all labor, equipment, fees of any kind, overhead, insurance, fuel, materials, surcharges, disposal fees, and any other costs associated with and necessary for the Bidder to perform such service. No qualifications, exemptions, or alterations of services described below shall be allowed. Failure to comply shall result in disqualification of bid.

Item #	Item Description	Quantity	Unit	Monthly Unit Price	Total Annual Price
1	Landscaped Medians (38)*	12	Monthly	4,360. ⁰⁰	52,320. ⁰⁰
2	Unimproved Medians (2)*	12	Monthly	125. ⁰⁰	1,500. ⁰⁰
3	Concrete Medians (8)*	12	Monthly	200. ⁰⁰	2,400. ⁰⁰
4	Parkway Strips/Bulb Outs/Right of Ways (30)*	12	Monthly	1,560. ⁰⁰	18,720. ⁰⁰
5	Extra Work				\$5,000
	TOTAL ANNUAL AMOUNT BID:				#79,940.⁰⁰

* Indicates the number of medians or parkway strips/bulb outs. See contract documents for details.

\$ 79,940.⁰⁰

TOTAL ANNUAL AMOUNT BID IN FIGURES

\$ seventy-nine thousand nine hundred forty :⁰⁰/100 —

TOTAL ANNUAL AMOUNT BID IN WORDS

In the event of an inconsistency in the total bid amount in figures and the total bid amount in words, the amount in words shall prevail. In the event of an error in the mathematical calculations, the mathematically correct amount shall prevail.

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APPENDIX A – DEFINITIONS

Agreement: The standard contract provided by the City.

Authorized Representative: Means the person designated by the City as having the authority and responsibility for administering the Project.

City: Means City of Goleta.

City Inspector: Means Landscape Inspector or Public Works Inspector

Contract Documents: The Agreement and the bid package.

Contractor: Means the successful Bidder to the RFB to who contract is awarded.

District: The area defined by the Goleta City limits.

Director: Means the Director of Public Works for the City of Goleta, or his/her authorized designee.

Extra Work: Work not a part of the routine contract services covered by the scope of work. Examples include down time repair due to vehicle accident or vandalism. Special projects assigned by Project Manager or designated City staff.

Project Manager: See Authorized Representative.

Integrated Pest Management (IPM): An ecosystem-based strategy that focuses on long-term prevention of pests and their damage through a combination of techniques; such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and non-target organisms, and the environment. Pesticides or herbicides are not to be used during the duration of this contract, Organic or otherwise (No Pesticides or herbicides, Organic or otherwise are to be used during the duration of this contract without written authorization from City Public Works Director).

Legally Approved Herbicide: Means as approved by California Department of Pesticide Regulation, Telephone: 916-445-3914 (No Pesticides or herbicides, Organic or otherwise are to be used during the duration of this contract without written authorization from City Public Works Director).

Licensed Pest Control Applicator: Means as licensed by the California Department of Pesticide Regulation. Telephone: 916-445-4038

Concrete Median: Is defined as an improved shoulder, median or parkway in which impervious improvements are installed.

Improved (Landscaped) Median: Is defined as a shoulder, median or parkway that has been professionally landscaped.

Improved Landscape: Is defined as a Right of Way or Bulb out that has been Professionally Landscaped.

Right of Way Back of Sidewalk: is defined as being adjacent to the sidewalk, curb or gutter and has been professionally landscaped.

Unimproved Median: Is defined as a shoulder, median or parkway that has not been professionally landscaped.

Maintenance Specifications: Means the specifications, maintenance schedule and checklist set forth in the Request for Bids.

Project: Means the Statement of Work described in the Request for Bids.

Bidder: Means the party or parties who submit a bid in response to the Request for Bids.

RFB: Means Request for Bids for the Project.

Site: Means the physical location of the Project and includes each and every area listed and described in Attachments A & B.

Unimproved Landscape Area: Is defined as a shoulder, median or parkway that has not been professionally landscaped.

Work: Means the provision of management, tools, supplies, equipment, and labor necessary to undertake the Project as listed under Scope of Services in the bid documents.

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APPENDIX B – MEDIAN ISLAND LOCATIONS

The locations are as follows:

LOCATION	IRRIGATED	AREA (Sq. Ft.)	TYPE
Calle Real Road, 585 feet w/o Kingston Avenue		2380	Improved Landscape
Calle Real Road, e/o Kellogg Avenue	YES	9164	Improved Landscape
Calle Real Road, e/o Maravilla	YES	8900	Improved Landscape
Calle Real, w/o Patterson	YES	700	Improved Landscape
Calle Real, w/o Fairview	YES	1100	Improved Landscape
Cathedral Oaks, e/o Arundel	YES	4210	Improved Landscape
Cathedral Oaks, e/o Brandon Drive		1900	Improved Landscape
Cathedral Oaks, e/o Fairview Avenue	YES	7200	Improved Landscape
Cathedral Oaks, w/o Arundel Avenue	YES	9790	Improved Landscape
Cathedral Oaks, w/o Brandon Drive		8750	Improved Landscape
Cathedral Oaks, w/o Fairview Avenue	YES	24,630	Improved Landscape
Fairview Avenue, 330 Ft. s/o Calle Real Road		2380	Improved Landscape
Fairview Avenue, n/o Cathedral Oaks Road	YES	5610	Improved Landscape
Fairview Avenue, n/o Stow Canyon Road	YES	8170	Improved Landscape
Fairview Avenue, s/o Stow Canyon Road	YES	4600	Improved Landscape
Glenn Annie, n/o Calle Real Road		3890	Concrete Median
Hollister Avenue, w/o Las Armas Road	YES	8650	Improved Landscape
Hollister Avenue, e/o Cannon Green Drive		510	Concrete Median
Hollister Avenue, e/o Fairview Avenue		1160	Improved Landscape
Hollister Avenue, e/o Kellogg Avenue		8380	Improved Landscape
Hollister Avenue, e/o Lowell Way		500	Concrete & Landscape
Hollister Avenue, e/o Pacific Oaks Road		2760	Concrete Median
Hollister Avenue, e/o Patterson	YES	1090	Improved Landscape

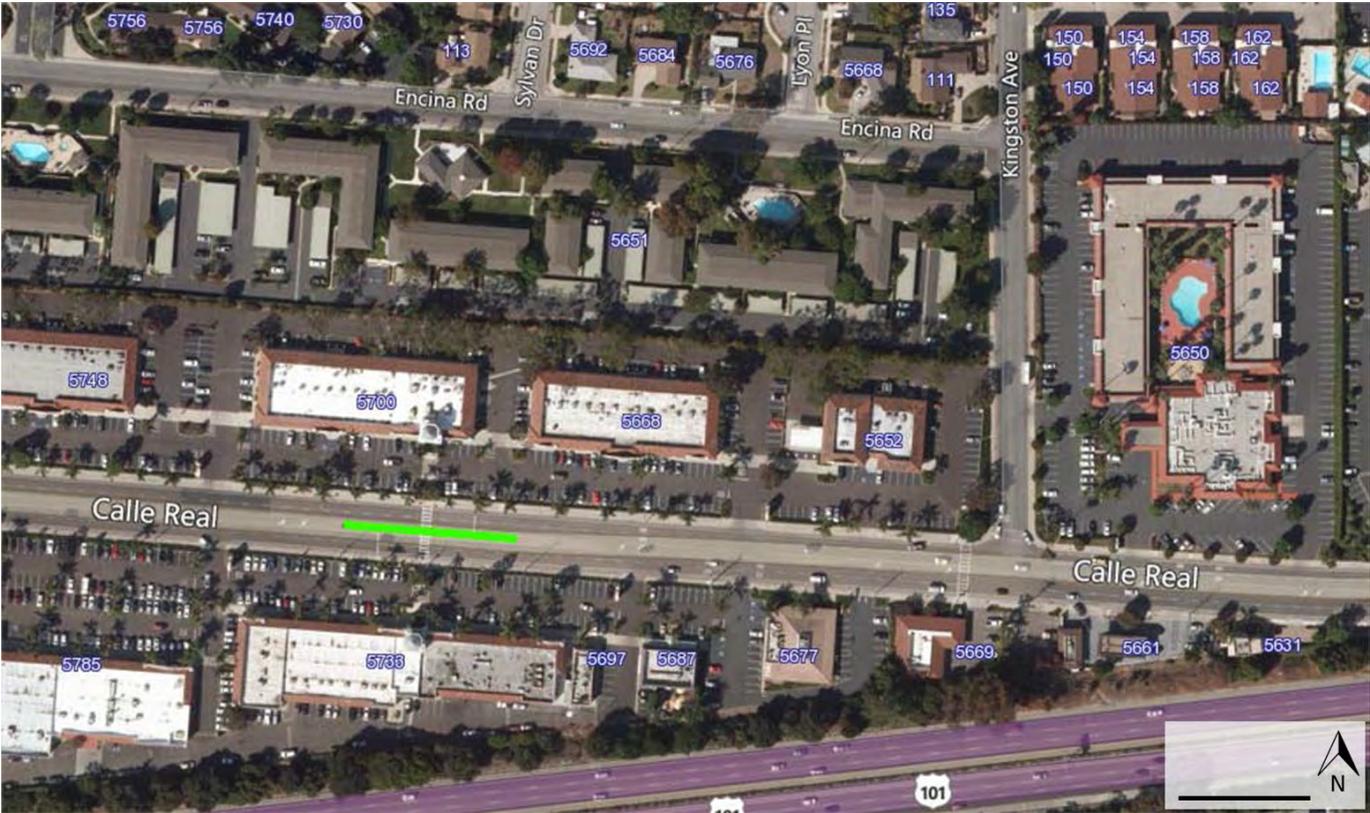
Hollister Avenue, e/o Storke Road		2850	Improved Landscape
Hollister Avenue, w/o Cannon Green Drive		2500	Concrete & Landscape
Hollister Avenue, w/o Kellogg Avenue		5050	Improved Landscape
Hollister Avenue, w/o Kinman	YES	400	Improved Landscape
Hollister Avenue, w/o Pacific Oaks Road		875	Concrete & Landscape
Hollister Avenue, w/o St Joseph Street		2890	Unimproved
Loa Carneros at Calle Real (Roundabout, Islands & Parkways)	YES	13655	Improved Landscape
Los Carneros Rd between Cremona and Calle Koral		10580	Concrete Median
Los Carneros Rd between Castillian Dr. & Cremona Dr.		9970	Concrete Median
Los Carneros Rd, just N. of Hollister Avenue		3450	Concrete Median
Los Carneros Way, n/o Hollister Avenue		1480	Concrete Median
Los Carneros Way, s/o Calle Koral (2 Islands)	YES	7310	Improved Landscape
Patterson Avenue, n/o Hollister Avenue	YES	4000	Improved Landscape
Patterson Avenue, s/o Hollister Avenue	YES	3280	Improved Landscape
St. Charles Place, s/o Calle Real		1260	Improved Landscape
Storke Road between Whittier Drive & Phelps Rd	YES	11420	Improved Landscape
Storke Road between Willow Grove Dr and Whittier Dr	YES	10740	Improved Landscape
Storke Road, n/o Hollister Avenue		3920	Concrete Median
Storke Road, n/o Phelps	YES	1807	Improved Landscape
Storke Road, s/o Willow Grove Drive	YES	1114	Improved Landscape
Hollister, Pacific Oaks to Lowell (2 sections)	YES	10,810	Right of Way & Back of Sidewalk Landscape
Hollister /Lowell Intersection (2 Bulb Outs)	YES	490	Improved Landscape
Hollister, Cannon Green to Lowell (2 Sections)	YES	5256	Right of Way & Back of Sidewalk Landscape
Hollister/Cannon Green Intersection (2 Bulb Outs)	YES	490	Improved Landscape

Hollister, Entrance Rd to Cannon Green (2 sections)	YES	3980	Right of Way & Back of Sidewalk Landscape
Hollister/Entrance Rd Intersection (2 Bulb Outs)	YES	192	Improved Landscape
Hollister, Coronado to Entrance (2 Sections)	YES	9100	Right of Way & Back of Sidewalk Landscape
Hollister/Coronado Intersection (2 Bulb Outs)	YES	528	Improved Landscape
Hollister, e/o Coronado	YES	550	Concrete & Landscape
Hollister, Palo Alto to Coronado (2 Sections)	YES	6428	Right of Way & Back of Sidewalk Landscape
Hollister/Palo Alto Intersection (2 Bulb Outs)	YES	300	Improved Landscape
Hollister, Palo Alto to Santa Barbara Shores (2 Sections)	YES	5640	Right of Way & Back of Sidewalk Landscape
Hollister/Santa Barbara Shores Intersection (2 Bulb Outs)	YES	560	Improved Landscape
Hollister, Pebble Beach to Santa Barbara Shores	YES	945	Front Right of Way Strip Landscape
Hollister/Pebble Beach Intersection (2 Bulb Outs)	YES	100	Improved Landscape
Hollister, w/o Pebble Beach Dr.	YES	600	Front Right of Way Strip Landscape
N/E Corner, Hollister & Cathedral Oaks		500	Right of Way Corner
N/W Corner, Hollister & Cathedral Oaks		6000	Right of Way Corner
N/E Corner Cathedral Oaks & Calle Real		6500	Right of Way Corner
Pitzer Court Island		70	Landscape
Pepperdine Court Island		70	Landscape
Pamona Court Island		70	Landscape

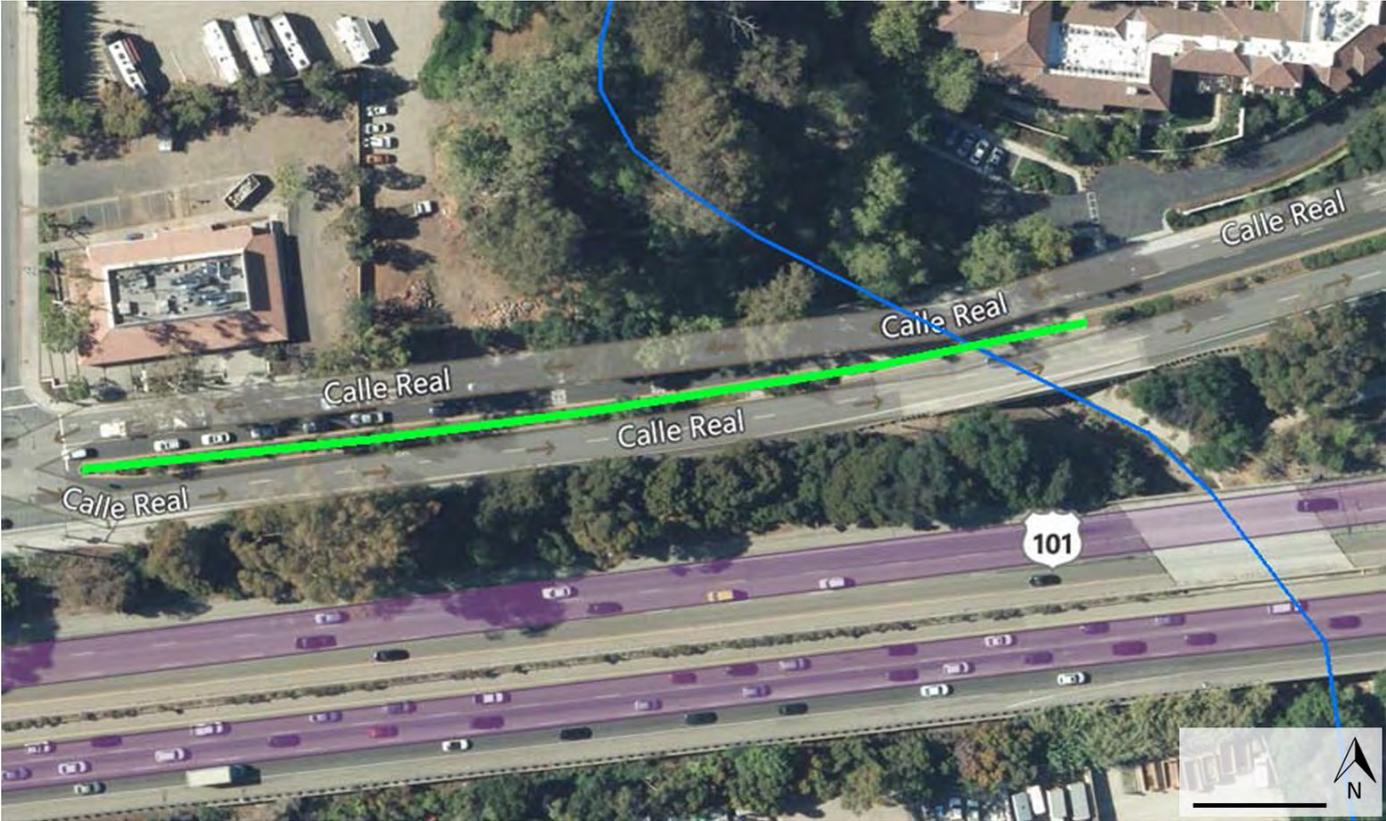
Unit prices herein will apply for a 36-month period beginning with award of the bid. The City may call upon Contractor during the 36-month period for as-needed maintenance at the proposed rates. Annual cost of living adjustments based of the local CPI can be requested before the beginning of each Fiscal Year (July 1).

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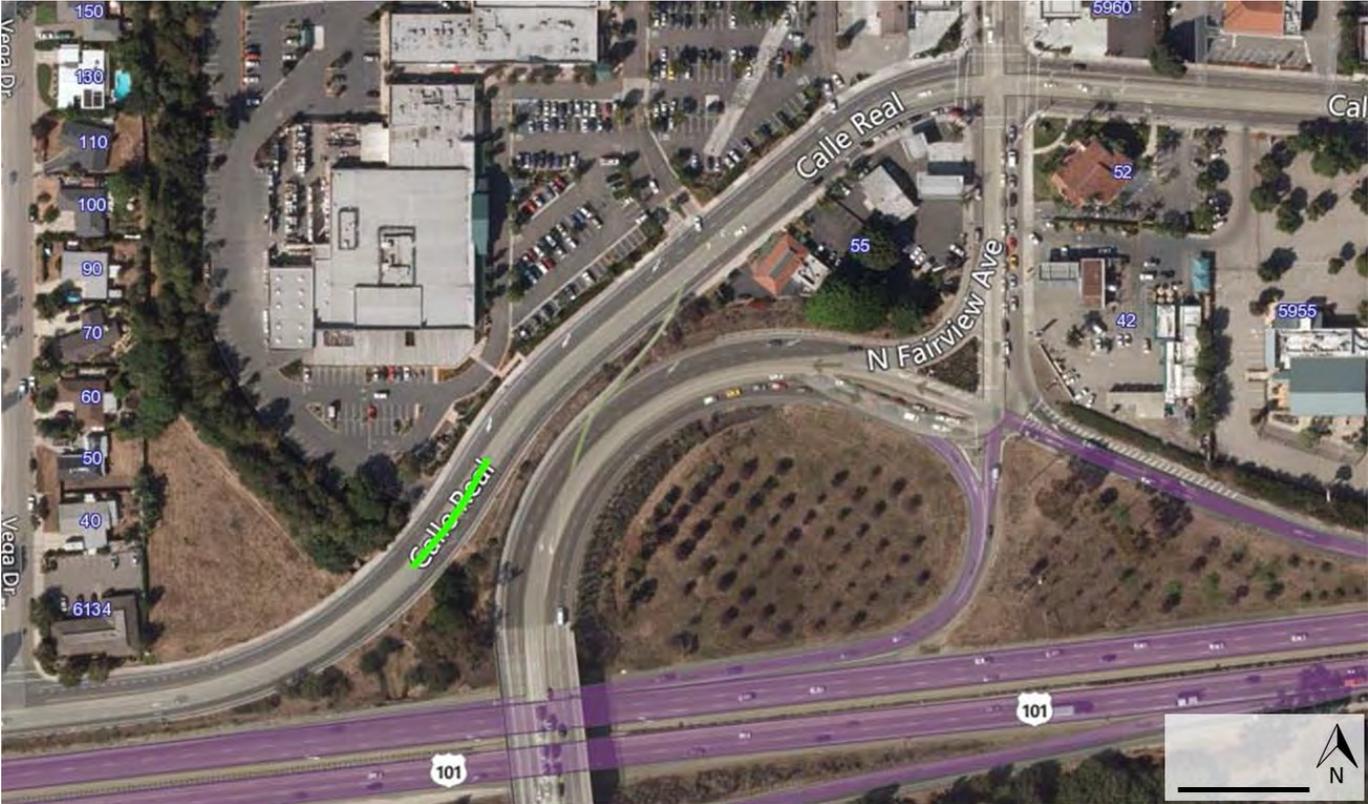
Calle Real 585' west of Kingston



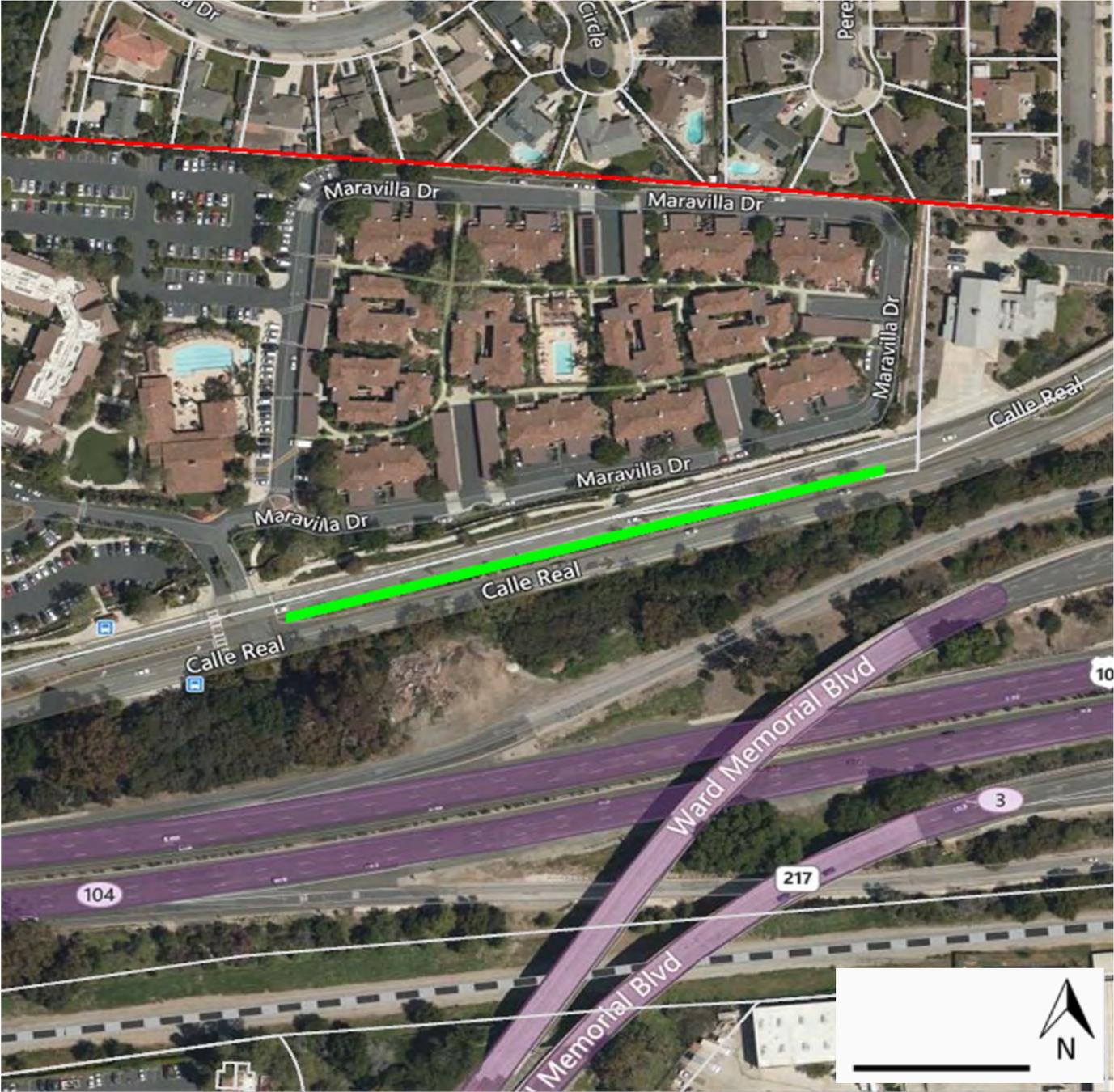
Calle Real East of Kellogg



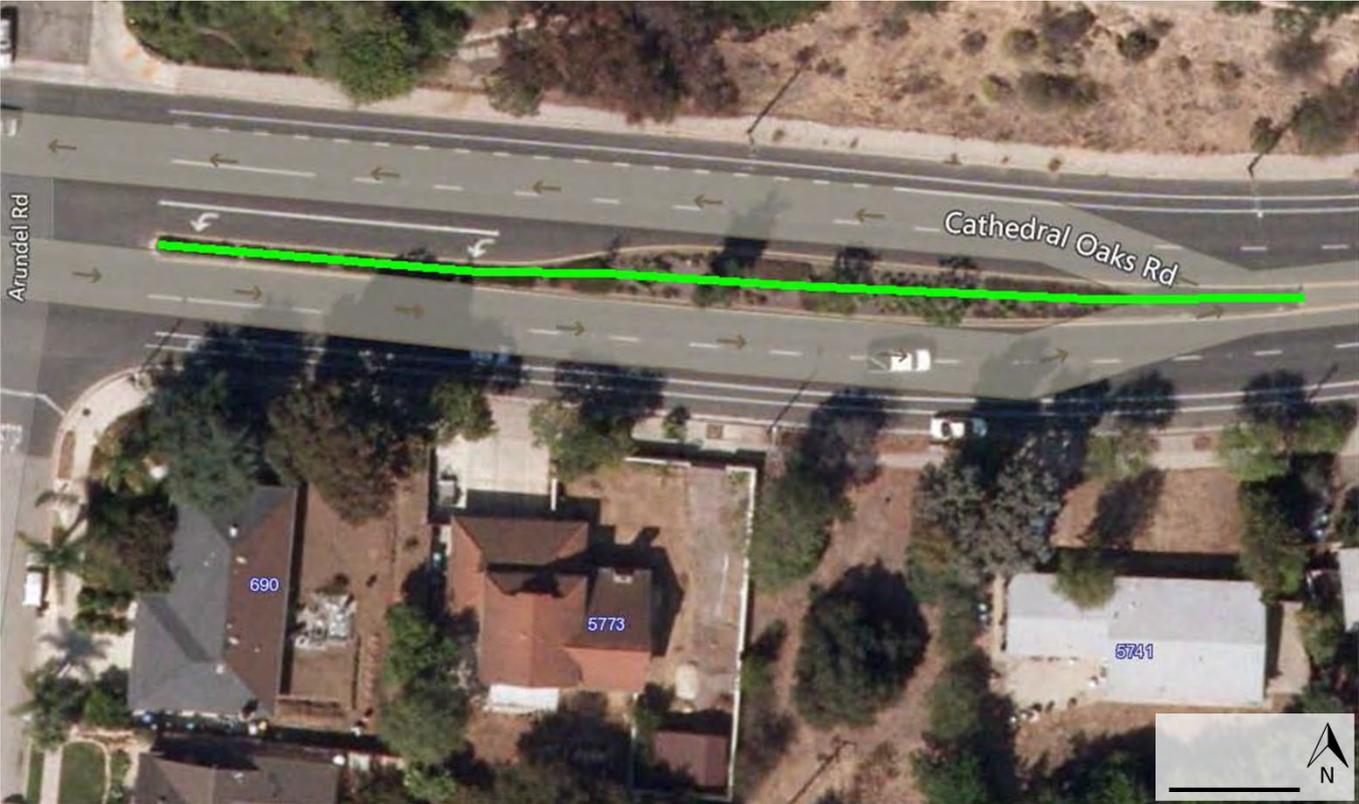
Calle Real West of Fairview



Calle Real East of Maravilla



Cathedral Oaks east of Arundel



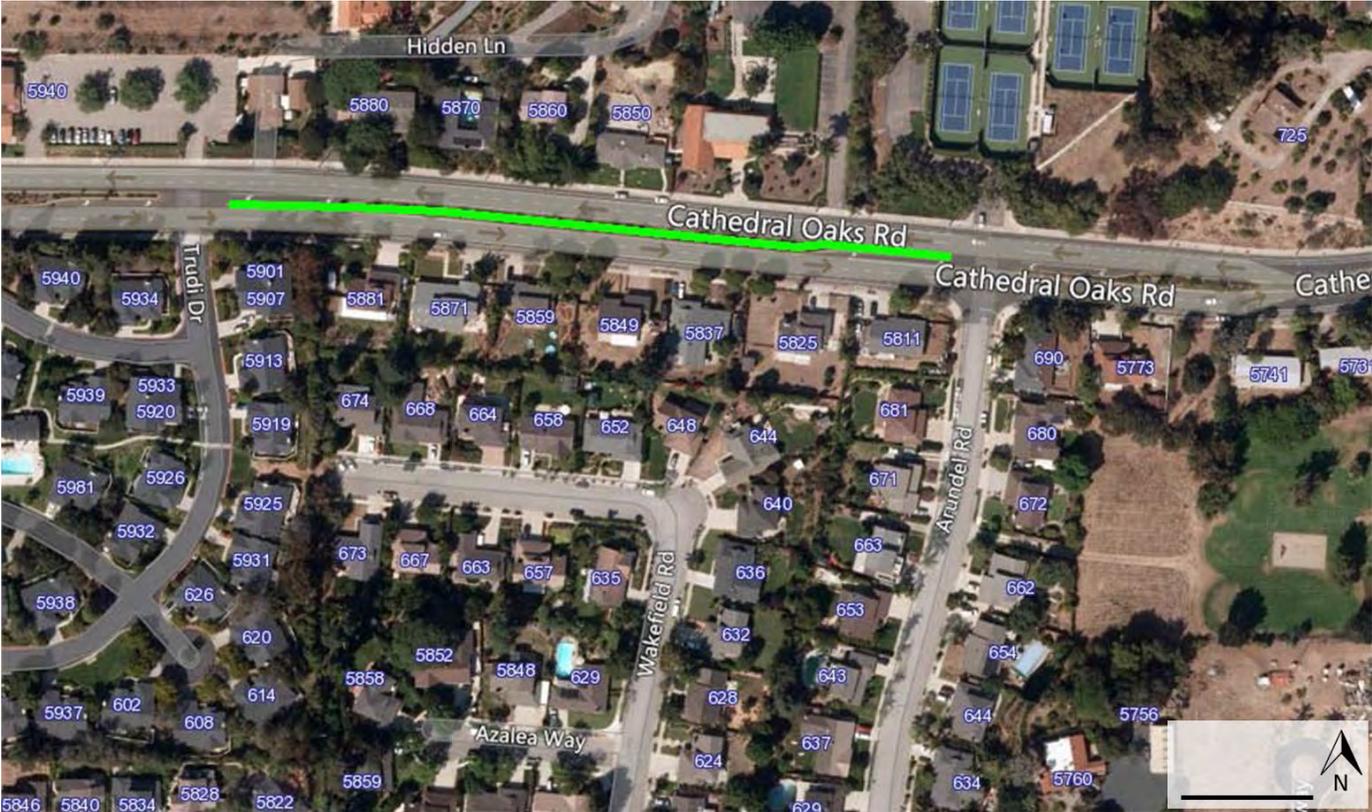
Cathedral Oaks east of Brandon



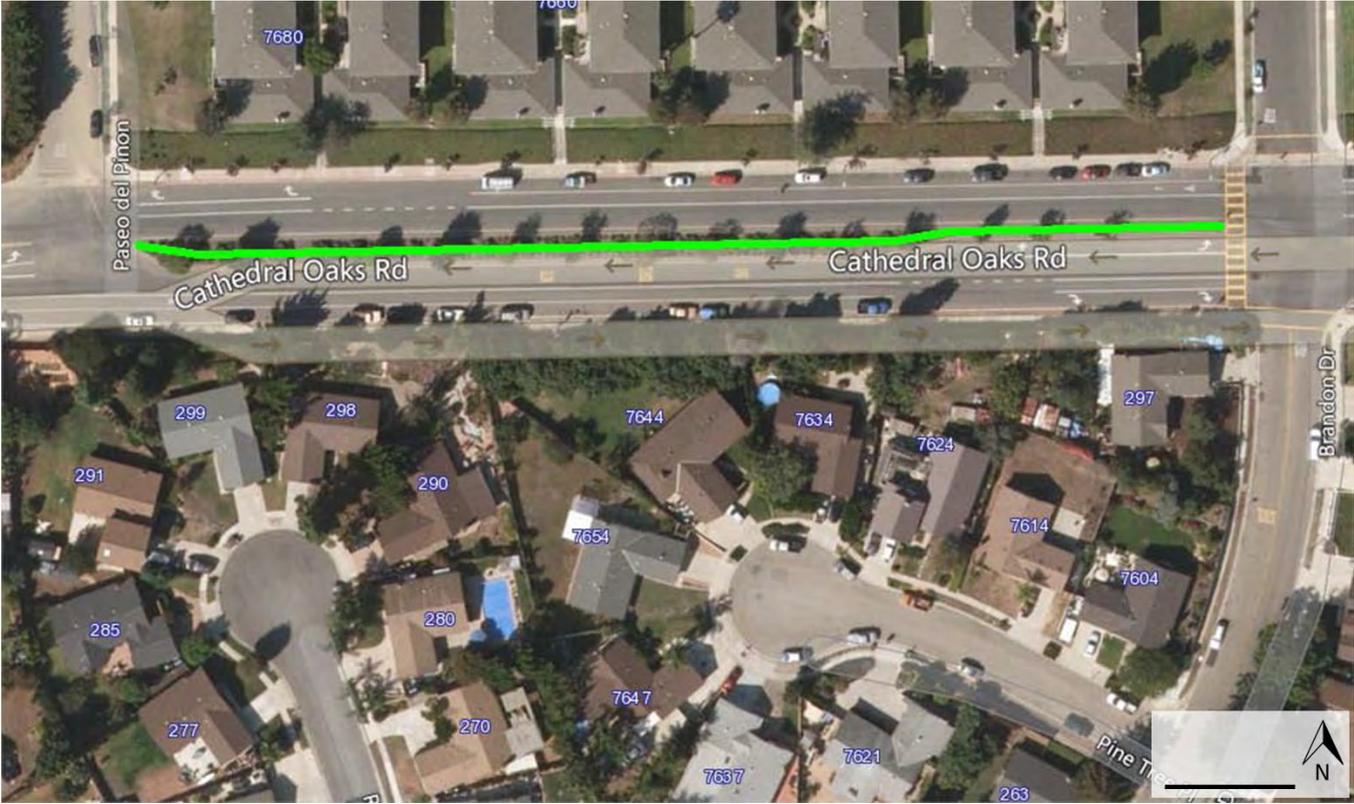
Cathedral Oaks east of Fairview



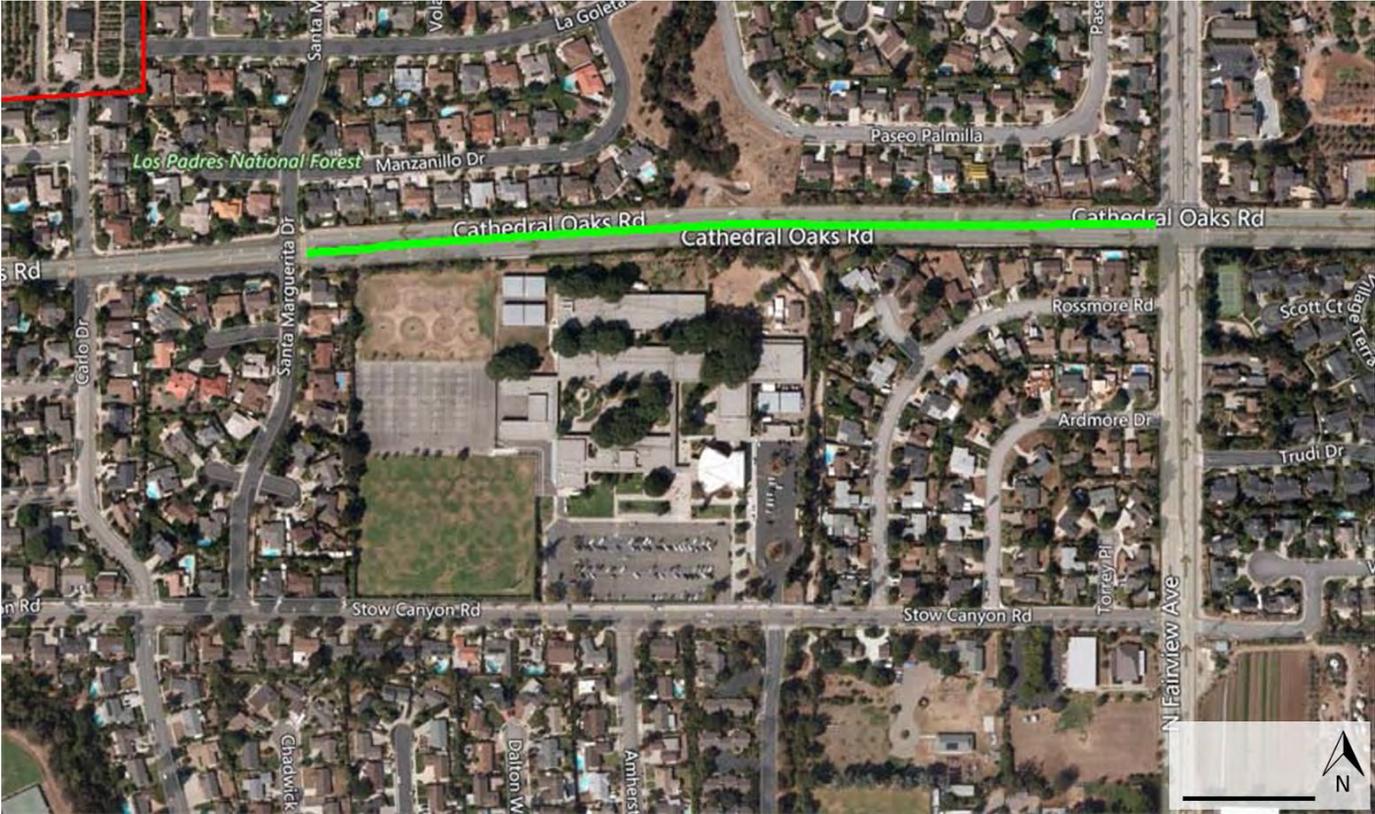
Cathedral Oaks west of Arundel



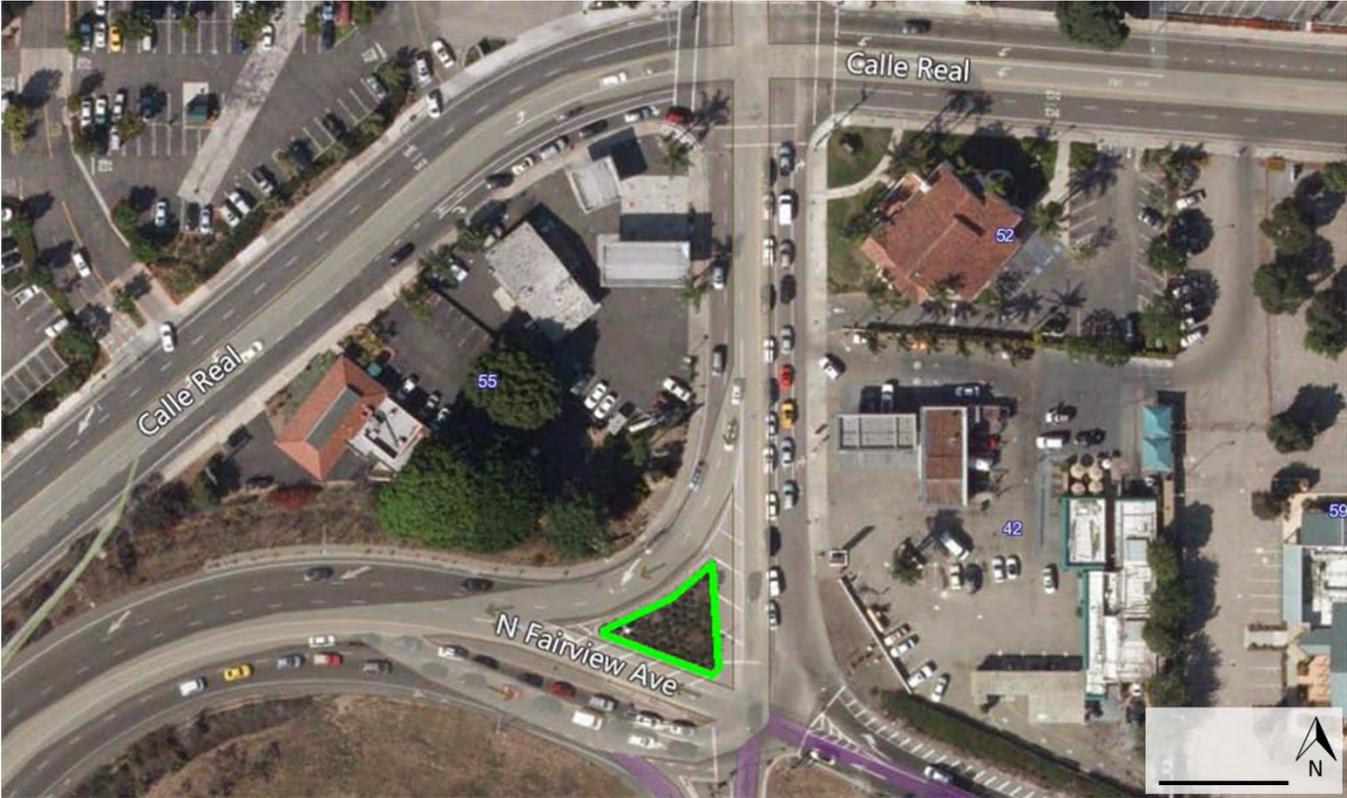
Cathedral Oaks west of Brandon



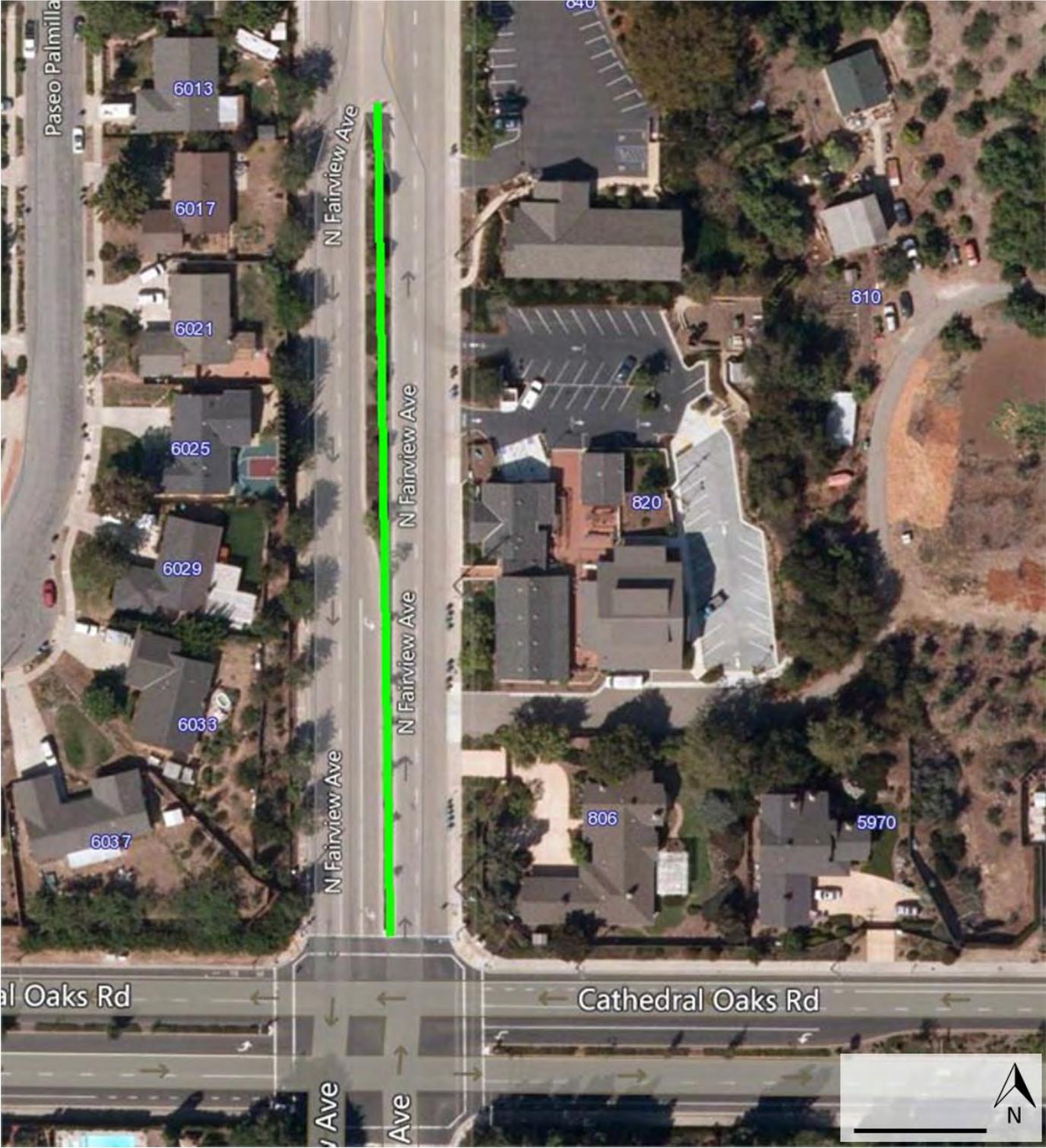
Cathedral Oaks west of Fairview



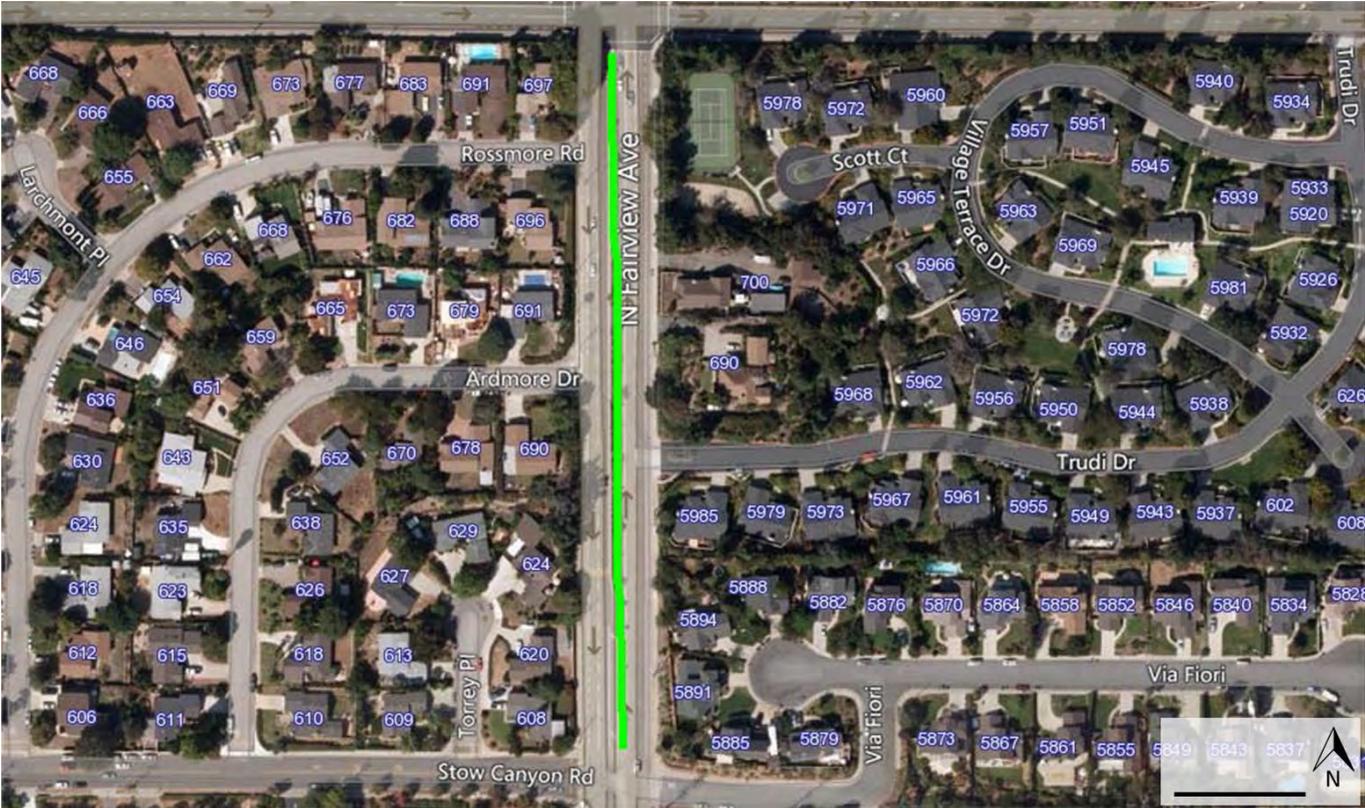
Fairview 330' south of Calle Real



Fairview north of Cathedral Oaks



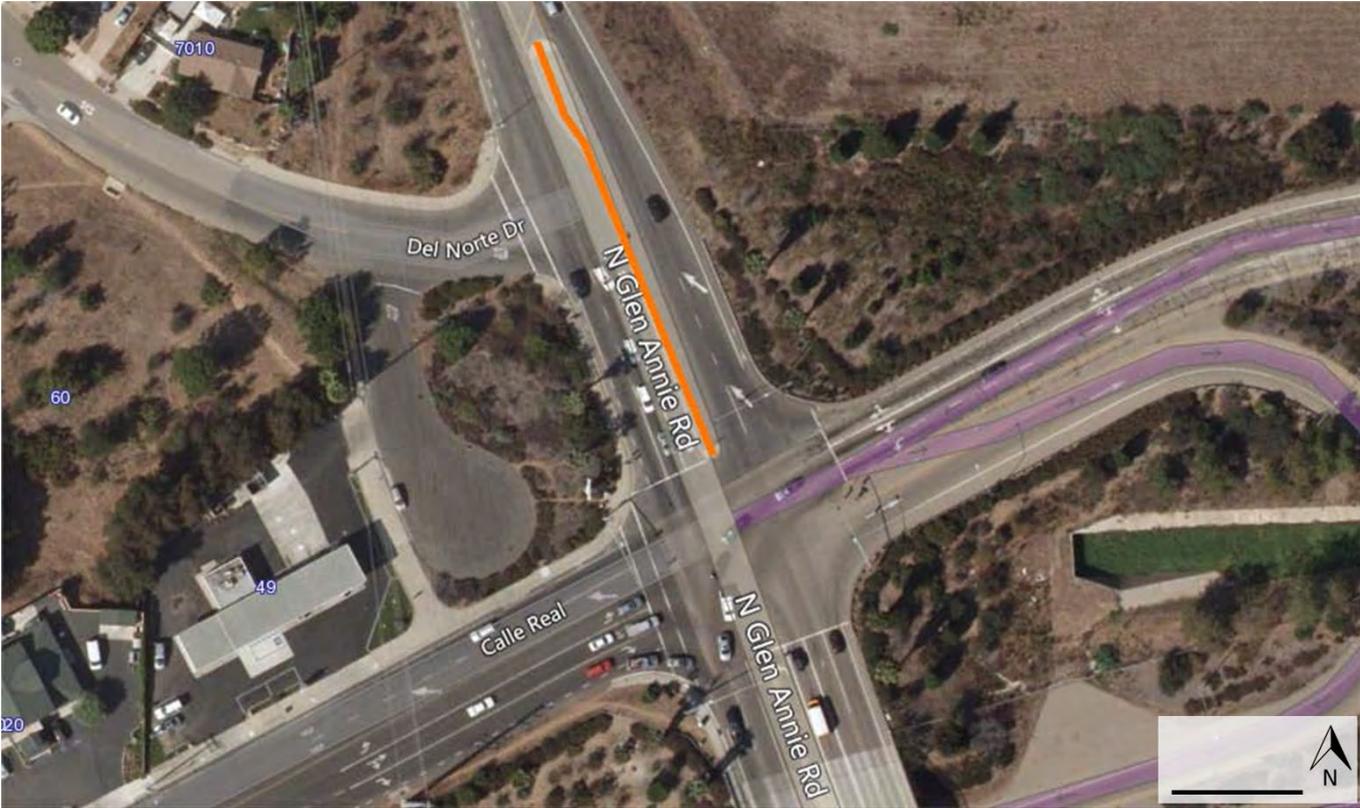
Fairview north of Stow Canyon Rd



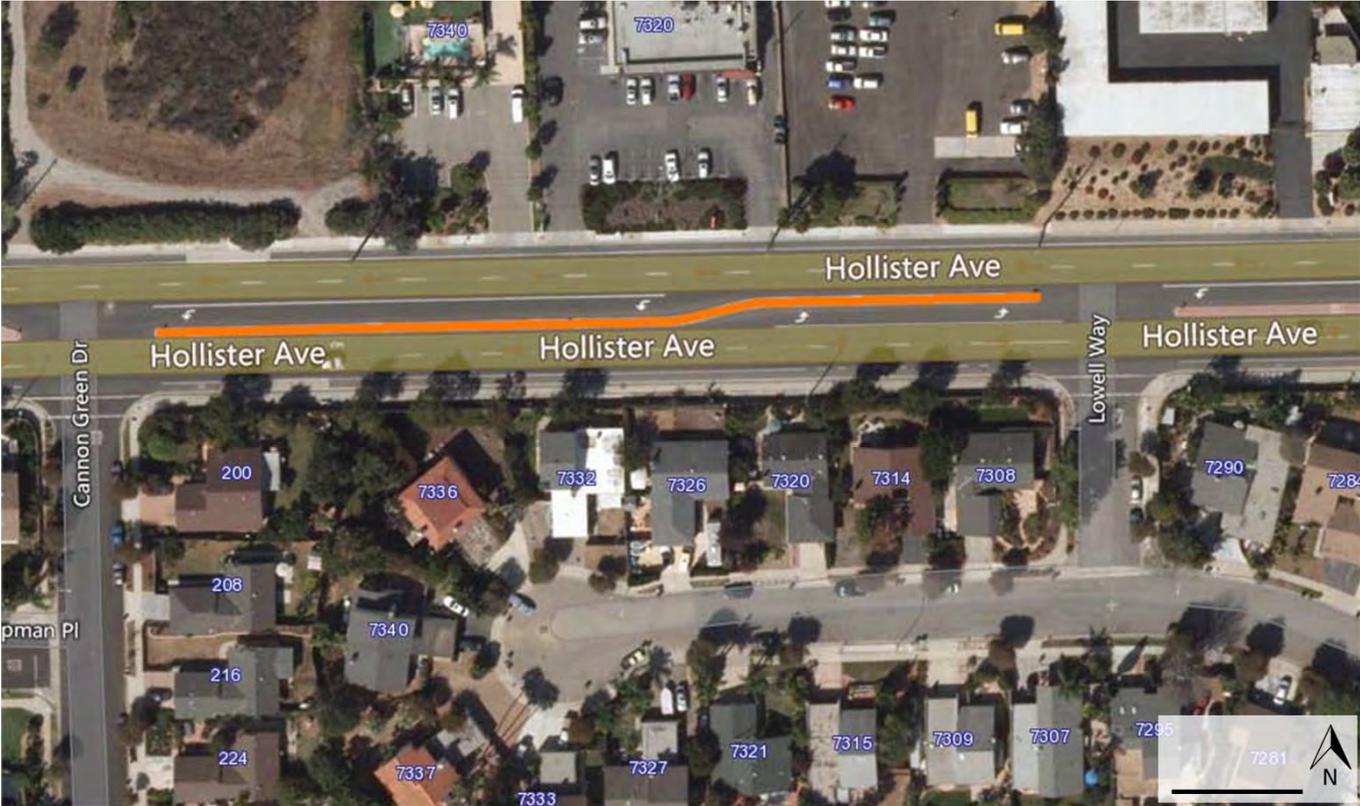
Fairview south of Stow Canyon Rd



Glen Annie north of Calle Real



Hollister east of Cannon Green



Hollister east of Fairview Ave



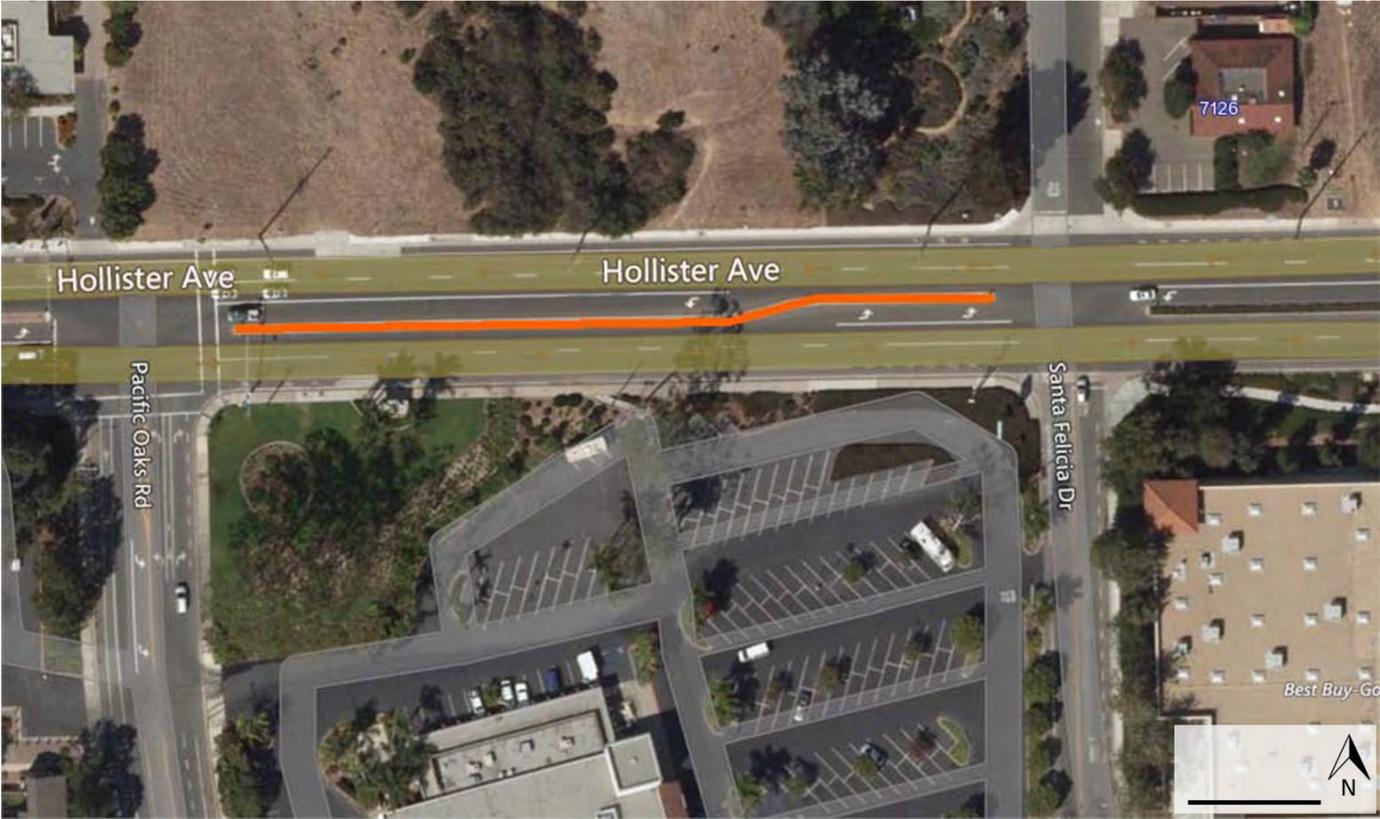
Hollister east of Kellogg Ave



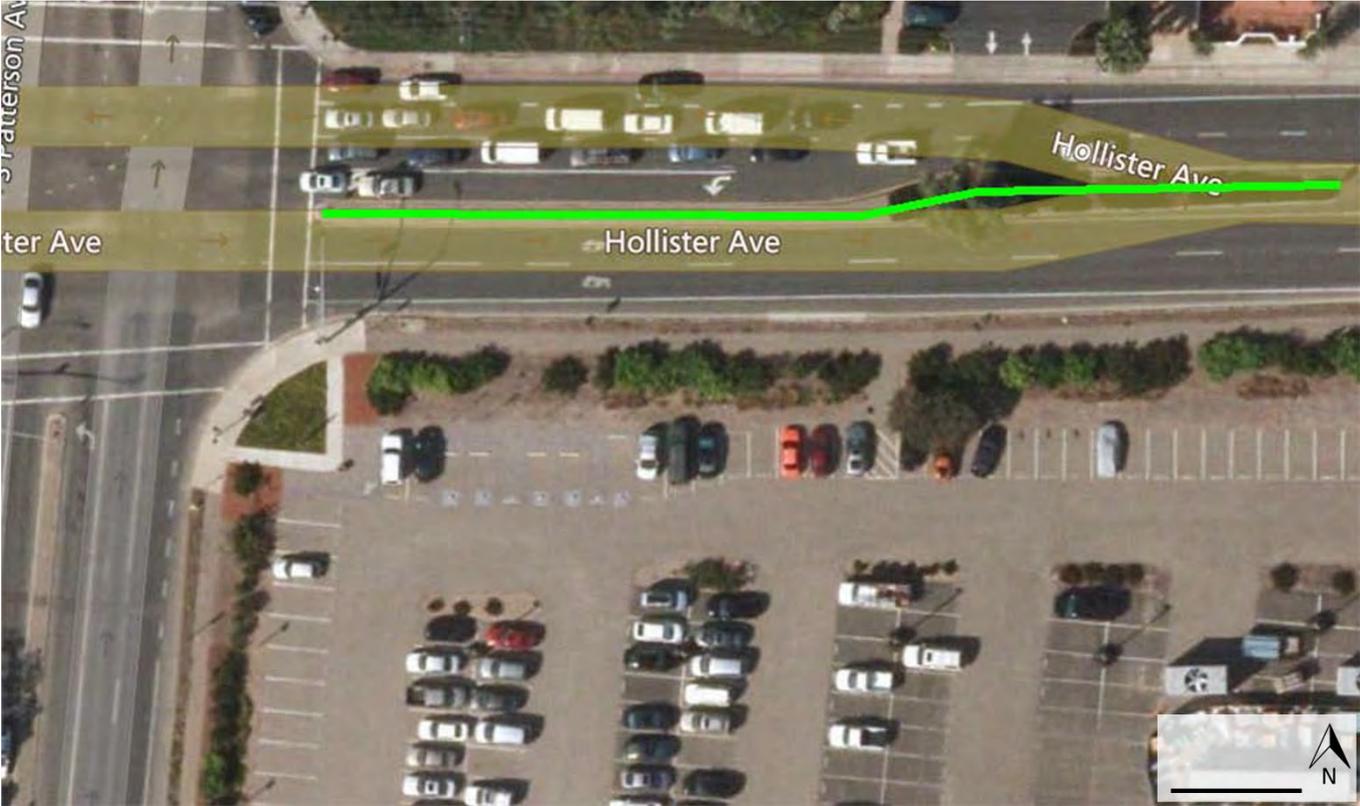
Hollister east of Lowell Way



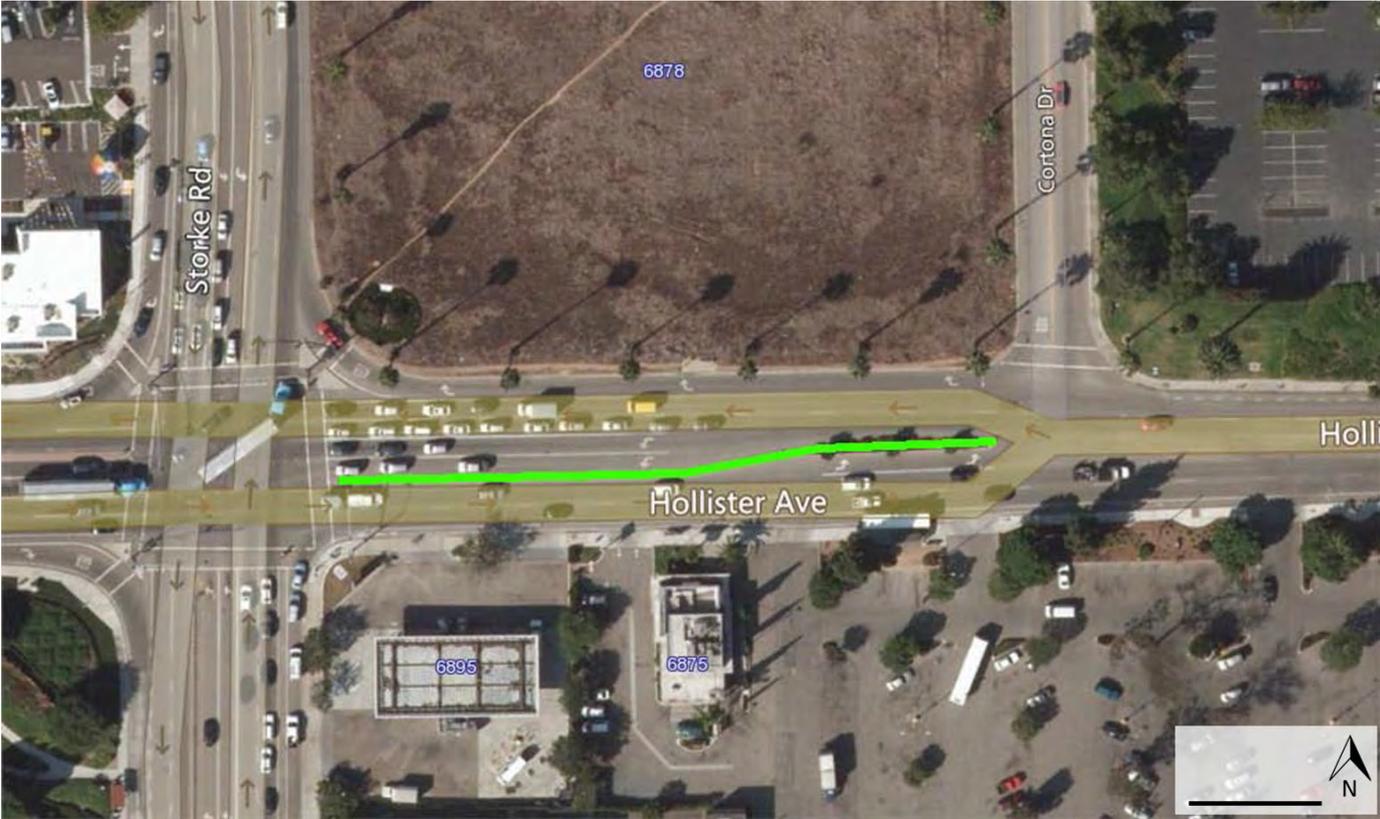
Hollister east of Pacific Oaks



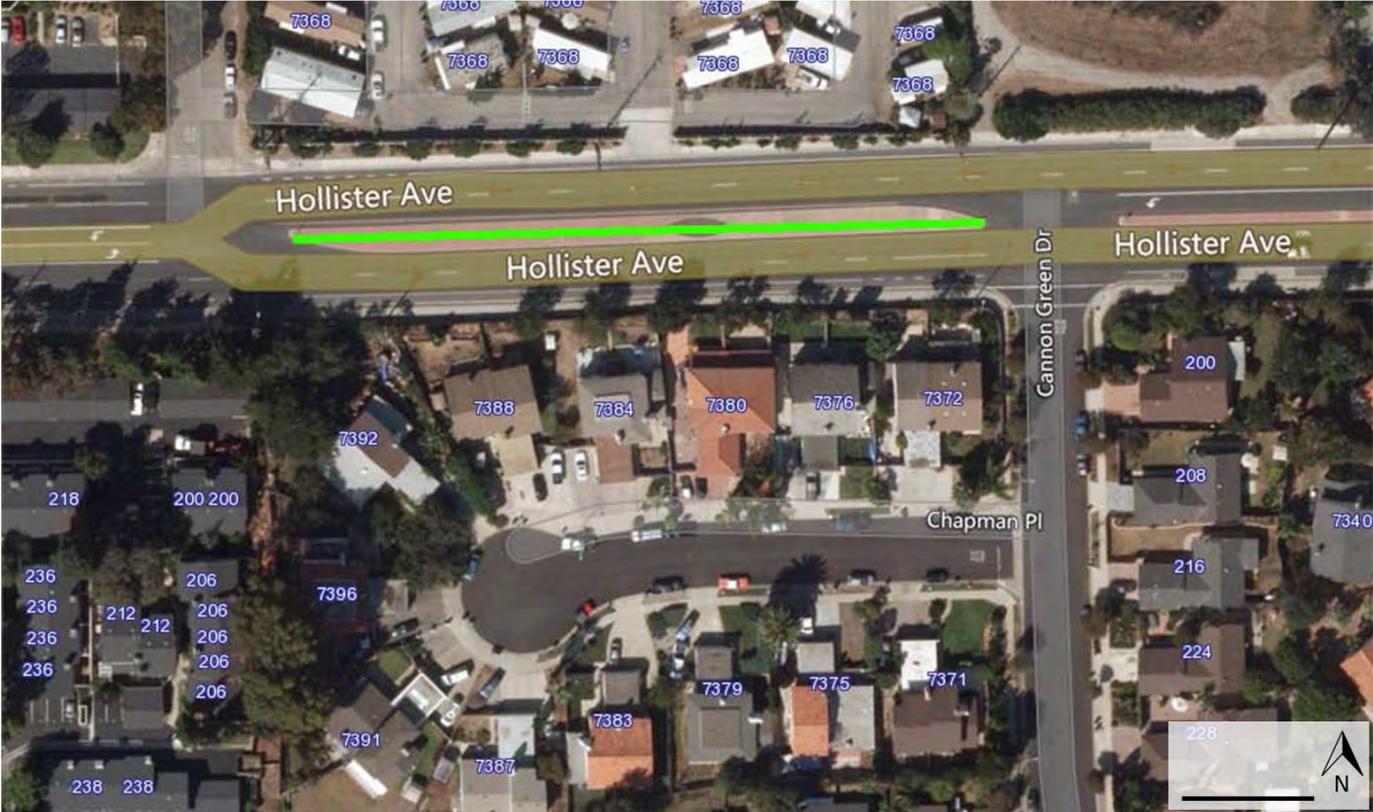
Hollister east of Patterson



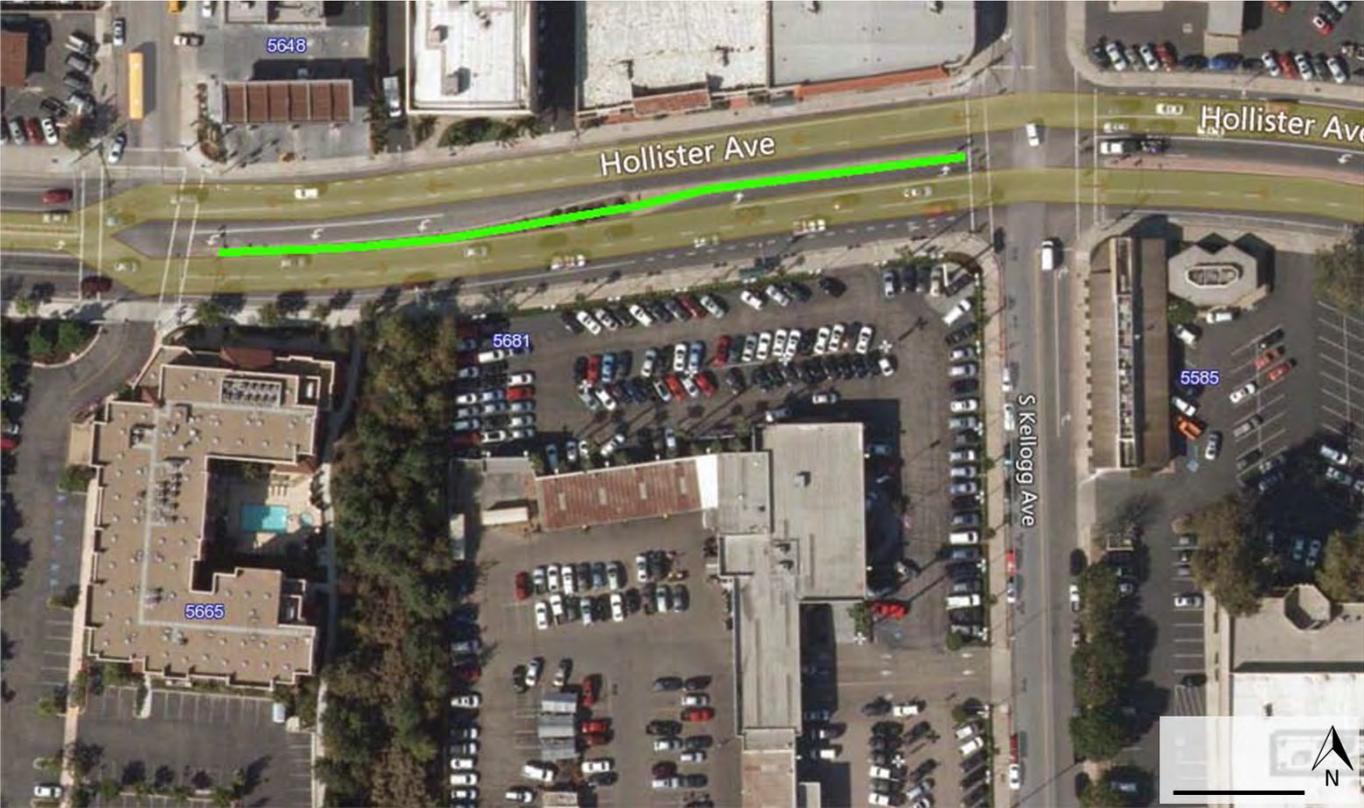
Hollister east of Storke Road



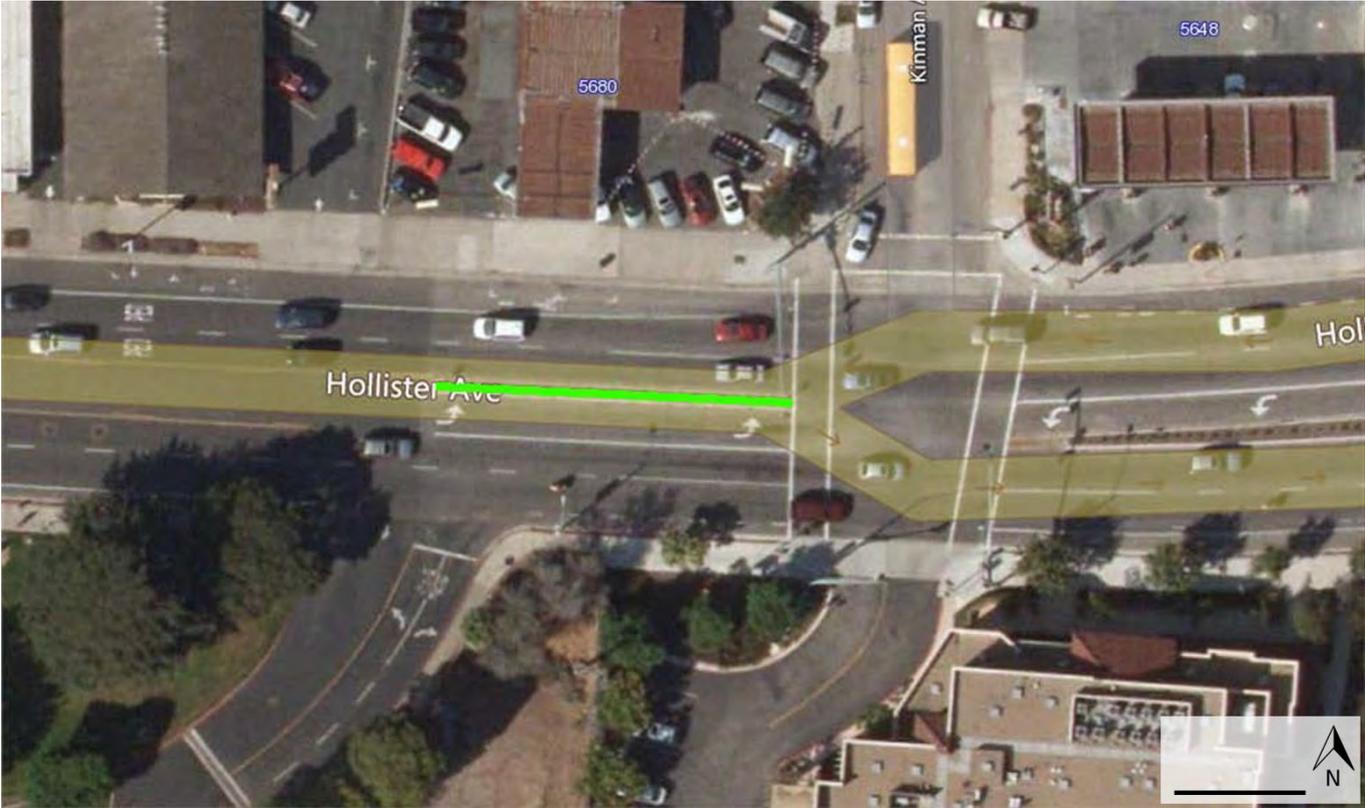
Hollister west of Cannon Green



Hollister west of Kellogg Ave



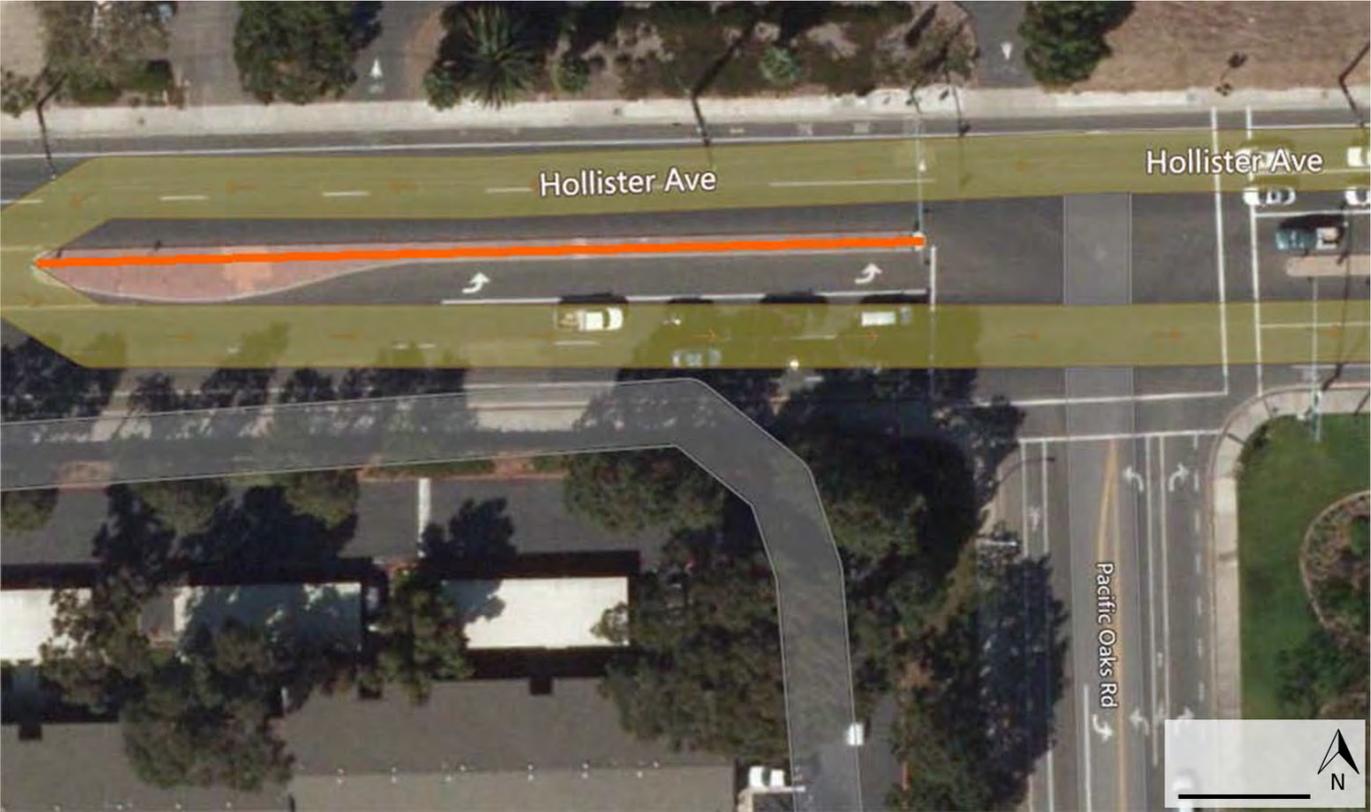
Hollister west of Kinman



Hollister west of Las Armas Road



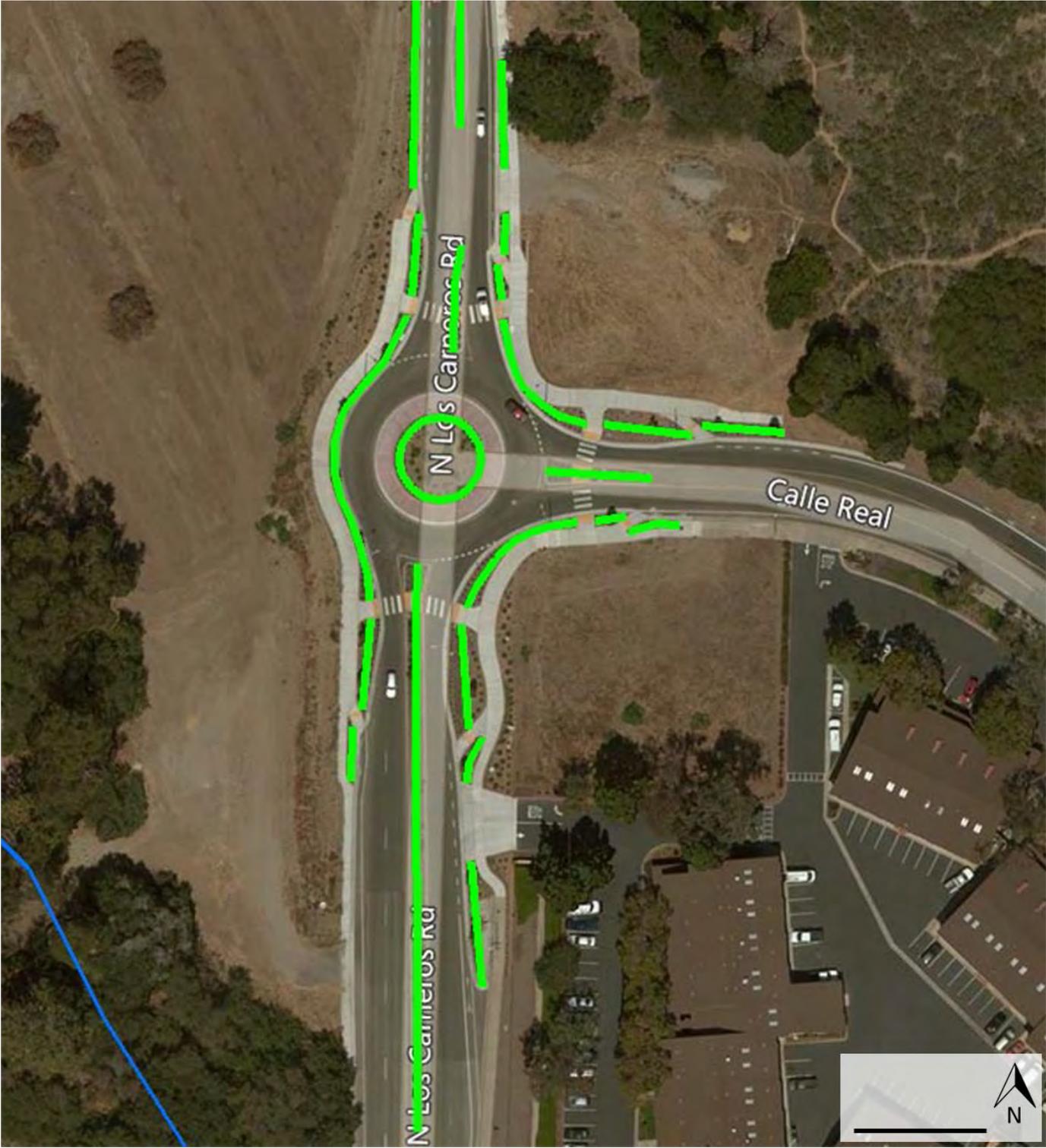
Hollister west of Pacific Oaks



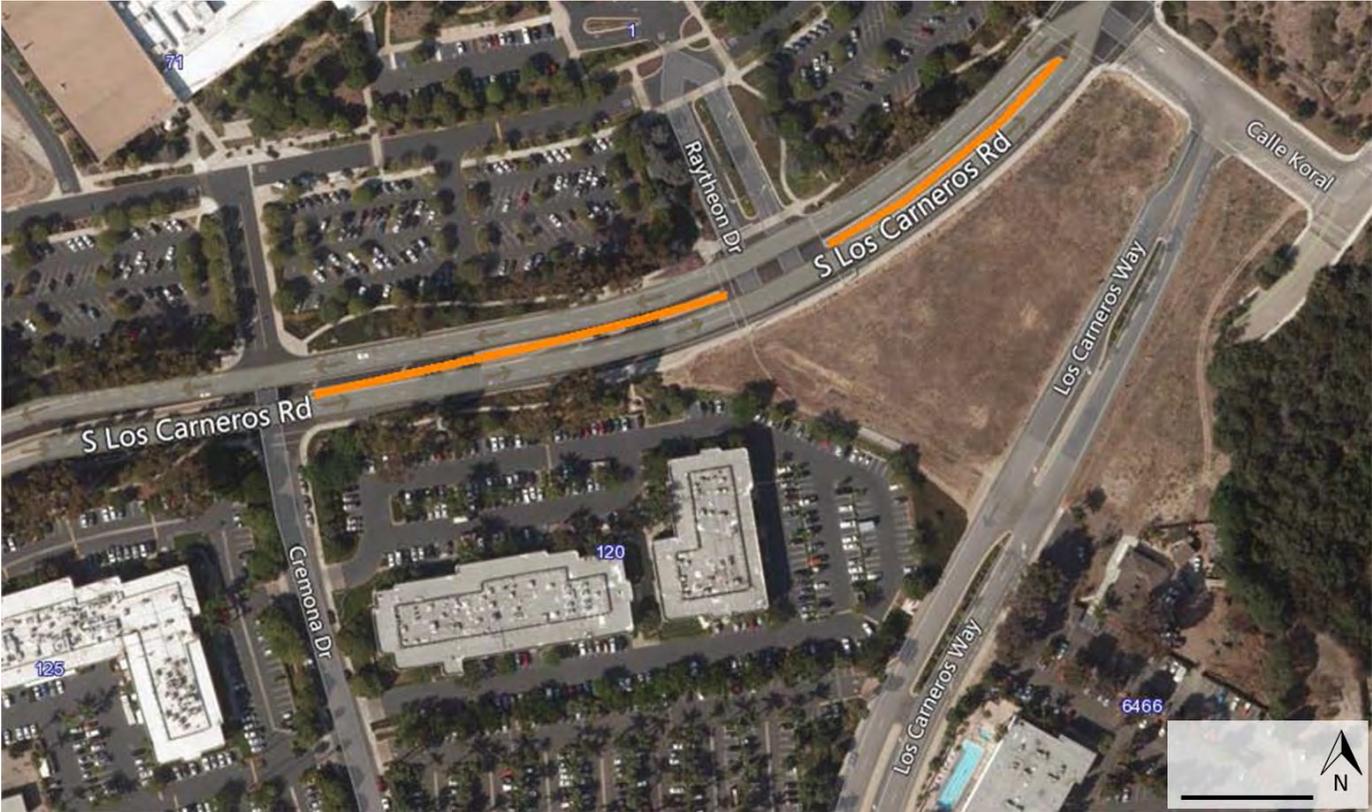
Hollister west of St. Josephs St.



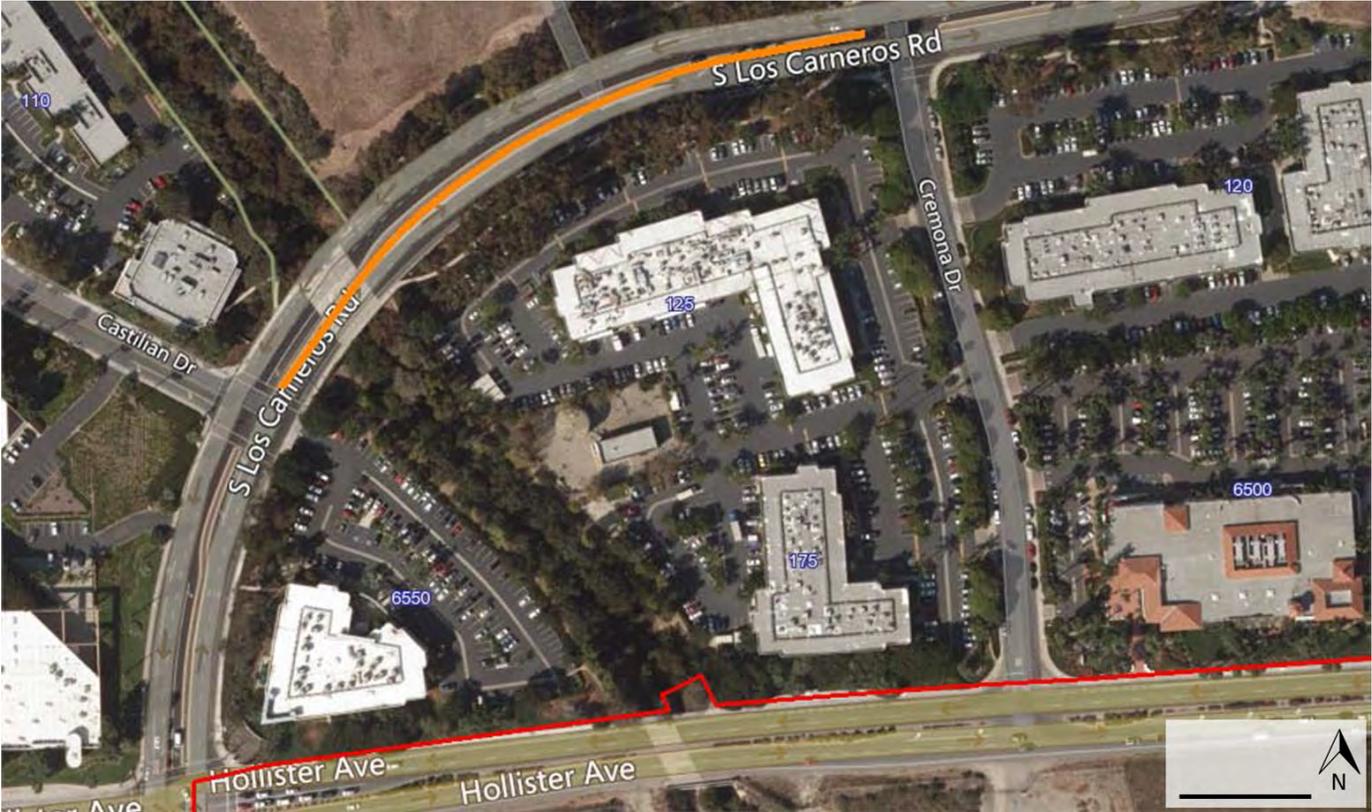
Los Carneros Roundabout (Islands & Parkways)



Los Carneros between Calle Koral and Cremona



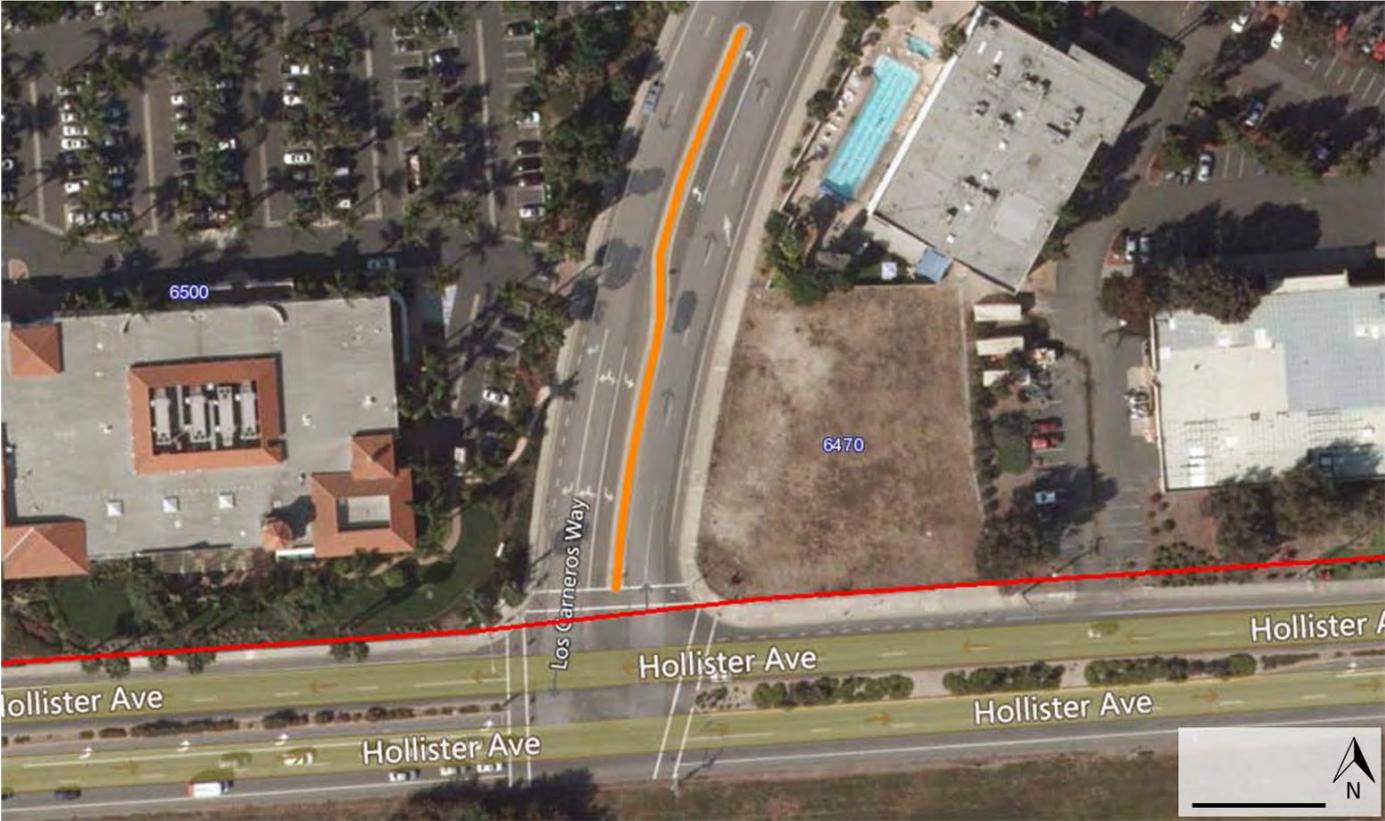
Los Carneros, between Castilian & Cremona



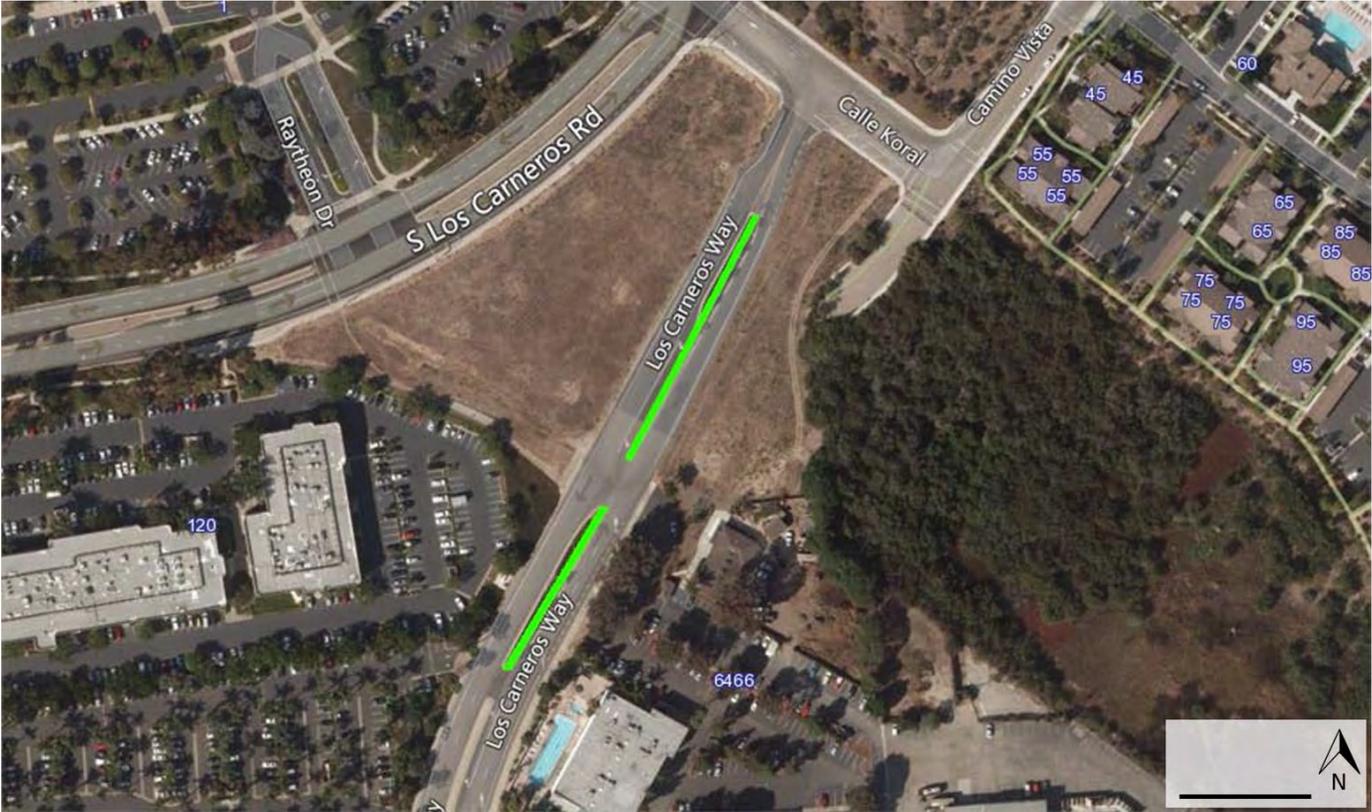
Los Carneros just north of Hollister



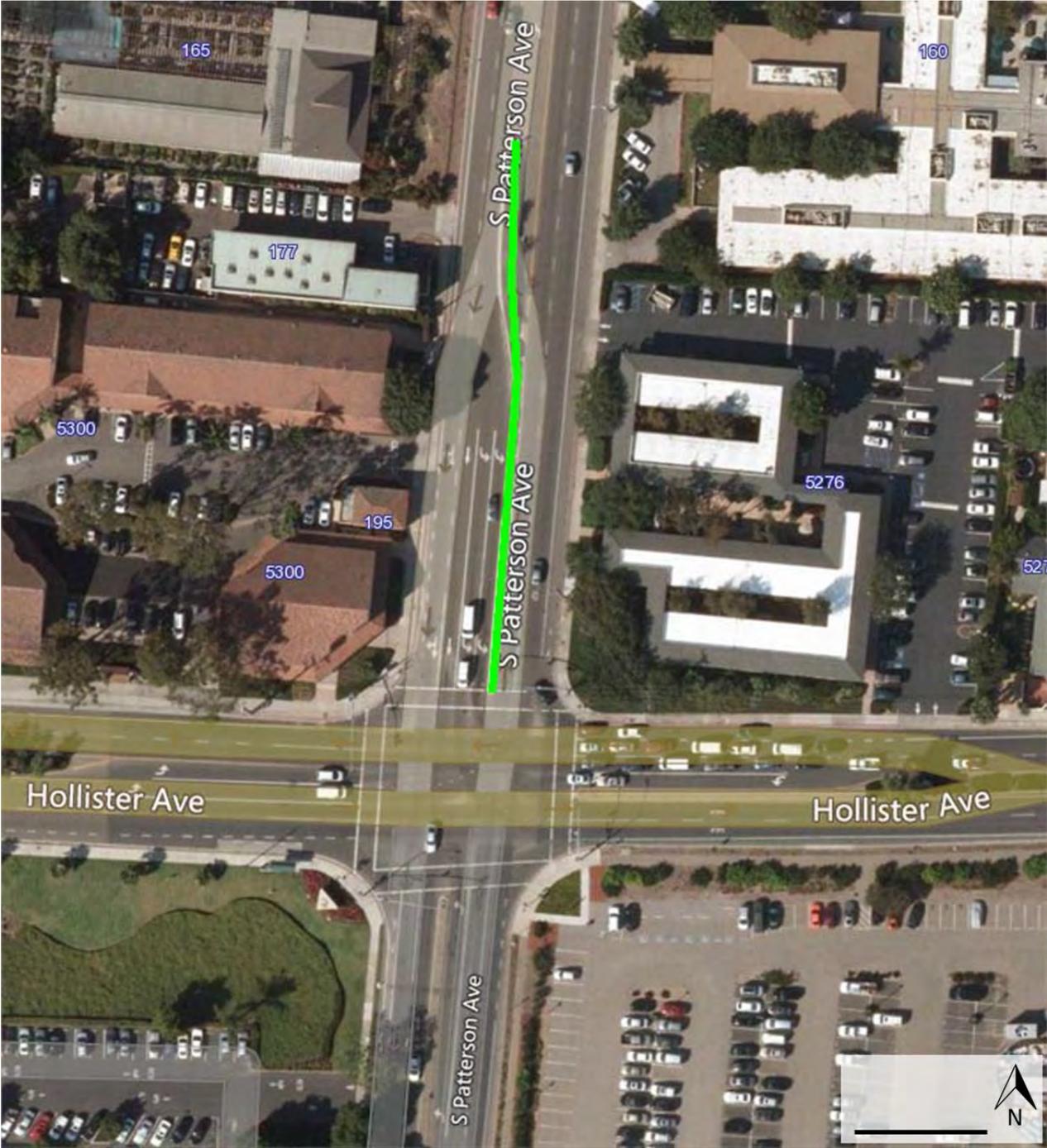
Los Carneros Way north of Hollister



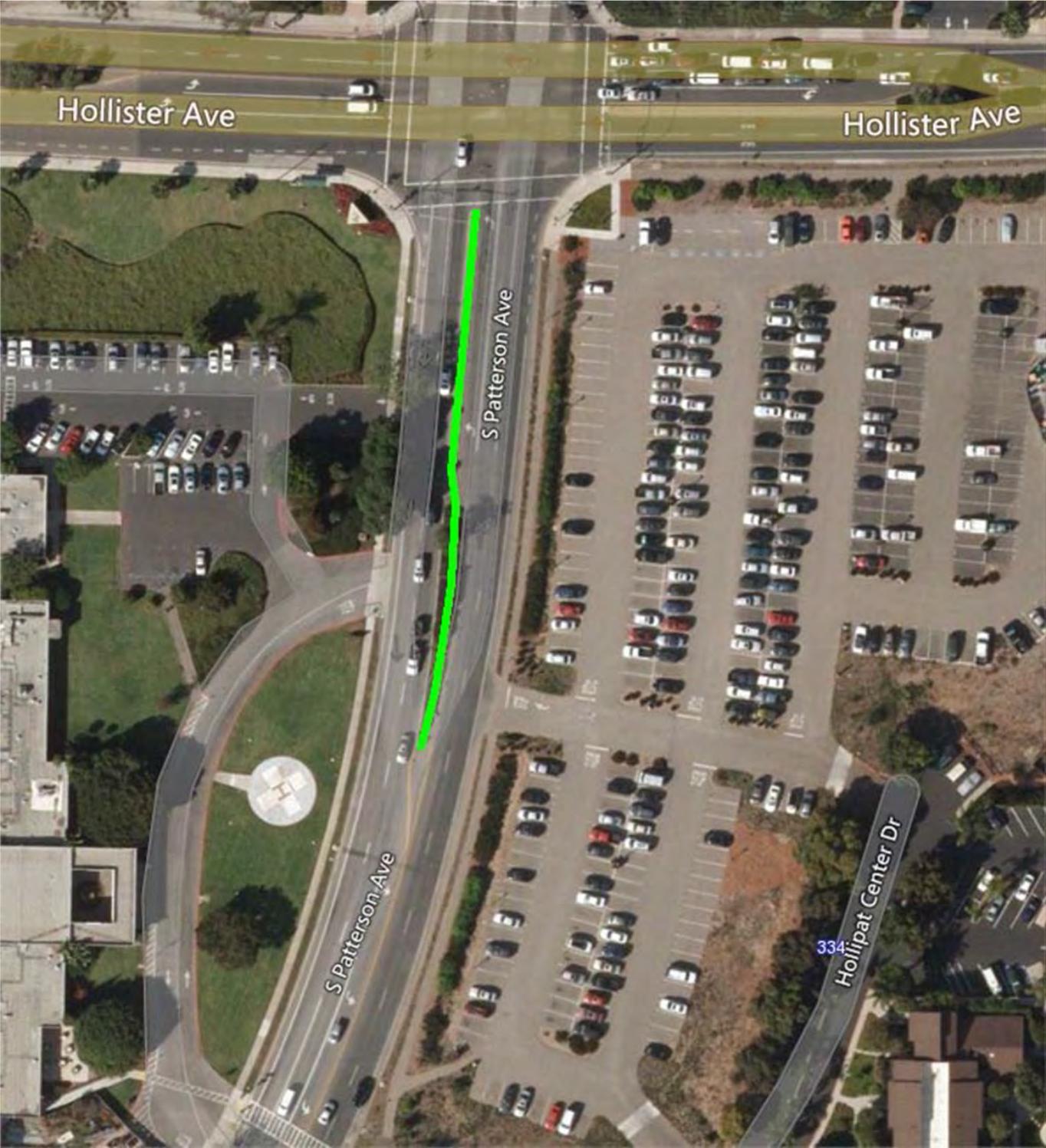
Los Carneros Way south of Calle Koral



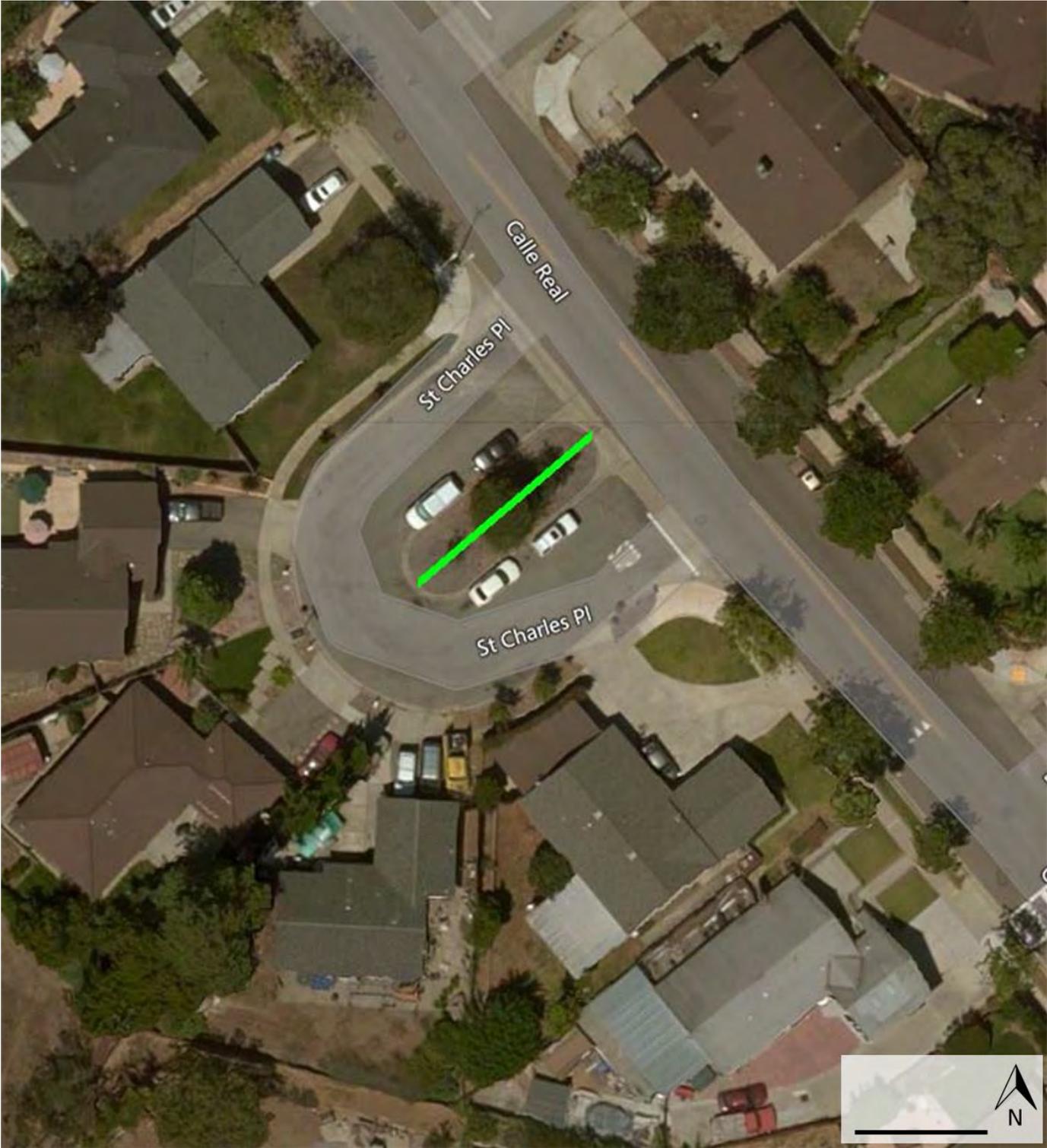
Patterson Ave. north of Hollister



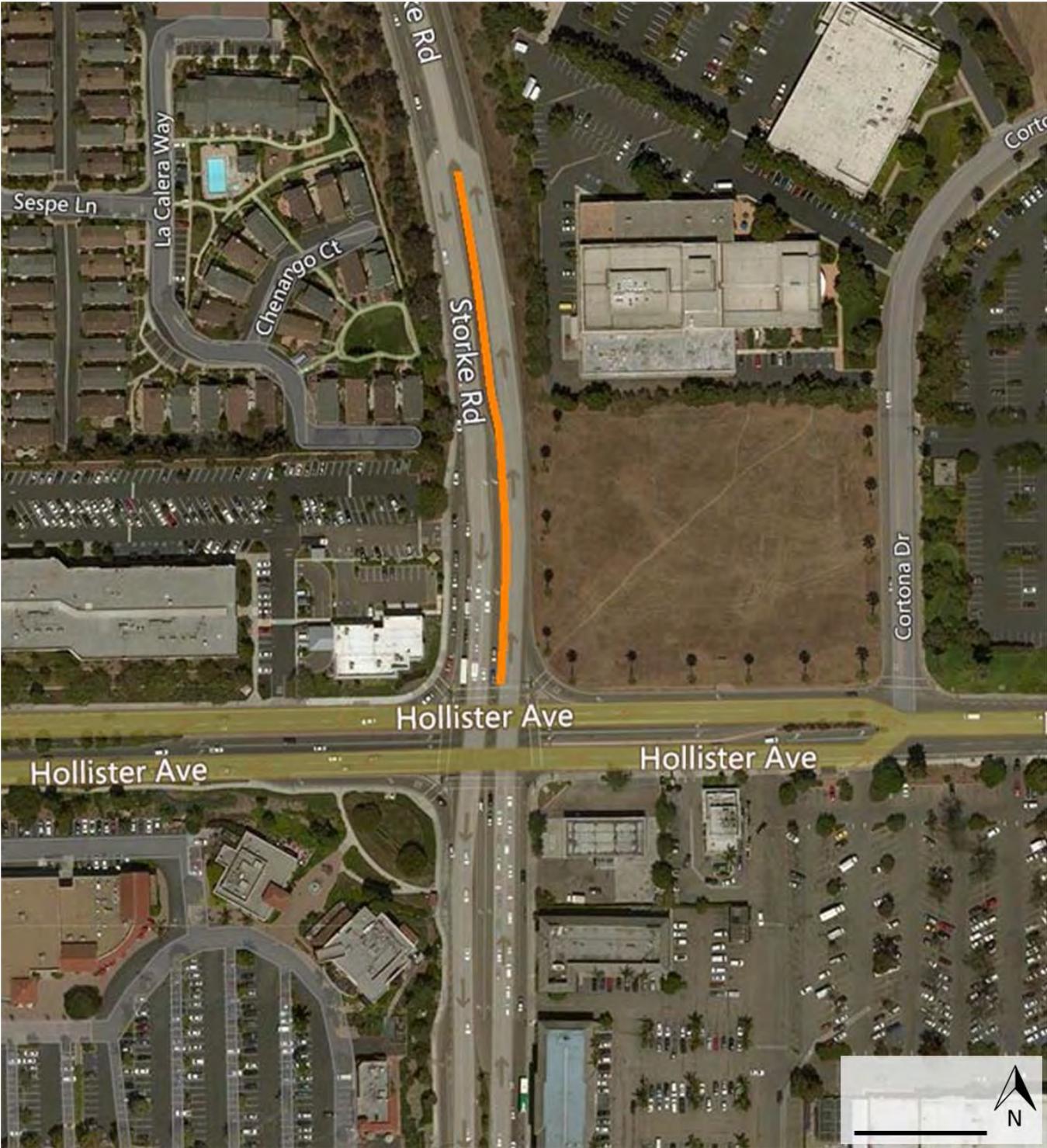
Patterson Ave. south of Hollister



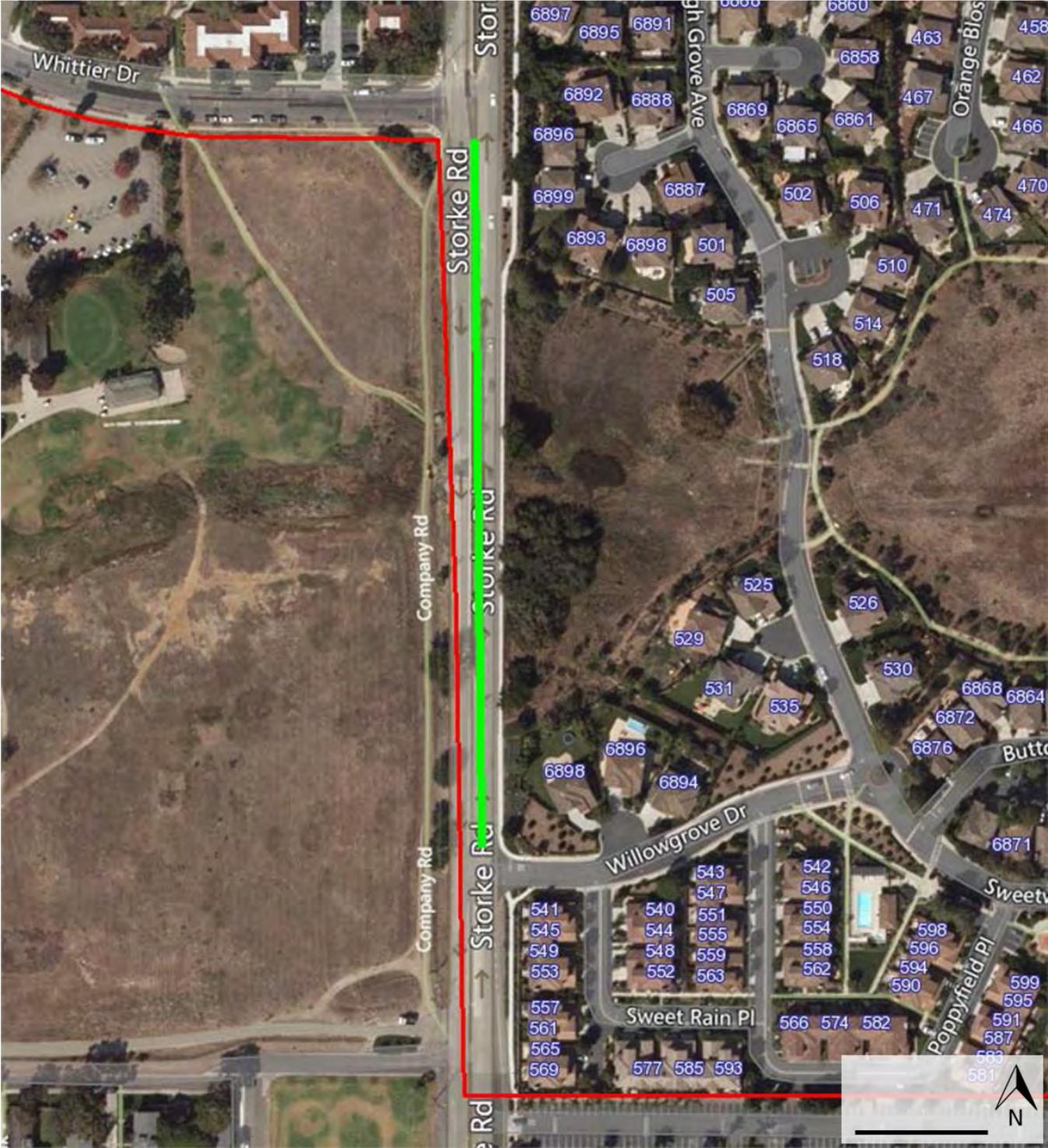
St. Charles Place s/o Calle Real



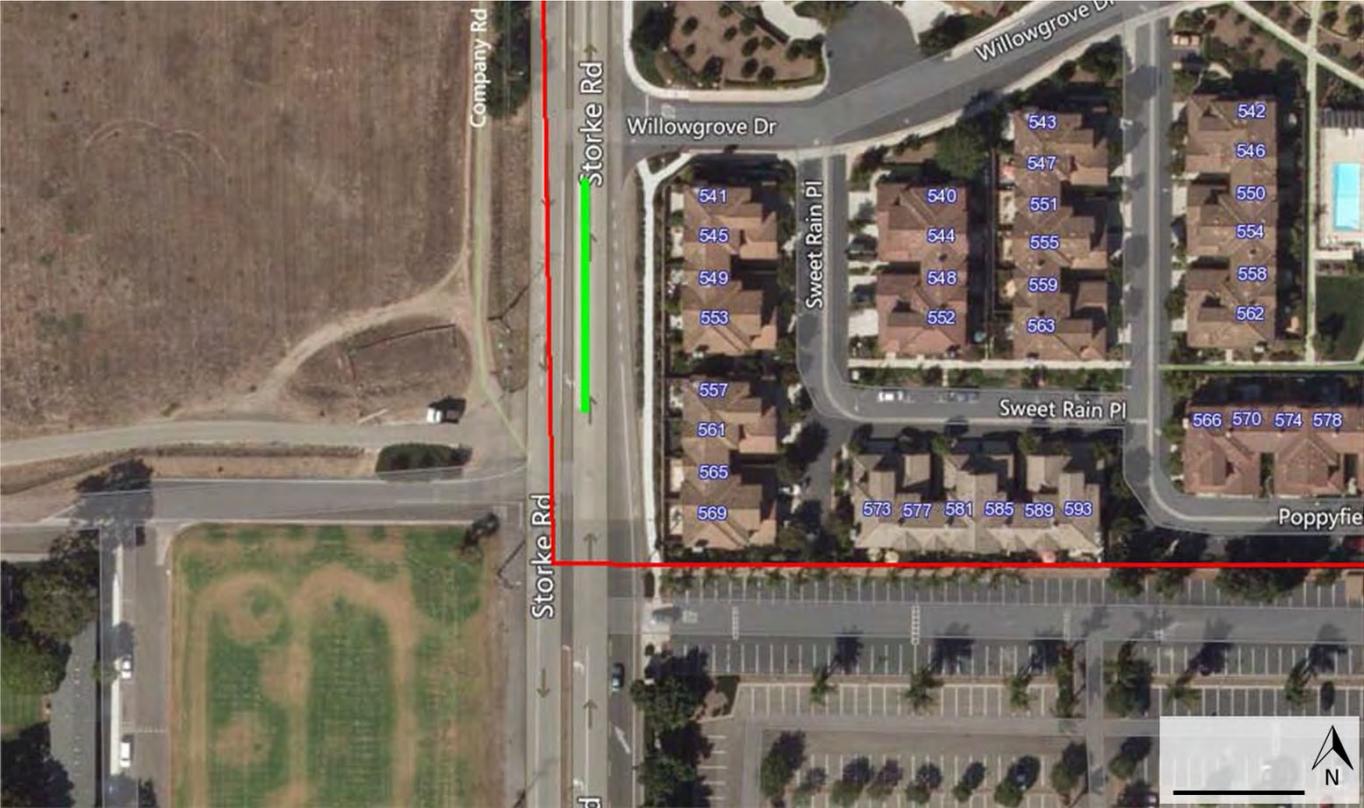
Storke north of Hollister



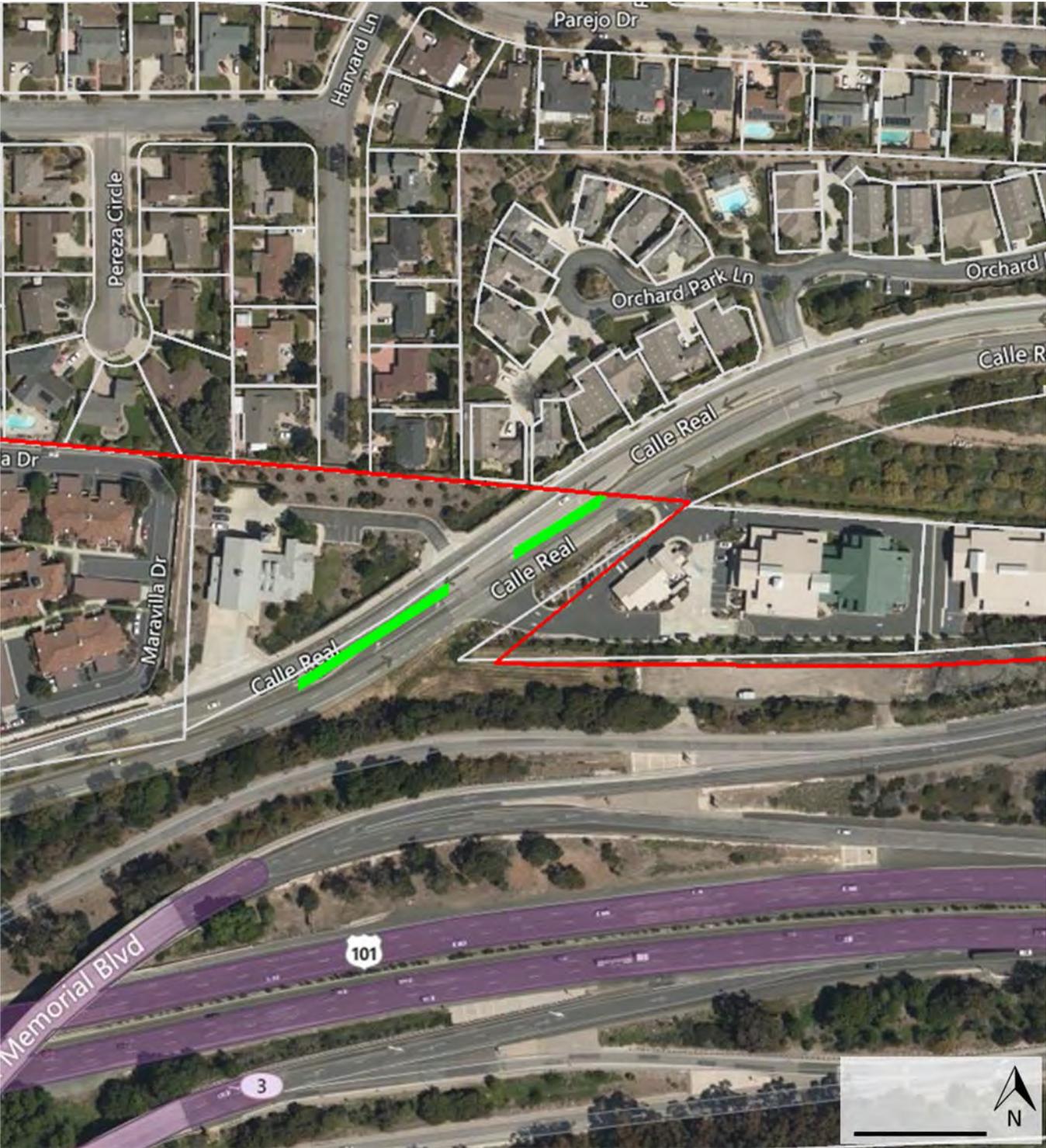
Storke Road - Whittier to Willowgrove



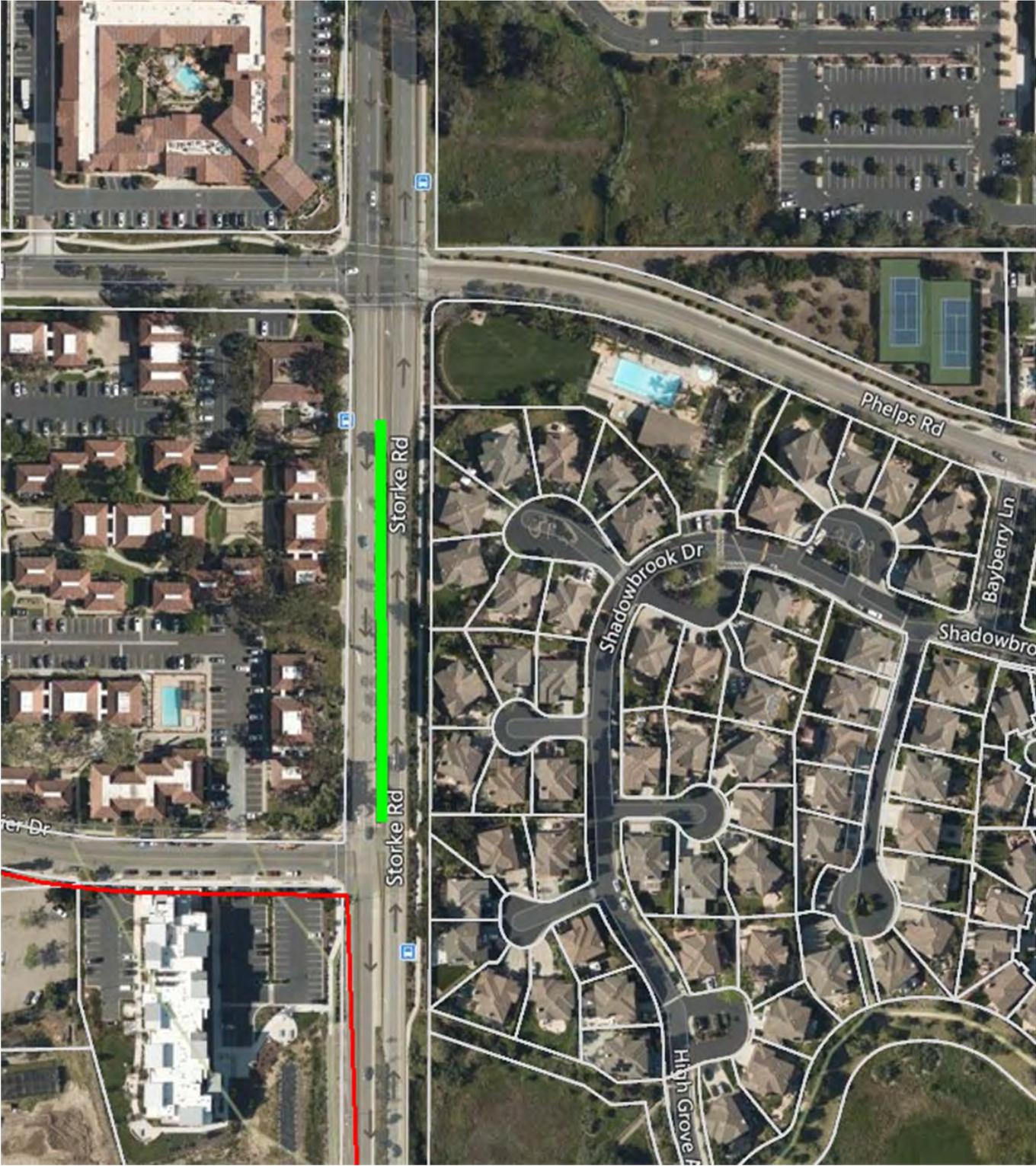
Storke south of Willowgrove Drive



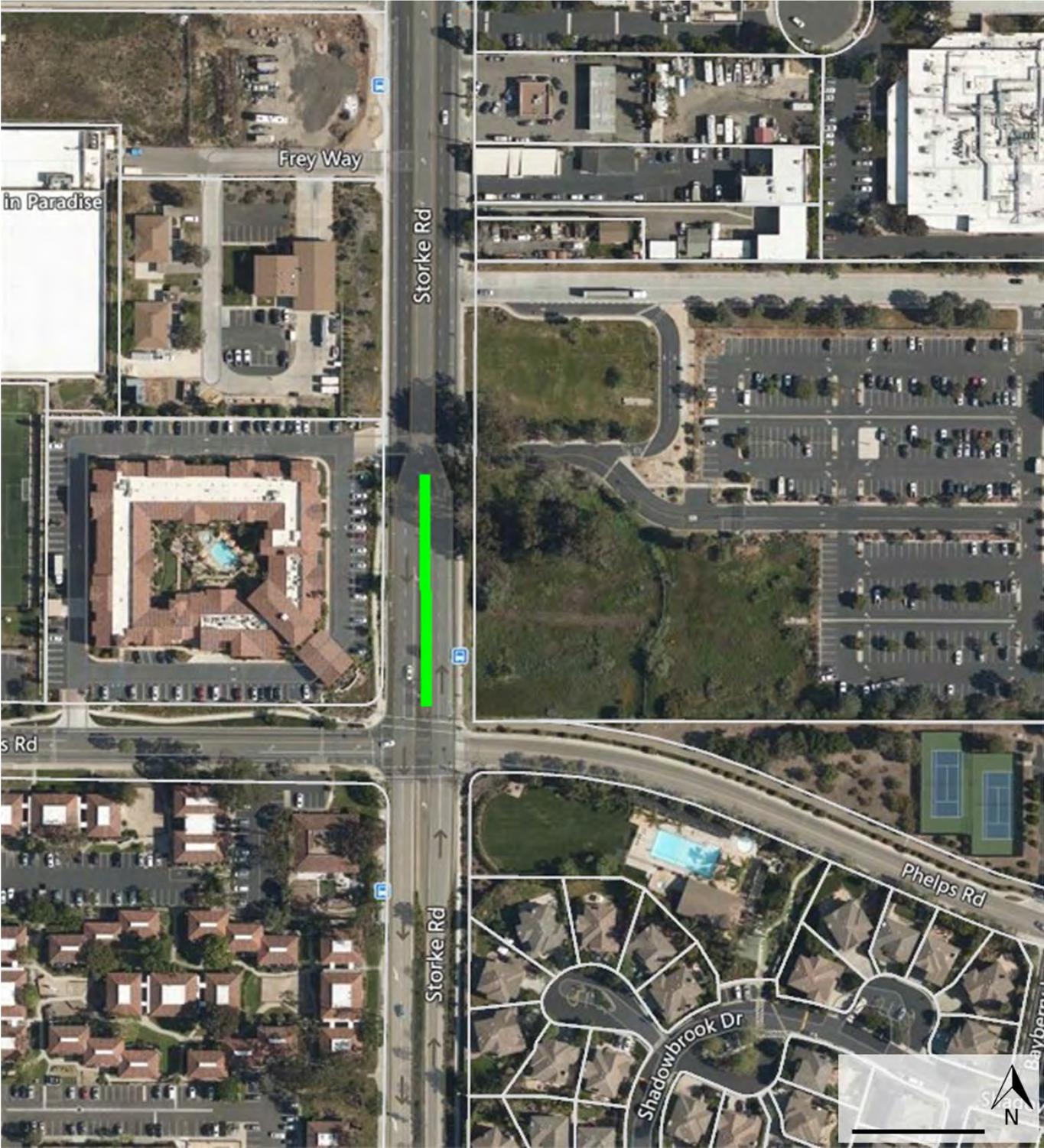
Calle Real w/o Patterson



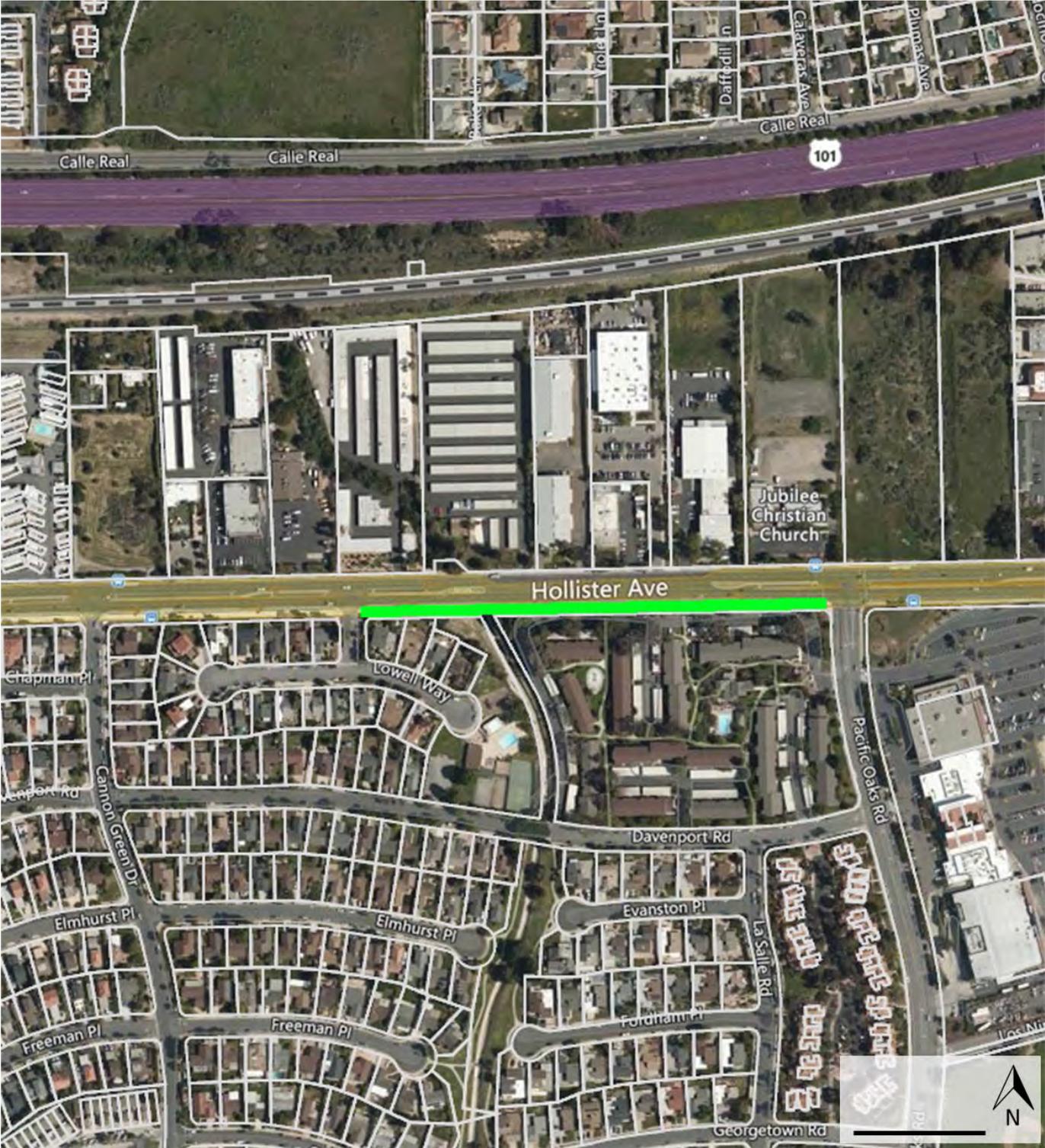
Storke Road between Whittier Drive and Phelps



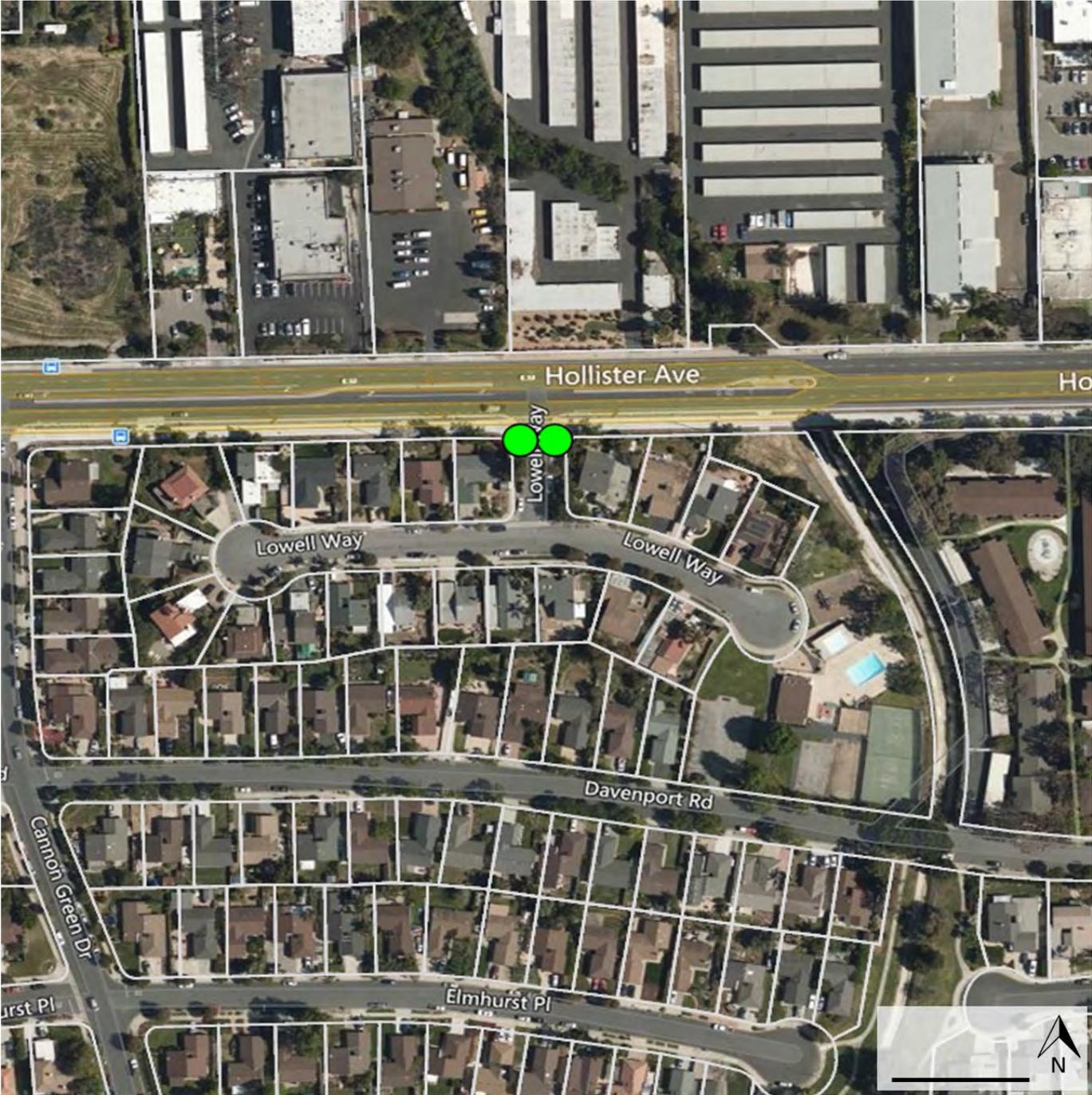
Storke Road North of Phelps



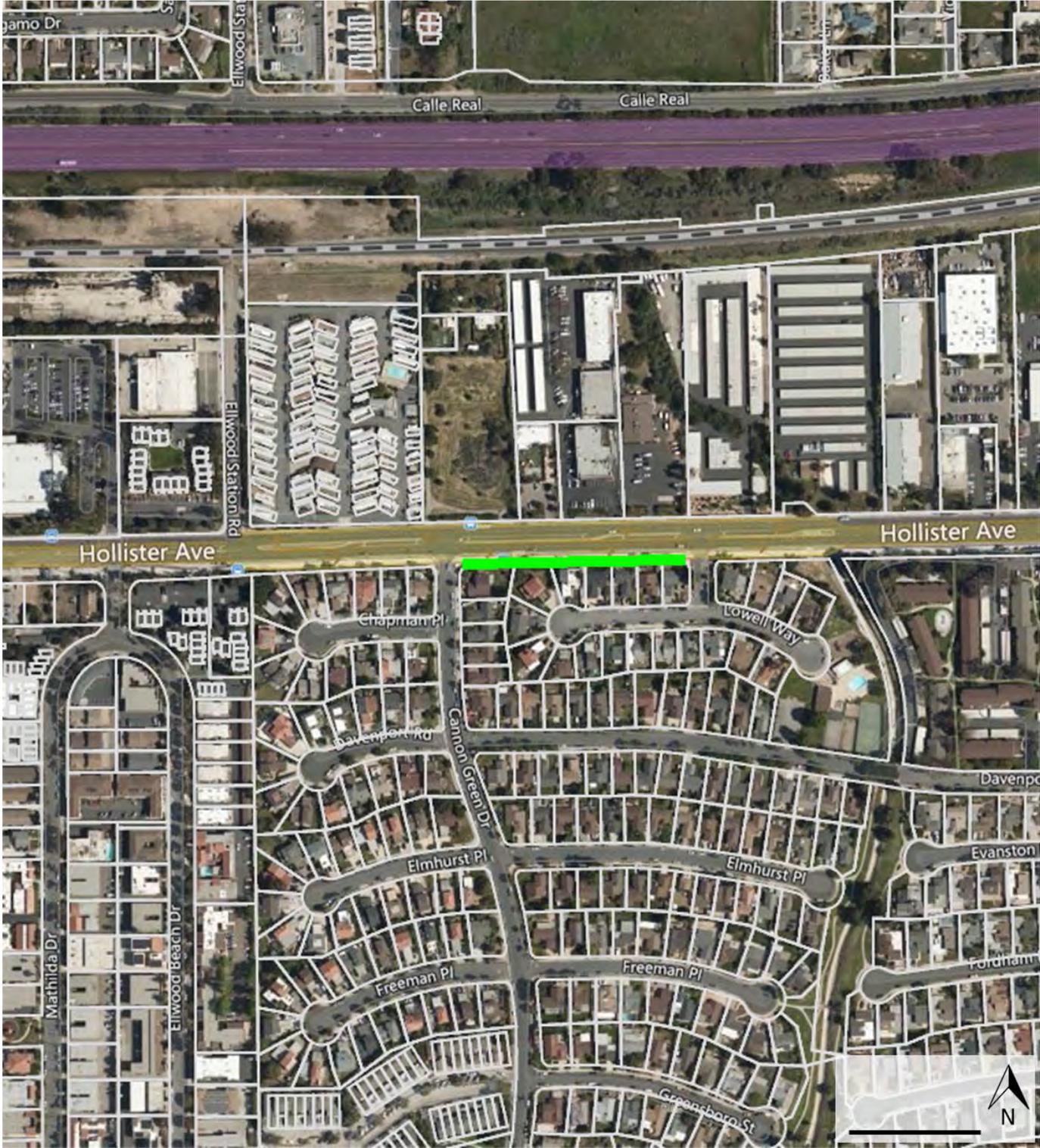
Hollister, Pacific Oaks to Lowell Way



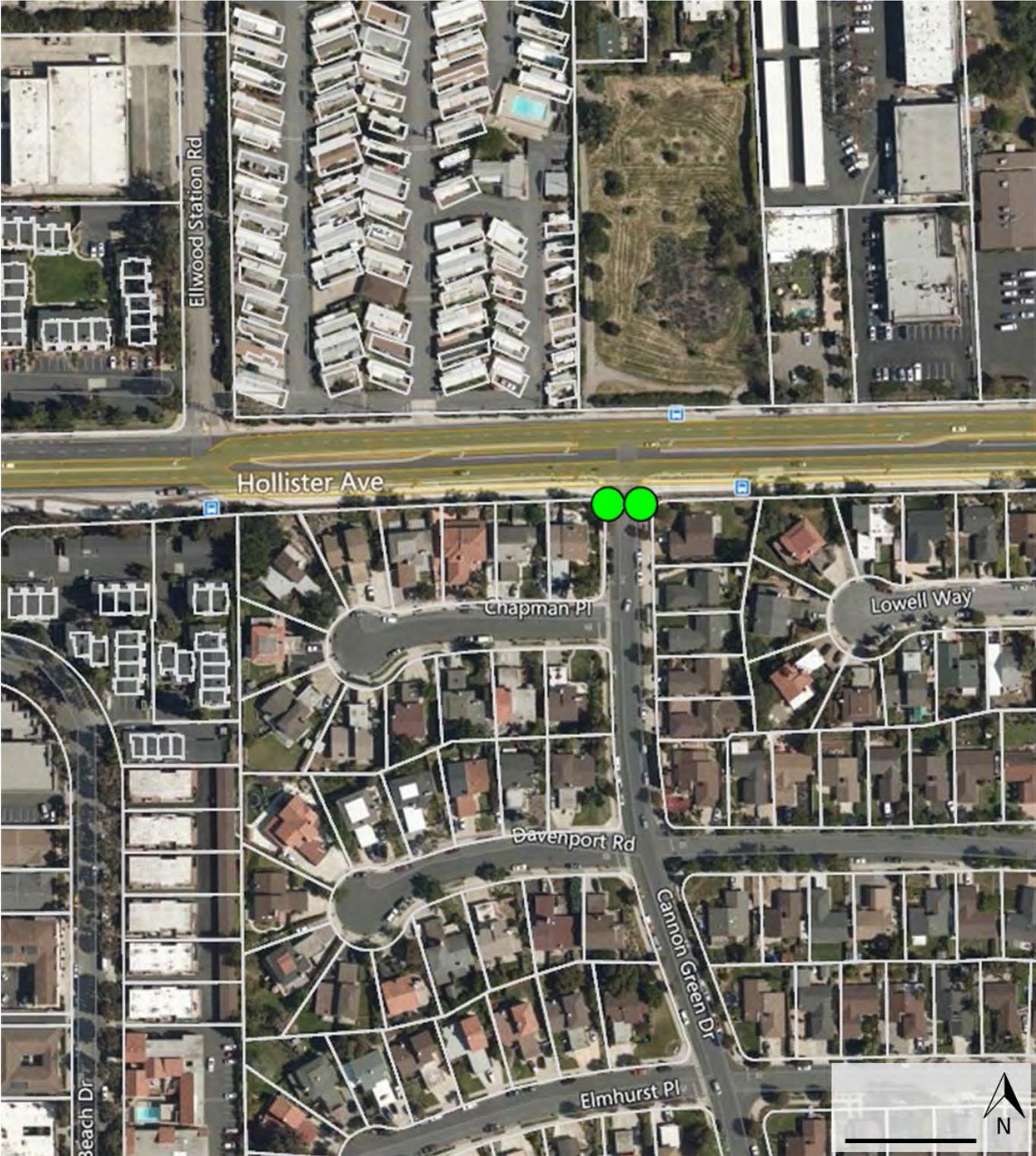
Hollister/Lowell Way Intersection (2 Bulb Outs)



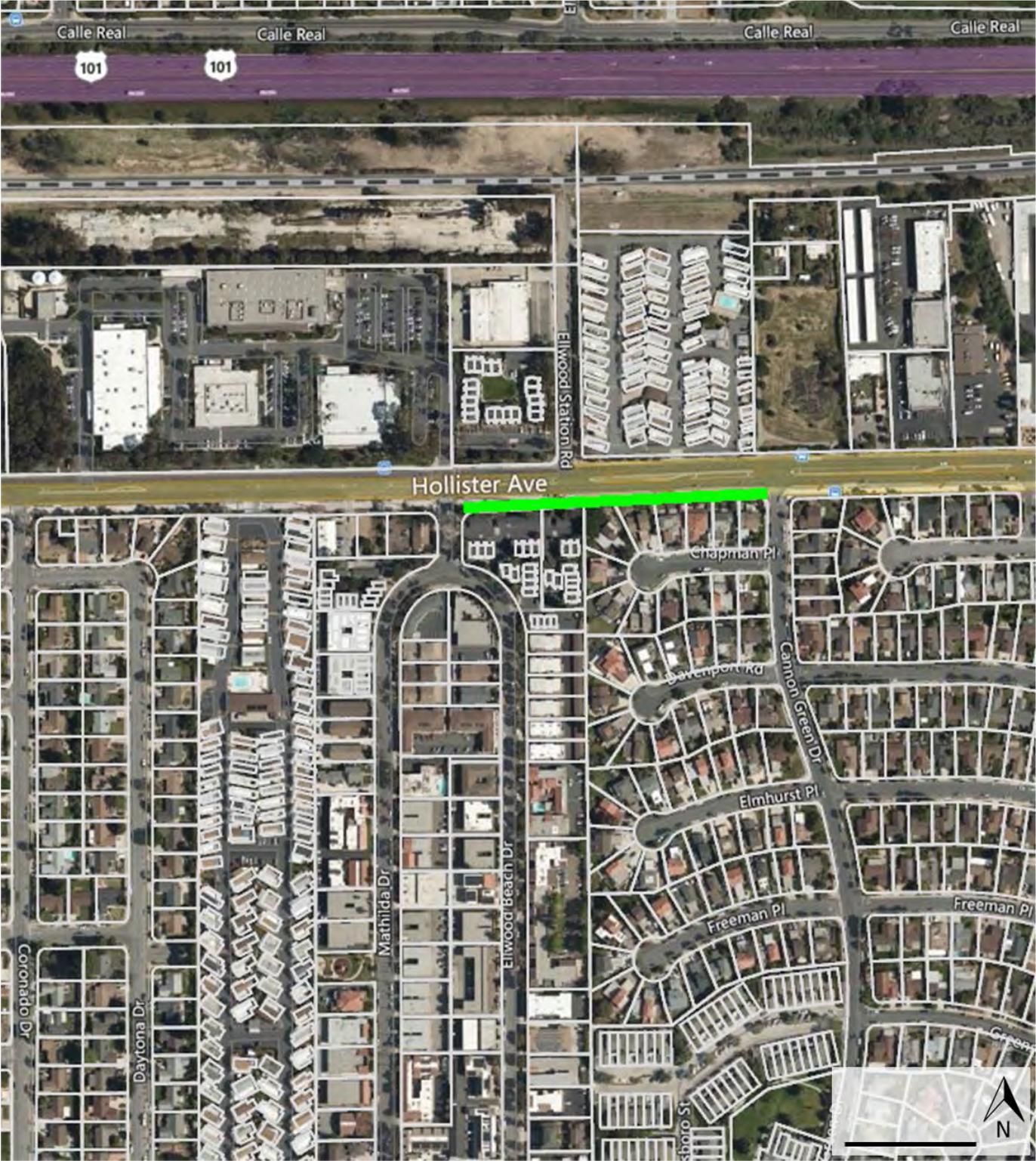
Hollister, Cannon Green to Lowell (2 Sections)



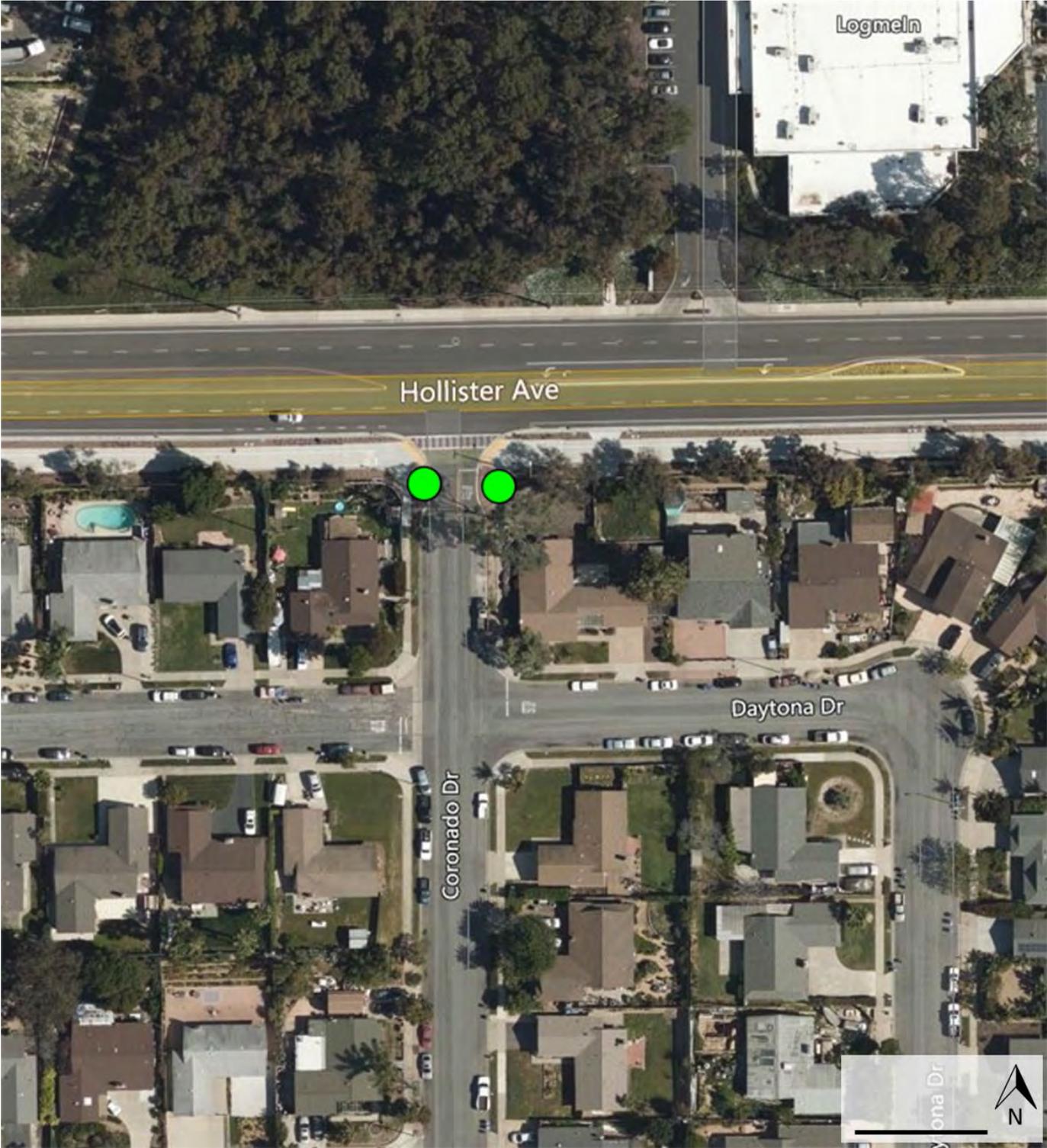
Hollister/Cannon Green Intersection (2 Bulb Outs)



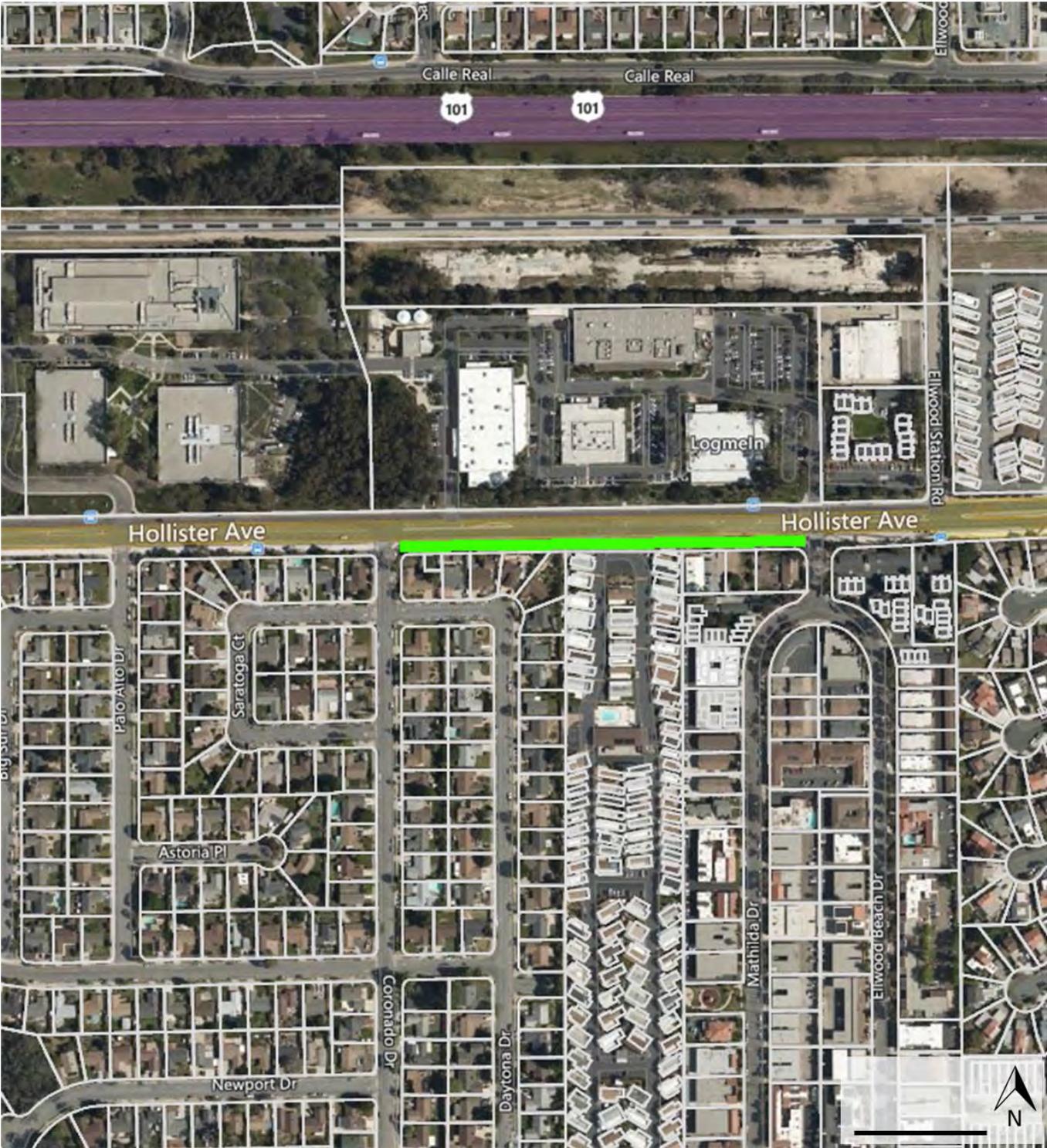
Hollister, Entrance Road to Cannon Green (2 Sections)



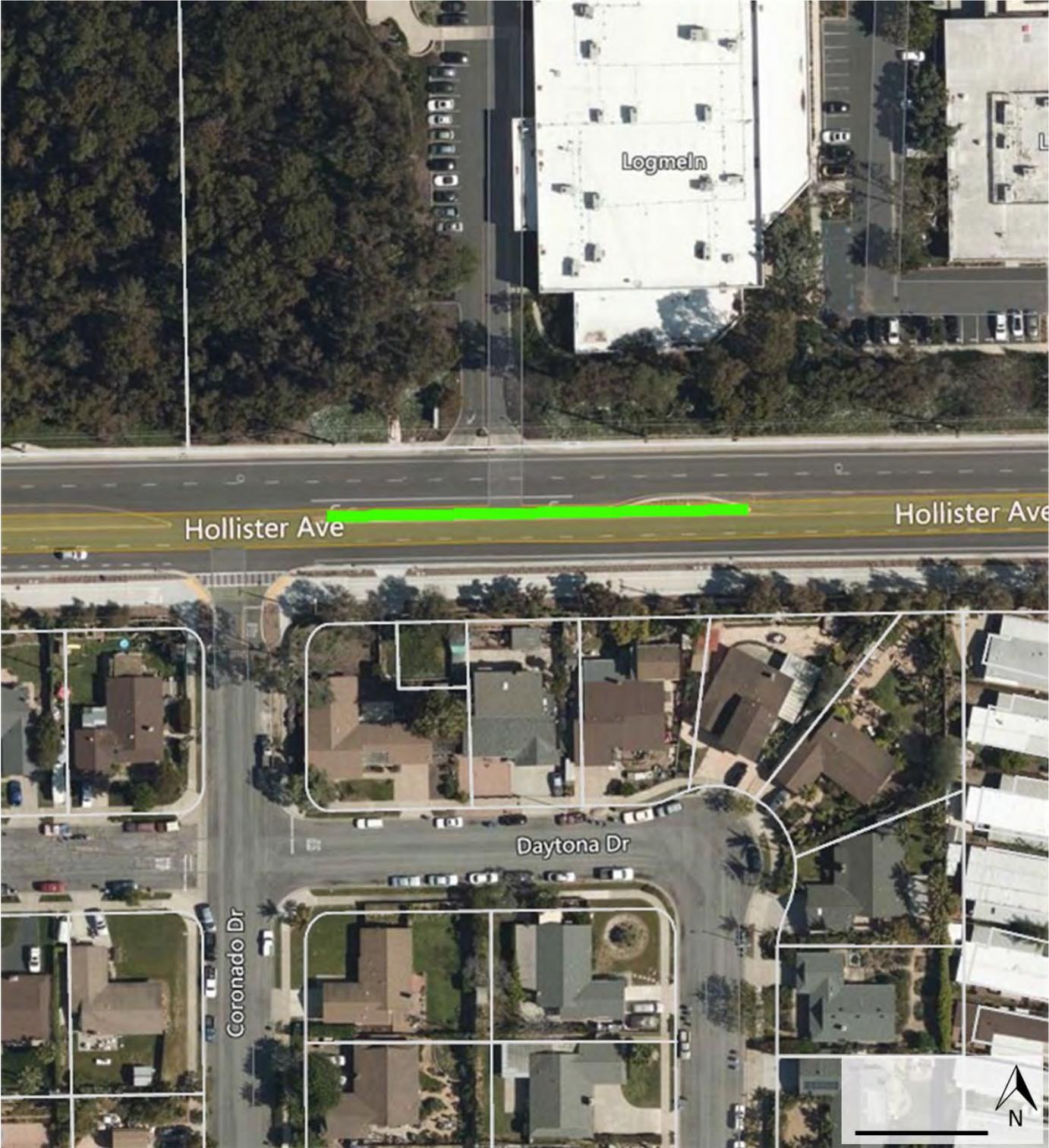
Hollister/Entrance Road Intersection (2 Bulb Outs)



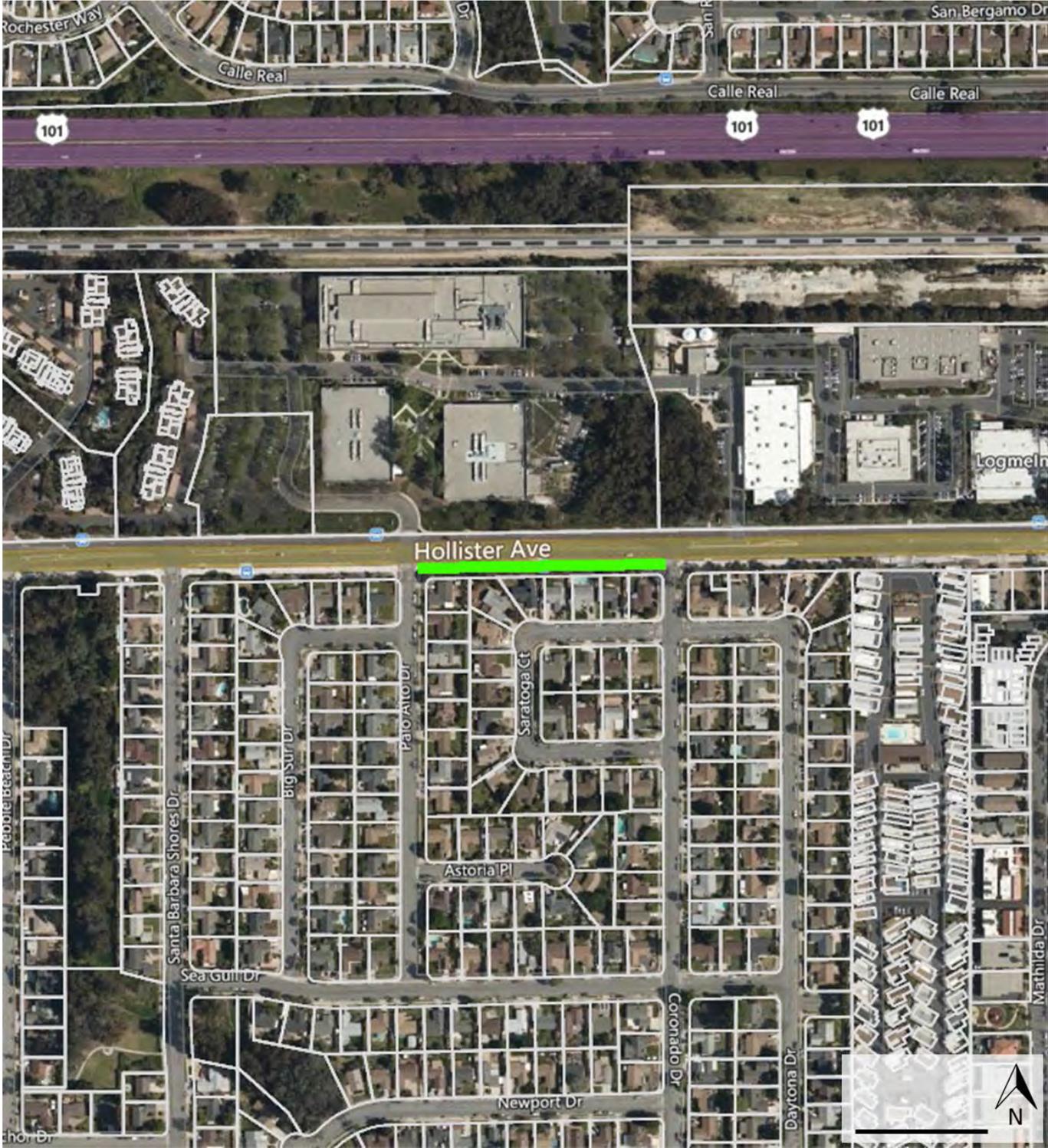
Hollister, Coronado to Entrance Road (2 Sections)



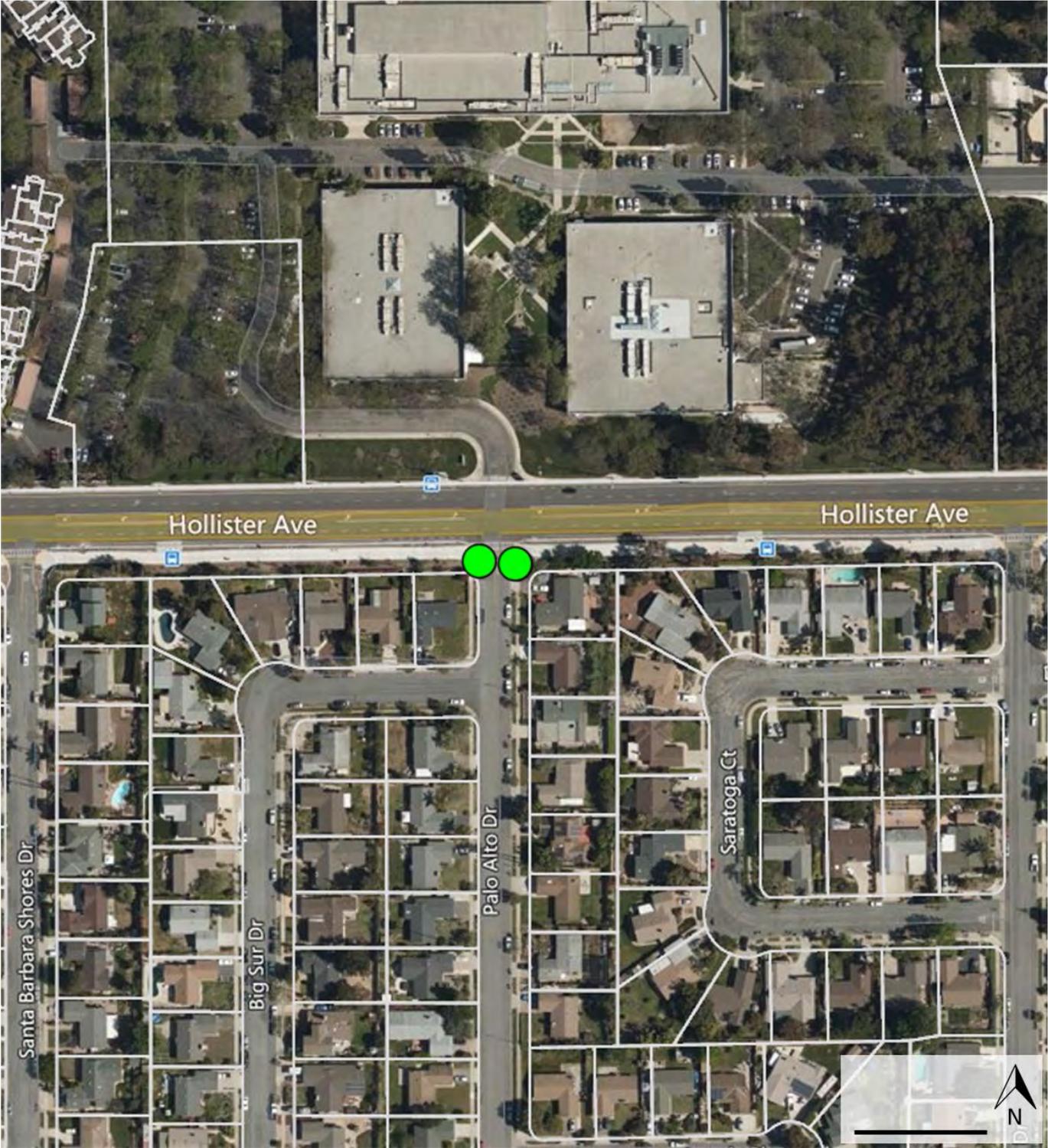
Hollister, e/o Coronado



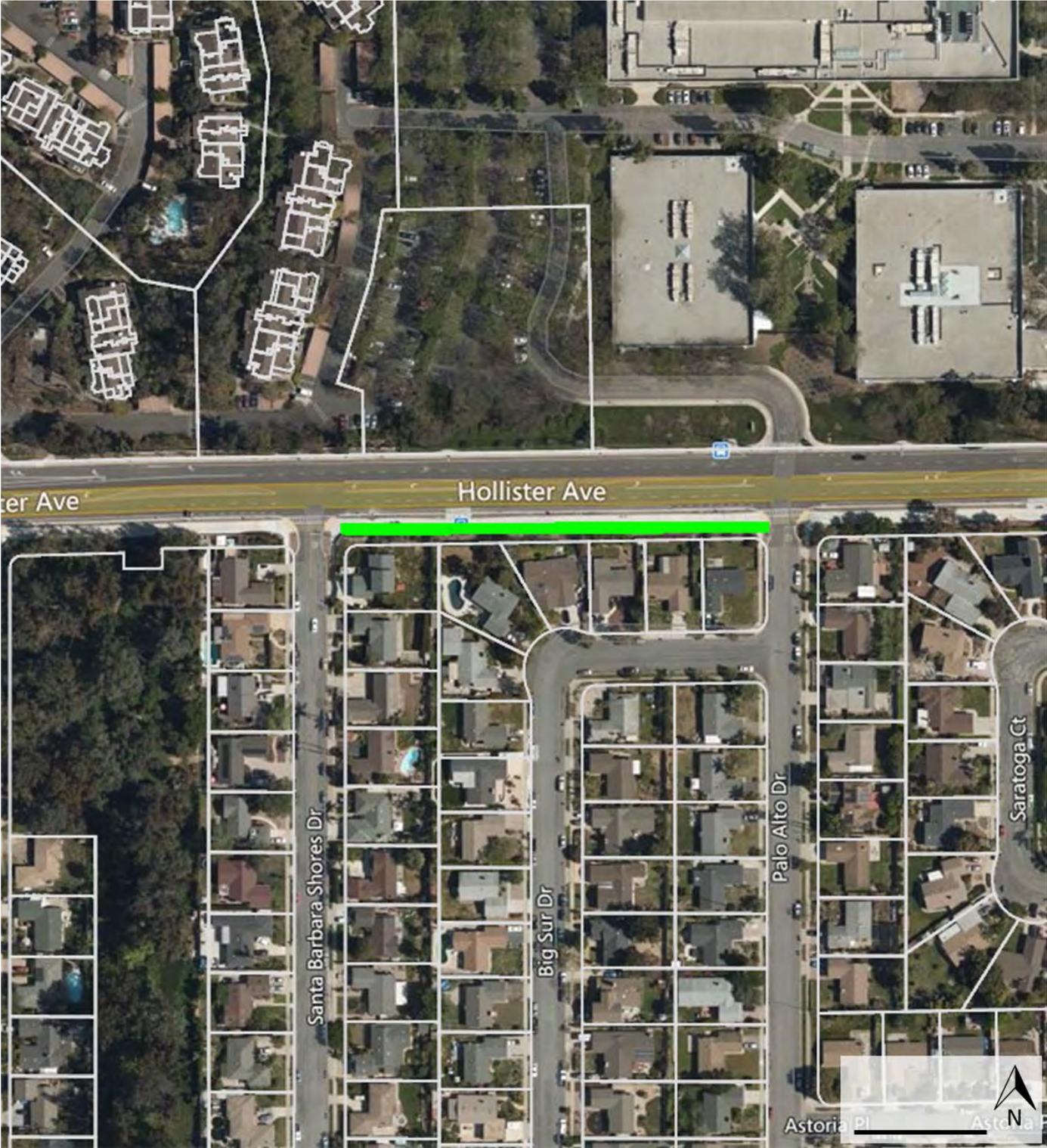
Hollister, Palo Alto to Coronado (2 Sections)



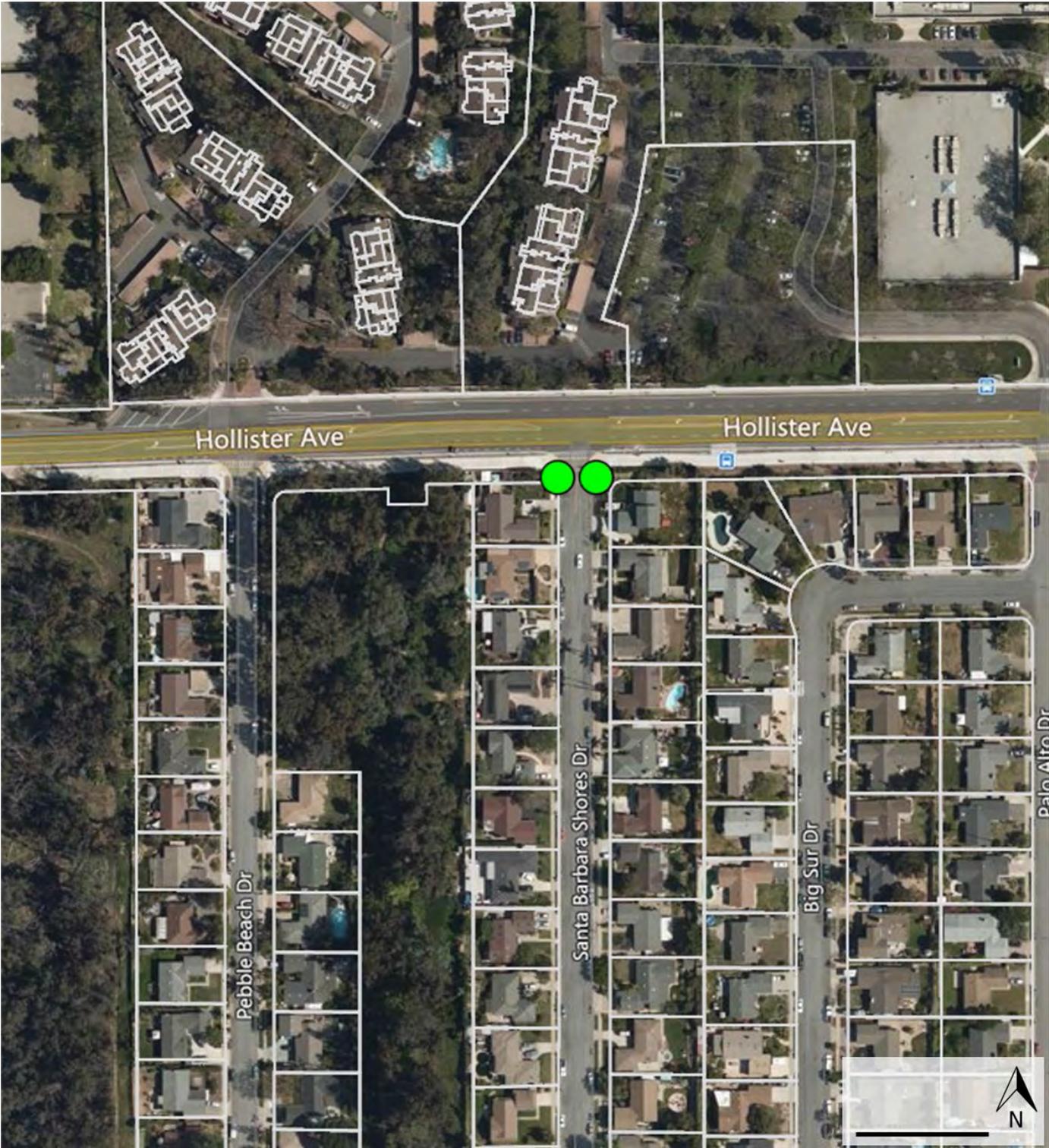
Hollister/Palo Alto Intersection (2 Bulb Outs)



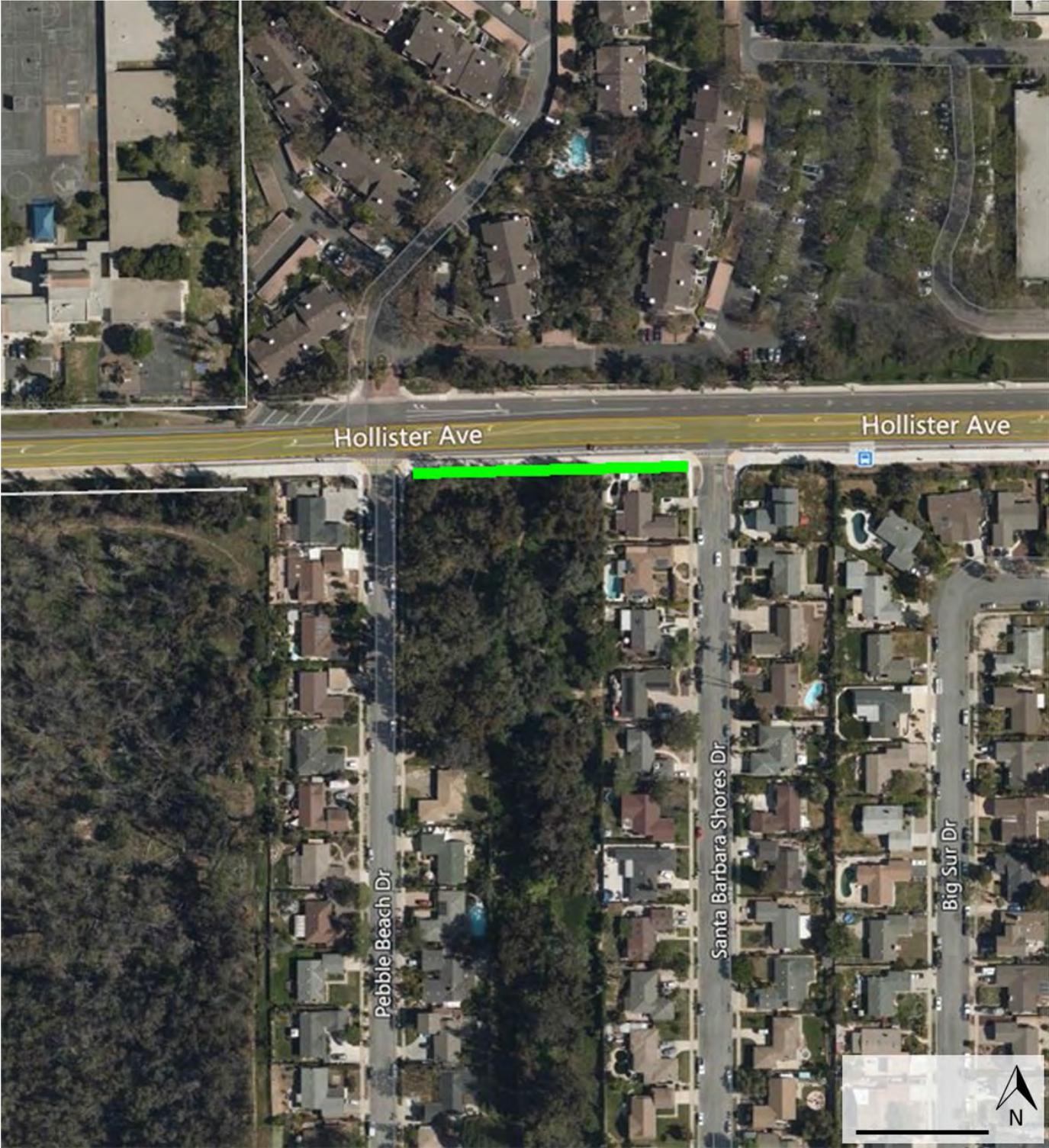
Hollister, Palo alto to Santa Barbara Shores (2 Sections)



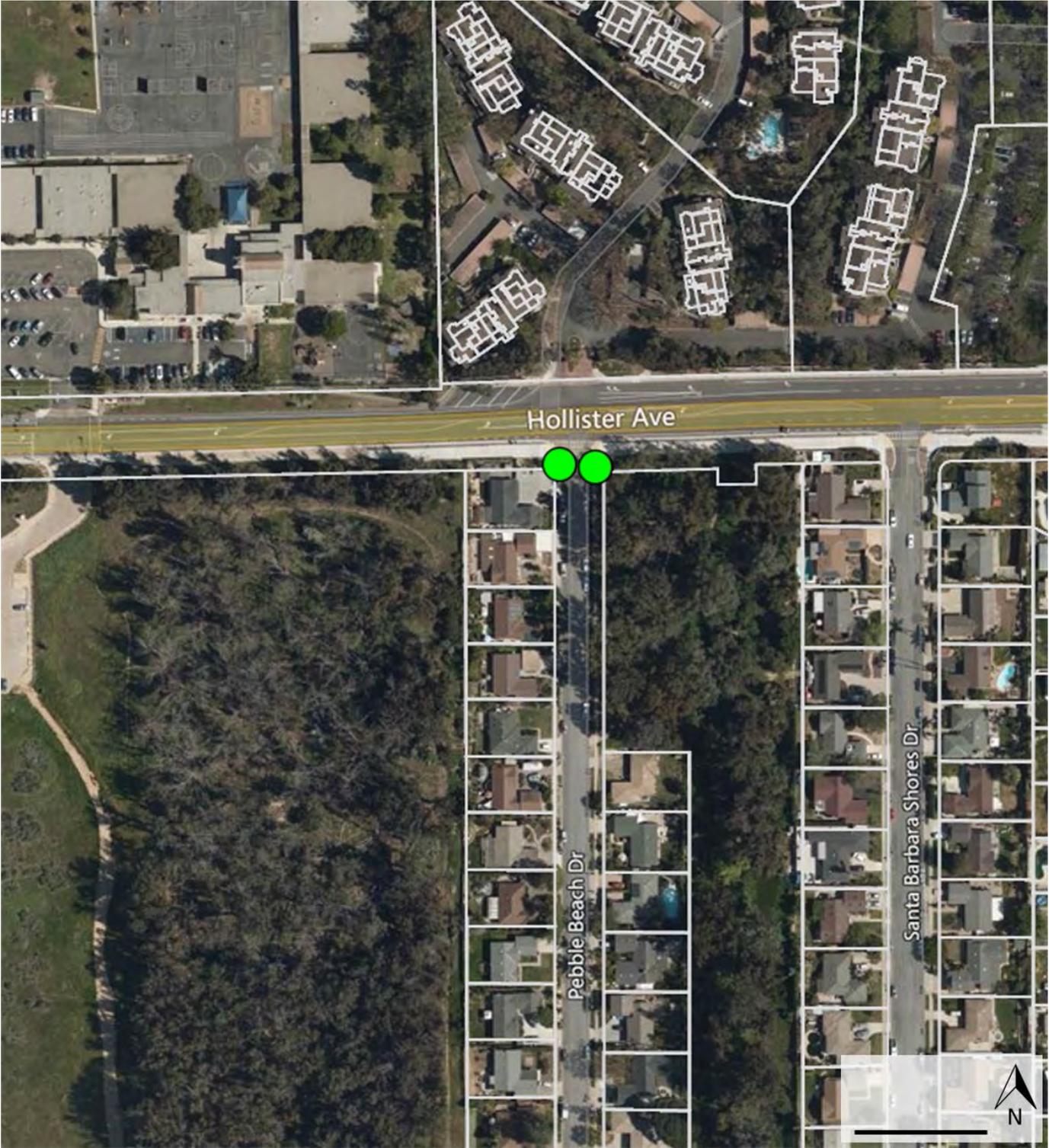
Hollister/Santa Barbara Shores Intersection (2 Bulb outs)



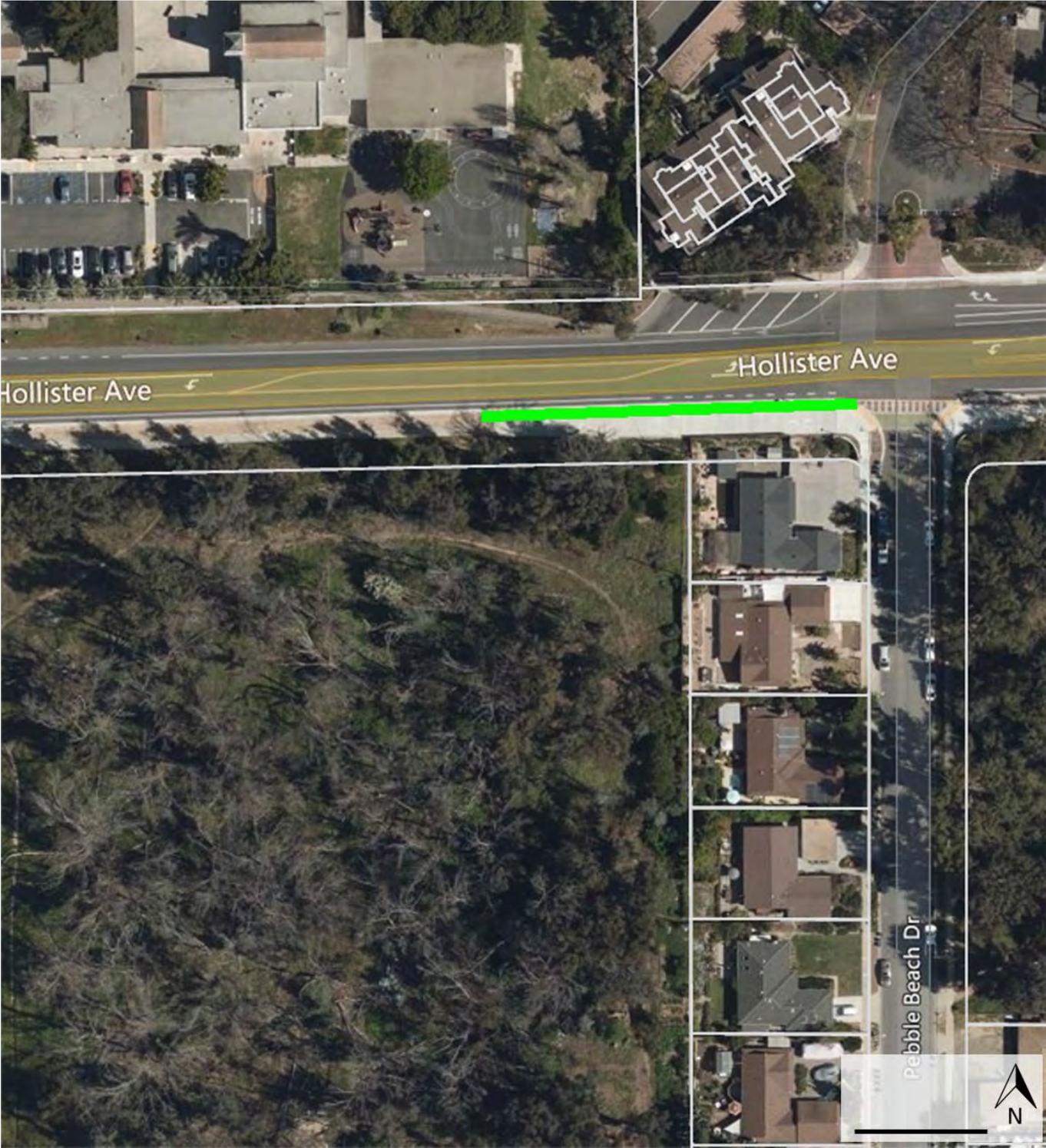
Hollister, Pebble Beach to Santa Barbara Shores



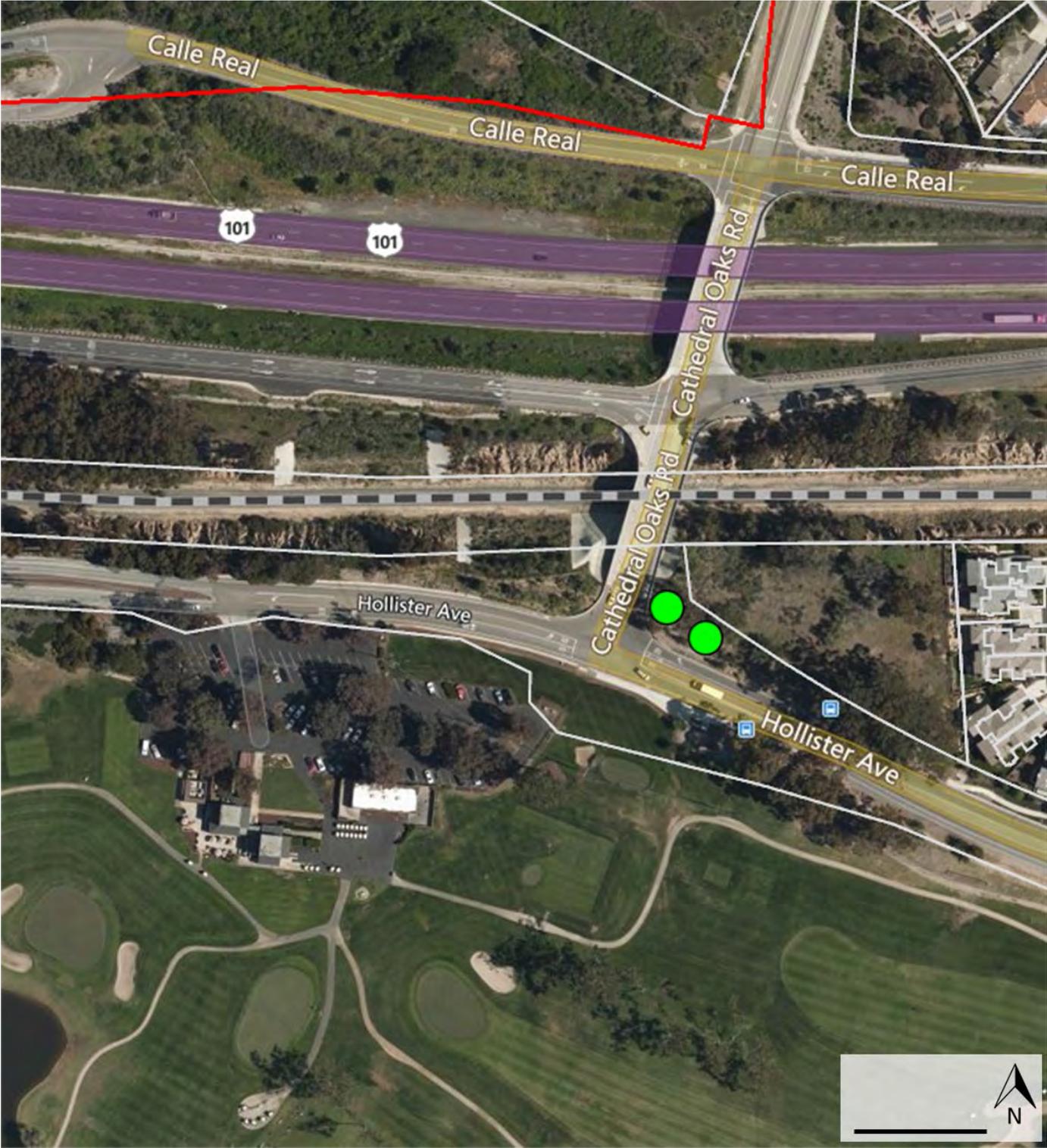
Hollister/Pebble Beach Intersection (2 Bulb Outs)



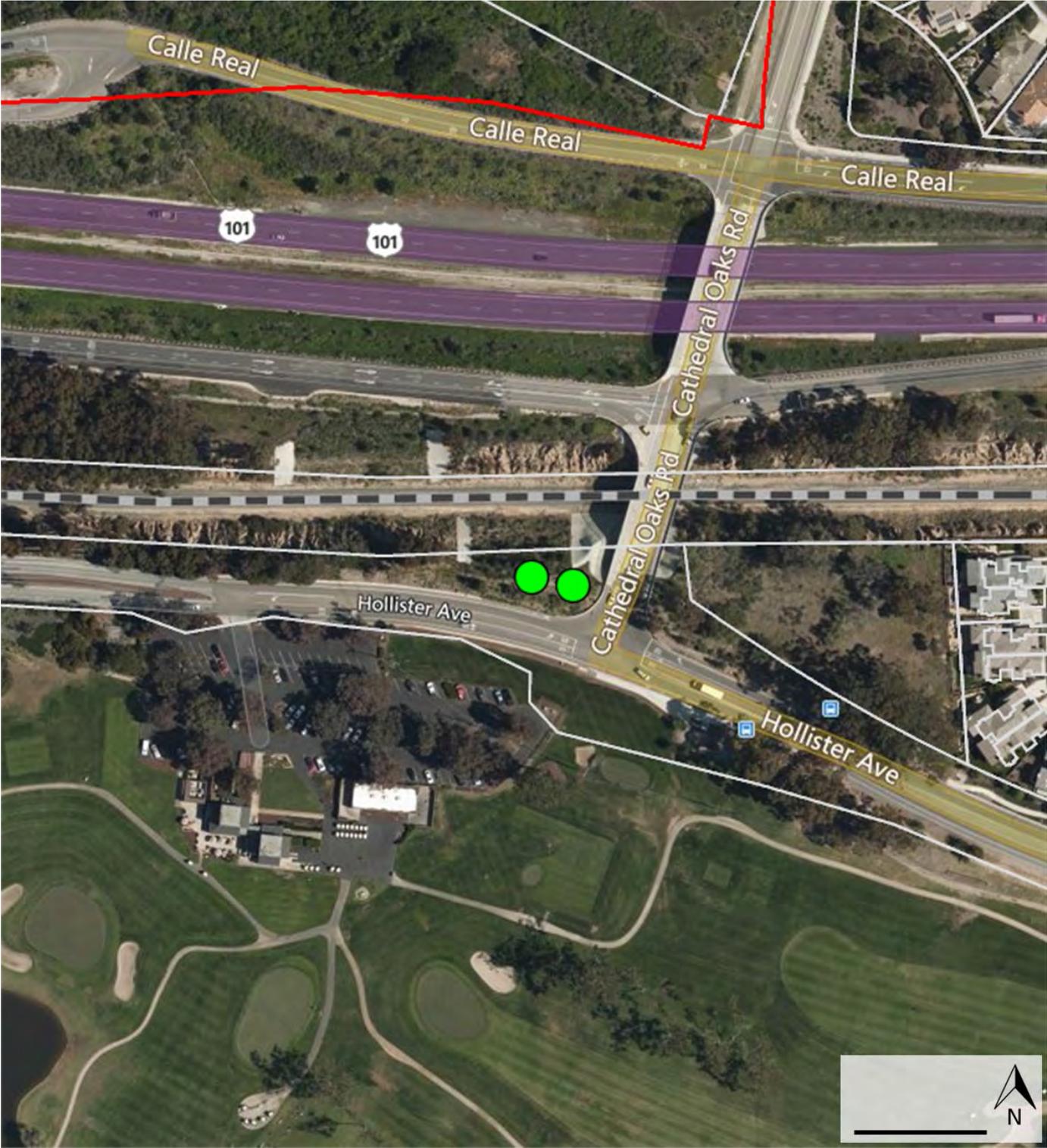
Hollister w/o Pebble Beach Dr. (Front ROW Strip)



N/E Corner, Hollister & Cathedral Oaks



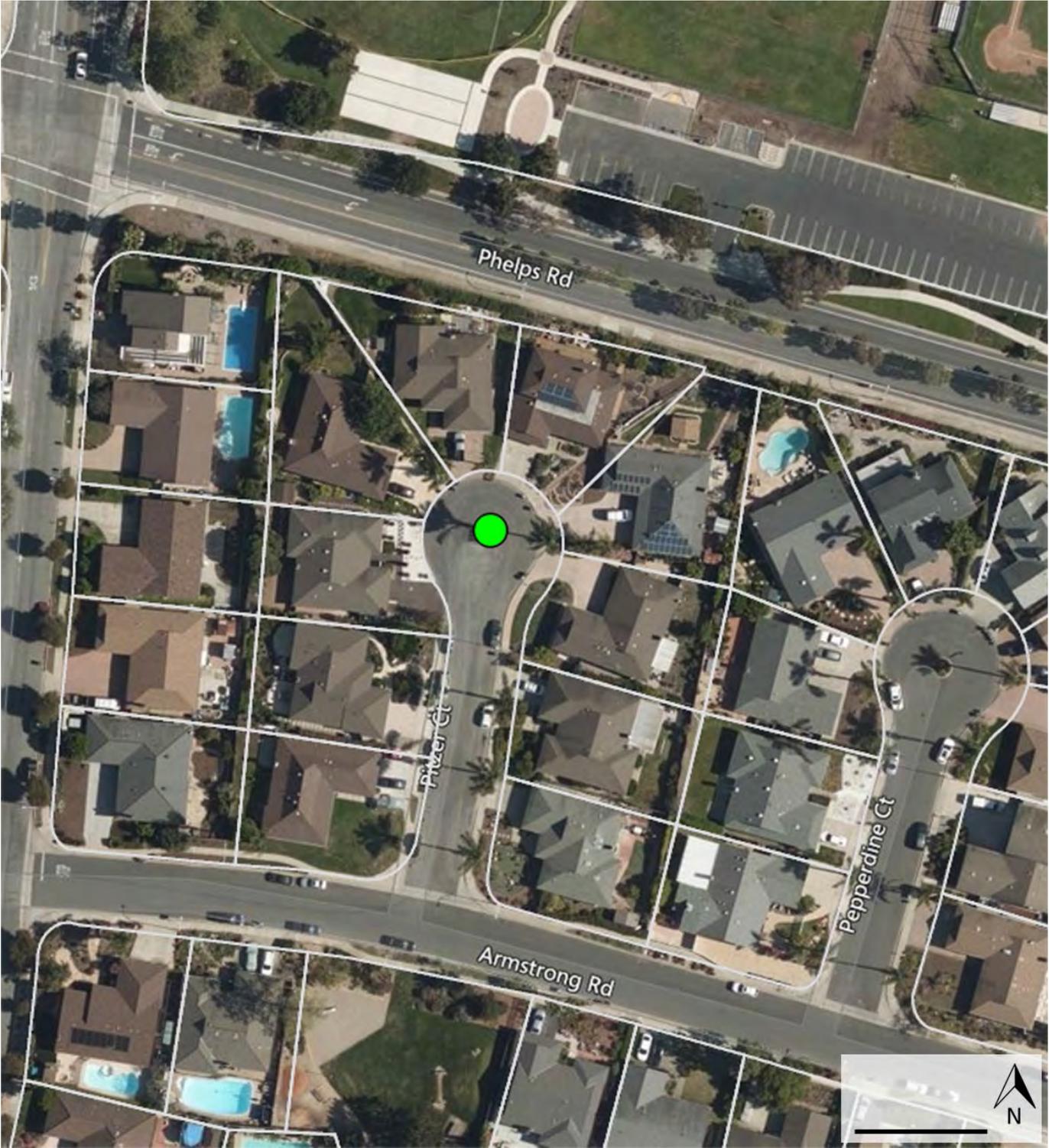
N/W Corner, Hollister & Cathedral Oaks



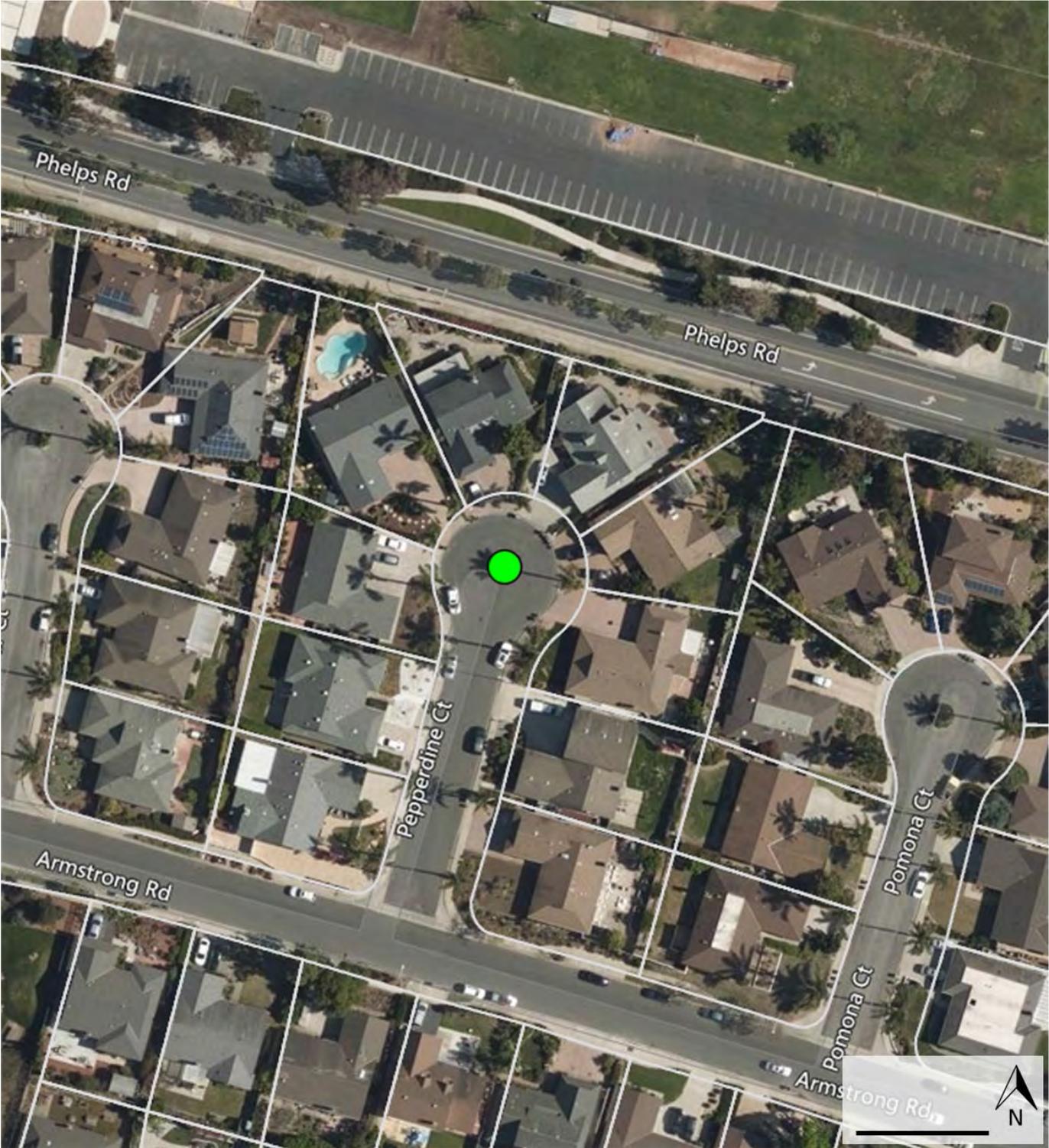
N/E Corner Cathedral Oaks and Calle Real



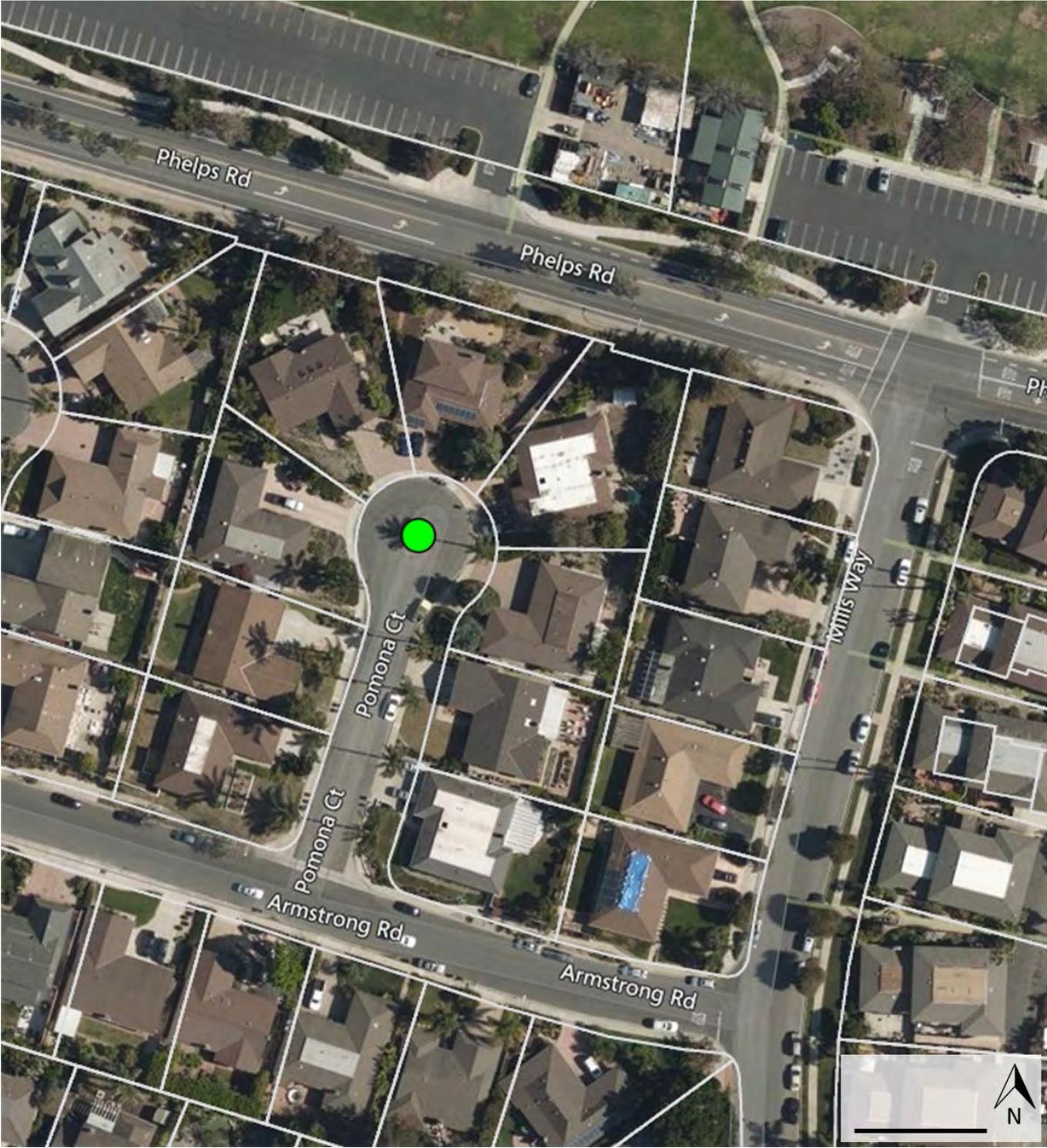
Pitzer Court Island



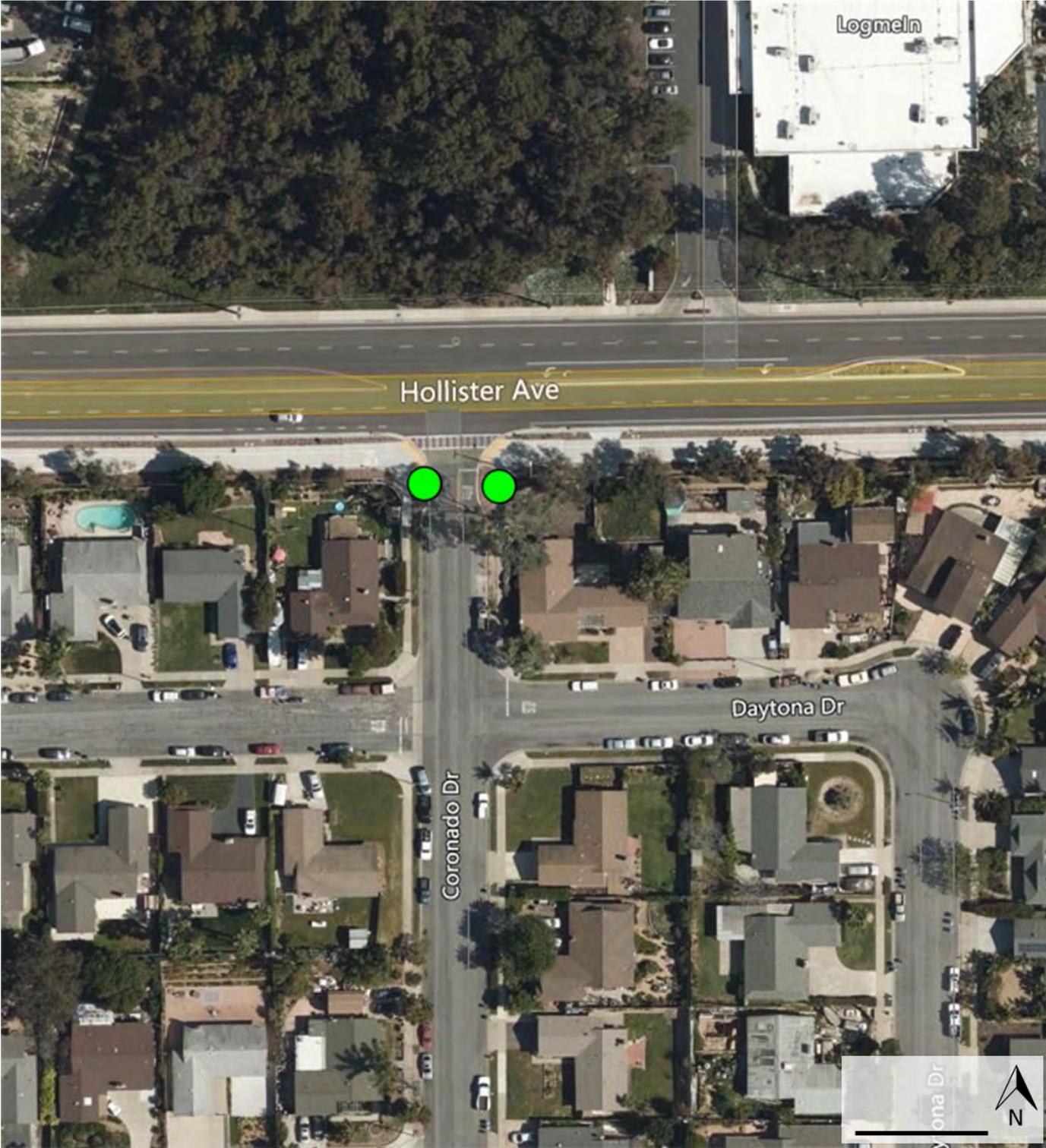
Pepperdine Court Island



Pamona Court Island



Hollister/Coronado Intersection (2 Bulb Outs)



APPENDIX D - GENERAL BUSINESS LICENSE APPLICATION



City of Goleta
General Business License Application
 130 Cremona Drive, Suite B • Goleta, CA 93117
 Phone: (805) 961-7500 • Fax (805) 685-2635 • Email: businesslicense@cityofgoleta.org

NEW BUSINESS AMENDMENT ADDRESS CHANGE CHANGE OF OWNERSHIP- NEW LICENSE FEE REQUIRED

IF APPLICABLE, CURRENT BUSINESS LICENSE # _____

1 BUSINESS NAME (DBA)	2 BUSINESS PHONE NO.
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3 BUSINESS ADDRESS (DO NOT USE P.O. BOX)	CITY	STATE	ZIP CODE
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4 MAILING ADDRESS	CITY	STATE	ZIP CODE
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5 EMAIL ADDRESS	6 CONTACT PERSON AND TITLE (REQUIRED)
-----------------	---------------------------------------

7 SELECT TYPE OF OWNERSHIP:					
<input type="checkbox"/> SOLE PROPRIETORSHIP	<input type="checkbox"/> LLC	<input type="checkbox"/> CORPORATION	<input type="checkbox"/> PARTNERSHIP	<input type="checkbox"/> NONPROFIT 501(C)3	<input type="checkbox"/> OTHER _____

8 OWNER OR CORPORATE OFFICER WHO IS DULY AUTHORIZED TO ACCEPT SERVICE OF LEGAL PROCESS. ATTACH A SEPARATE PAGE FOR MULTIPLE OWNERS		
NAME	ADDRESS	PHONE NO.
1)		
2)		

COMPLETE SECTIONS 9-12 IF APPLICABLE					
9 CONTRACTOR LICENSE NO.	10 FEDERAL ID NO. OR SSN	11 STATE EMPLOYER ID	12 RESALE NO.	13 BUSINESS CATEGORY PLEASE CHECK APPROPRIATE BOX ON REVERSE SIDE	

FEE SECTION:				
14 SELECT TYPE OF NEW LICENSE:	15 CHANGE OF ADDRESS ONLY	16 PARTNERSHIPS ONLY - ADDING NEW PARTNER	17 ADDITIONAL BUSINESS LICENSE - SAME OWNER & LOCATION	
<input type="checkbox"/> ANNUAL - \$131.00* <input type="checkbox"/> QUARTERLY- \$56.00*	<input type="checkbox"/> \$2.00	<input type="checkbox"/> \$2.00	<input type="checkbox"/> \$35.00*	

*License costs includes California State Mandated Fee of \$4.00 (SB-1186 enacted 1/1/2018). For more information please visit: <http://leginfo.ca.gov>
 *License costs includes City administrative fees. Please visit: www.cityofgoleta.org (keyword: Fee Schedule)

PLEASE ANSWER THE FOLLOWING:				
18 IS YOUR BUSINESS BASED AT HOME?	19 WILL YOU USE HAZARDOUS MATERIALS?	20 WILL YOU BE SELLING ALCOHOL?	21 EST. ANNUAL GROSS SALES:	22 NUMBER OF FULL TIME EMPLOYEE EQUIVALENTS:
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	\$	

23 WILL YOU BE ENGAGING IN TOBACCO RETAILING IN THE CITY OF GOLETA? INITIALS: _____
<input type="checkbox"/> Yes - Attached is a completed City of Goleta Tobacco Retailing Application along with the applicable tobacco licensing fee [City Municipal Code 5 07.020].
<input type="checkbox"/> No

Statements of personal financial data are not required to be disclosed by the City. All other information may be subject to disclosure pursuant to State law [CA Government Code Section 6254(n)]
 I declare under penalty of perjury that the information and statements contained herein are true and correct to the best of my knowledge and understand that the information is subject to verification.

Applicant's Signature	Date
FOR OFFICE USE ONLY	
License No.	Credit Card Payment? <input type="checkbox"/> Yes
COMMENTS: <input type="checkbox"/> Denied by: _____ Date: _____	
NEIGHBORHOOD SERVICES & PUBLIC SAFETY DIRECTOR ENDORSE HERE:	

*State Law-SB 1186. Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:
 The Division of the State Architect at: www.dgs.ca.gov/tsa/Home.aspx
 The Department of Rehabilitation at: www.rehab.cabwnet.gov
 The California Commission on Disability Access at: www.cdda.ca.gov

Please check box below for appropriate business category

- Business Category List**
- 01 Accountants – Bookkeeping Services
 - 122 Acupressure
 - 123 Acupuncture
 - 02 Advertising/Marketing Services
 - 04 Aerospace & Defense
 - 05 Air Conditioning & Heating
 - 06 Aviation Services
 - 07 Alarms – Security Systems
 - 08 Amusement/Entertainment
 - 09 Apartments – Rental Agencies
 - 10 Architects & Planners
 - 11 Assisted Living
 - 12 Associations & Organizations
 - 13 Attorneys
 - 14 Audio/Video Equipment Sales
 - 15 Audiovisual Production – Film, Video Tape
 - 16 Automobile - Accessories
 - 17 Automobile – Body Shops & Painting
 - 18 Automobile – Dealers
 - 19 Automobile – Detailing
 - 20 Automobile – Parts & Supplies Retail
 - 21 Automobile – Renting & Leasing
 - 22 Automobile – Repair & Service
 - 23 Automobile – Salvage & Wrecking
 - 24 Bakeries
 - 25 Banks/Financial Institutions
 - 26 Beauty Shops
 - 27 Bookstores
 - 28 Builders/Contractors
 - 29 Building Materials
 - 30 Business Services
 - 31 Carpet & Floor Coverings
 - 32 Chiropractors
 - 33 Clothing/Apparel
 - 34 Communications – Cable/Wireless/T.V.
 - 35 Computers – Data Processing Systems
 - 36 Computers - Graphics
 - 37 Computers – Information Systems
 - 38 Computers – Networking/Installation/Equip.
 - 39 Computers – Software & Hardware
 - 40 Concrete – Ready Mixed
 - 41 Construction
 - 42 Consulting
 - 43 Day Care
 - 44 Day Spas
 - 45 Defense Contractors
 - 46 Dentists
 - 47 Distributors
 - 48 Document Management
 - 49 Dry Cleaners
 - 50 Education
 - 51 Electronic
 - 52 Employment – Agency/Consultant/Placement
 - 53 Engineering Services
 - 54 Environmental Services
 - 55 Equipment – Heavy - Sales/Service/Rental
 - 56 Events & Party Services
 - 57 Financial Planners/Services
 - 58 Fitness Centers
 - 59 Florists
 - 60 Freight
 - 61 Funeral Homes
 - 62 Furniture – Sales/Manufacturing
 - 63 Gas Station
 - 64 Golf Courses
 - 65 Grocers - Retail
 - 66 Health Care Services
 - 67 Heating & Cooling
 - 68 Hotels & Motels
 - 69 Industrial Equipment & Supplies
 - 70 Insurance
 - 71 Interior Design
 - 124 Internet Sales

- Business Category List**
- 72 Janitorial/Cleaning Services
 - 73 Jewelers
 - 74 Landscape Architects
 - 75 Landscape/Gardening Service
 - 76 Landscape/Gardening Supplies
 - 77 Legal Services
 - 78 Machine Shop
 - 79 Manufacturers/Fabrication
 - 80 Medical Services
 - 81 Mortgage Brokers
 - 82 Nursery/Agriculture
 - 83 Office Equipment
 - 84 Optometrists
 - 85 Paint Dealers
 - 86 Personal Fitness Trainer
 - 87 Pest Control
 - 88 Petroleum/Oil - Companies
 - 89 Pharmaceutical – Sales & Marketing
 - 90 Pharmacies/Drug Stores
 - 91 Photography
 - 92 Physical Therapy
 - 93 Physicians & Surgeons
 - 94 Plumbing - Fixtures
 - 03 Printing/Publishing Services
 - 95 Psychological – Counseling
 - 96 Real Estate – Agents/Brokers
 - 97 Real Estate – Property Management
 - 98 Rehabilitation Services
 - 99 Research & Development
 - 100 Restaurants
 - 101 Retail/Wholesale
 - 125 Roofing
 - 102 Security & Guard Services
 - 103 Signs & Banners
 - 104 Storage Units
 - 105 Technology Services
 - 106 Tires
 - 107 Translation
 - 108 Transportation–Buses Charter & Rental
 - 109 Travel Agencies & Services
 - 110 Tree Service
 - 111 Trophies & Awards
 - 112 Trucking
 - 113 Trucks – Sales, Repair, Service
 - 114 Utilities
 - 115 Vending Services
 - 116 Veterinary - Hospitals
 - 117 Video Productions
 - 118 Wedding Services
 - 119 Welding
 - 120 Window Cleaning
 - 121 Other – Please Describe Below
